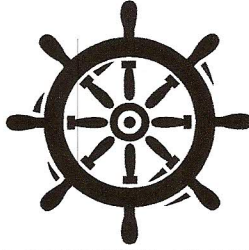


***PORT OF ILLAHEE***  
***2016 MEETING MINUTES***



**THE PORT OF ILLAHEE OF KITSAP COUNTY REGULAR MEETING.**

**SCHEDULED FOR THE SECOND WEDNESDAY OF THE MONTH**

**MEETING DATE: WEDNESDAY, NOVEMBER 9, 2016**

**MEETING TIME: 5:00 PM**

**LOCATION: 5500 ILLAHEE RD  
BREMERTON, WA 98311**

**COMMISSIONERS PRESENT: All**

**COMMUNITY MEMBERS PRESENT: John Buesch, Roy Barton, John Burton and Mike Mantzke**

**(1) THE MINUTES OF THE PREVIOUS REGULAR MEETING WERE READ AND  
APPROVED AS WRITTEN.**

**(2) VOUCHERS WERE AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS  
REQUIRED BY: RCW 42.24.080.**

**(3) EXPENSE REIMBURSEMENT CLAIMS HAVE BEEN CERTIFIED AND RECORDED ON  
A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE BOARD, AS REQUIRED BY  
RCW 42.24.090.**

**(4) GENERAL FUNDS VOUCHERS: #4084 THROUGH # 4095  
APPROVED TO PAY VOUCHERS FOR A TOTAL OF: \$5,067.02**

**(5) TREASURE REPORT: As of 11/04/2016 General Fund: \$ 50,822.35  
Investments: \$311,912.29**

**(6) COMMISSIONER'S REPORTS:**

1. All Ports meeting was discussed (Minutes posted to the web site)
2. Small Ports Seminar program was explained, brochure passed around
- 3.

**(7) DOCK MANAGER'S REPORT:**

1. The timer for the dock lights were set and lock(s) replaced
2. A temporary guide ring was installed on one piling for the float to ride on
- 3.

**(8) COMMUNITY INPUT**

1. Mr Burton asked about concrete debris on his beach. Commissioner Aho said we would look into it.
- 2.

**(9) UNFINISHED BUSINESS:**

1. Illahee day:
2. 5500 Illahee Rd: Broken water pipe caused some damage to paper work on the lower floor
3. 5560 Ocean View Blvd: vacant power turned back on in the Port's name
4. Comprehensive Plan:
5. MT Illahee outfall issues: Waiting for a meeting with the new DCD Director
6. Web page:
7. Illahee Store: Flett Dairy agreed to \$60K price. We have 90 days to conduct "due diligence" on potential problems with property and to put a temporary fix on the roof.
8. Budget for 2017 was presented and discussed. Commissioner Aho made a motion to accept, was seconded and passed. (budget is attached and posted on the web site)

**(10) NEW BUSINESS:**

- 1.
- 2.

**(11) PUBLIC QUESTIONS:**

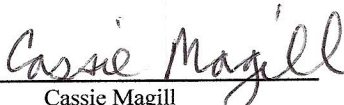
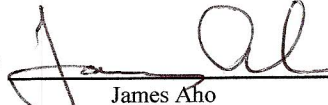

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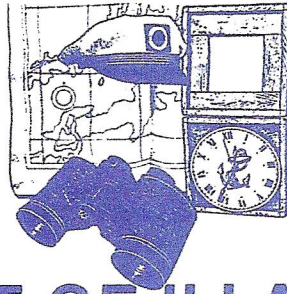
**ADJOURNED AT 6:27 PM**

**Next scheduled meeting: December 14, 2016 @ 5:00pm**

**Next All Ports meeting: January \_\_, 2017 @ 6:30pm Port of Brownsville**

**Commissioners**

		
Cassie Magill	James Aho	George Schaefer



# PORT OF ILLAHEE

P.O. Box 2357, Bremerton, Washington 98310

<b>2017 BUDGET</b>	
<b>2016 FUNDS FORWARDED</b>	
Investment Account	\$312,317.00
General Fund	\$65,000.00
<b>TOTAL =</b>	<b>\$377,317.00</b>
<b>REVENUE</b>	
General Property Tax	\$79,646.00
Investment Interest	\$1,500.00
Transfer from Investment Fund for Capital Improvements	
Rents from 2 properties	\$29,400.00
<b>(Estimated) Total Revenues Available =</b>	<b>\$110,546.00</b>
<b>EXPENDITURES</b>	
Commissioner's Compensation	\$10,800.00
Insurance (ENDURIS)	\$8,000.00
Utilities (PugetsoundEnergy, Wastemgt, CascadeGas, PortaPotty, NorthPerryWtr)	\$5,000.00
State Audit/Assessment	\$1,000.00
Legal Services	\$5,000.00
Conference and Training	\$3,000.00
Travel Expense	\$1,000.00
Washington Public Ports Dues	\$700.00
Leasehold excise tax - 12.84%	\$3,776.00
Landscape Maintenance/Improvements	\$3,000.00
Administrative Cost	\$1,000.00
Election Costs	\$1,000.00
Community Involvement	\$2,500.00
Illlahee Day	\$850.00
Harbor Scheme	\$25,000.00
Facilities Maintenance & Materials	\$22,000.00
Mortgage/Interest Payments	\$15,000.00
Property management	\$1,920.00
<b>(Estimated) Total Expenditures =</b>	<b>\$110,546.00</b>
<b>Future Capital Improvements and Dock Expansion =</b>	<b>\$266,771.00</b>
<b>Total Budget =</b>	<b>\$377,317.00</b>





**Ordinance / Resolution No. 2016-05**  
**RCW 84.55.120**

**WHEREAS**, the Board of Commissioners of The Port of Illahee has met and considered  
(Governing body of the taxing district) (Name of the taxing district)  
its budget for the calendar year 2017; and,

**WHEREAS**, the districts actual levy amount from the previous year was \$ 79,646.00; and,  
(Previous year's levy amount)


**WHEREAS**, the population of this district is ☐ more than or ☒ less than 10,000; and now, therefore,  
(Check one)

**BE IT RESOLVED** by the governing body of the taxing district that ~~no~~ increase in the regular property tax levy  
is hereby authorized for the levy to be collected in the 2017 tax year.  
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 0.00  
which is a percentage increase of 0 % from the previous year. This is exclusive of any  
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,  
any increase in the value of state assessed property, any annexations that have occurred and refunds made. We  
wish to maintain the levy capacity if needed in future years. (RCW 84.55.092)

Adopted this 9th day of November, 2016.

  
\_\_\_\_\_  
Janice Magill  
\_\_\_\_\_  
George C. Smith  
\_\_\_\_\_

**If additional signatures are necessary, please attach additional page.**

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30<sup>th</sup>. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.

## Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, George Schaefer,  
(Name)

Commissioner, for Port of Illahee, do hereby certify to  
(Title) (District Name)

the Kitsap County legislative authority that the Board of Commissioners  
(Name of County) (Commissioners, Council, Board, etc.)


of said district requests that the following levy amounts be collected in 2017 as provided in the district's  
(Year of Collection)

budget, which was adopted following a public hearing held on 11/09/16:  
(Date of Public Hearing)

Regular Levy: \$79,646.00  
(State the total dollar amount to be levied)

Excess Levy: \$0.00  
(State the total dollar amount to be levied)

Refund Levy: \$0.00  
(State the total dollar amount to be levied)

Signature: 

Date: 11/09/16

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715.  
Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.