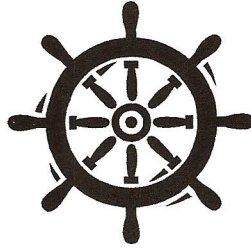


PORT OF ILLAHEE
2016 MEETING MINUTES



THE PORT OF ILLAHEE OF KITSAP COUNTY REGULAR MEETING.

SCHEDULED FOR THE SECOND WEDNESDAY OF THE MONTH

MEETING DATE: WEDNESDAY, FEBRUARY 10, 2016

MEETING TIME: 5:00 PM

**LOCATION: 5500 ILLAHEE RD
BREMERTON, WA 98311**

COMMISSIONERS PRESENT: All

COMMUNITY MEMBERS PRESENT: Roy Barton, Don Jahaske, Tim Knapp

(1) THE MINUTES OF THE PREVIOUS REGULAR MEETING WERE READ AND APPROVED AS WRITTEN.

(2) VOUCHERS WERE AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY: RCW 42.24.080.

(3) EXPENSE REIMBURSEMENT CLAIMS HAVE BEEN CERTIFIED AND RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE BOARD, AS REQUIRED BY RCW 42.24.090.

**(4) GENERAL FUNDS VOUCHERS: #3666 THROUGH # 3676
APPROVED TO PAY VOUCHERS FOR A TOTAL OF: \$3,441.81**

**(5) TREASURE REPORT: As of 2/9/2016 General Fund: \$121,468.53
Investments: \$310,449.23**

(6) COMMISSIONER'S REPORTS:

1. All Ports Meeting was attended by Commissioner Magill, Topics were: HB576 dealing with time spent on Public Records requests, Tall Ship coming to Brownsville August 8-12 and a Mutual Aid agreement between Ports
- 2.
- 3.

(7) DOCK MANAGER'S REPORT:

1. Ramp off track, Mr Knapp will fix it.
2. A motion was made to start phase II of the pier repairs/maintenance, seconded and passed (estimate attached)
- 3.

(8) COMMUNITY INPUT

1. Roy Barton reported that there is no suitable ADA meeting place a Rolling Hills
- 2.
- 3.

(9) UNFINISHED BUSINESS:

1. Illahee day: set for August 13, this year is the 100th anniversary of the Illahee Community according to the flag pole base
2. Illahee store: Lots of comments have come in, some suggesting the port be involved. Rumors have it that there is a leak in the piping between the tank and the pumps, but not the tanks. Block building probably okay, roof needs to be replaced. The hole in roof was where the air conditioner was removed, likely for scrap metal. Need to get port files from Mike Mantzke.
3. 5500 Illahee Rd: a motion was made to remove the asbestos at this site, seconded and passed (contract attached)
4. 5560 Ocean View Blvd:
5. Comprehensive Plan:
6. MT Illahee outfall issues: Still need to try and set up a 'lessons learned' meeting with DCD.
7. Web page: Temp website roughly 75% complete. Plan is to have it up by March meeting.
8. ADA Special Committee: Interest is increasing, will ask for committee members at Feb Illahee Community meeting.
9. Official Correspondence and Public Records Policy The Port of Illahee, being a small port with few public documents, plans to adopt a Public Records Act Policy (in accordance with RCW 42.56.040) which is to post all available public records on the portofillahee.com website, thereby complying with the Public Records Act to make records requests readily available and publicly accessible to all. This policy is planned for adoption when the portofillahee.com website is updated and operational.

(10) NEW BUSINESS:

1. Sign signature card for new Bank (Keybank)
- 2.
- 3.

(11) PUBLIC QUESTIONS:

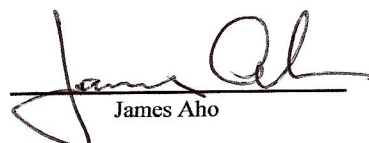
- 1.
- 2.

ADJOURNED AT: 6:00 PM

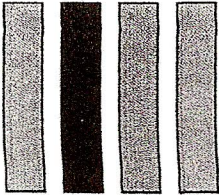
Next scheduled meeting: March 9, 2016 @ 5:00pm
Next All Ports meeting: April __, 2016 @ 6:30pm Port of Brownsville

Commissioners


Cassie Magill


James Aho


George Schaefer



KCB

Washington State Certified Asbestos Contractor #1085

PHONE # (360)830-5022

FAX # (360)830-5020

jtaylorkcb@yahoo.com

P.O. BOX220

SEABECK, WA. 98380

CONTRACT

January 14, 2016

Port of Illahee
c/o Comissioner Magill
4027 NE Luxury Lane
Bremerton, WA 98311

All work will be done by means of state-of-the-art technology in the asbestos industry, utilizing the latest developments in training, equipment, products, and methods. Work practices are as per guidelines established by the U.S. EPA, NIOSH, NESHAP, OSHA and WISHA. Abatement will be performed by experienced, trained and certified technicians/supervisors. K C B is licensed, bonded and insured as a General Contractor and as a Certified Asbestos Contractor in the State of Washington. Transportation of generated asbestos waste as per DOT regulations, and disposal at an EPA-approved Hazardous Substance Landfill, all paperwork is available at request. Currently the waste is shipped by rail to Arlington, Oregon. Notifications made to Department of Labor & Industries Asbestos Division, the local air pollution control authority, and! or Environmental Protection Agency, as required. Air sampling, when necessary is included; the results will be made available to the owners when received by the EPA-approved (NVLAP/PAT) lab. A coating of penetrating encapsulant will be applied to all areas where asbestos is removed. No re-installations are included. Other trades *will not* be able to work in the premises during the abatement activities.

We propose to remediate *asbestos-containing materials* (ACM) in the following locations; Exterior CAB (cement asbestos board) installed at the crawl space entrances (and some unused pieces); flooring; first layer installed in the middle level in a bathroom (orange sheet vinyl)

We will provide the Puget Sound Clean Air Agency to remove the asbestos. Owner should remove all items from the bathroom (except shower/tub fixture). Destructive methods will be employed to access the asbestos flooring (with non asbestos on top).

We will transport the generated asbestos waste to a certified shipper of an approved transfer station. All work will be done in strict compliance to regulations pertaining to asbestos in local, state and federal regulations including 40 CFR 763; WAC 296-62-077, 40 CFR 61 (NESHAP); PSCAA. Water and power must be provided by owner, or costs associated with obtaining utilities may be added to this price.

Contract amount: \$ 708 .00 plus sales tax at the local rate.

Payment is due immediately upon completion of on-site work and receipt of invoice.

This price represents the conditions noted on 1.6.16; any deviations which might affect the work practices could result in additional costs. Please contact our office immediately if any changes occur.

Project specifications: A Completion Certificate will be forwarded to you immediately following the on-site portion of the project. Please allow day to complete this remediation, in consideration of illness, equipment failure and unforeseen circumstances.

Submitted by _____

Jcanic Taylor, Company Coordinator, KCB, W A State Certified Asbestos Contractor

On all jobs we are required by law to furnish to owners of all real property, where we have delivered materials and/or supplied labor, notice that in the event of non-payment of this account, a lien on the property may be claimed by us. The owner hereby acknowledges that such notice has been given and consents that such lien may be filed as security for materials and/or labor furnished under this contract. The owner expressly waives all other notice requirements that a lien may be claimed.

The owner expressly agrees that should it become necessary for KCB to place this contract in the hands of an attorney for collection, or if suit shall be brought to collect any of the principal or interest due under this contract, the owner shall pay, in addition to the principal and interest due, a reasonable attorney fee, and further, the owner shall pay all costs of the legal action, including but not limited to, filing fees, payments for witnesses, and court costs. The owner agrees that in the event it becomes necessary to enforce any of the terms and conditions of this contract, that the form, venue and jurisdiction in that particular action shall be Kitsap County, Washington.

KCB is registered with the State of Washington, #KCB***922J5 as a general contractor and has posted with the state a bond of \$12,000.00 for the purpose of satisfying claims against the contractor for negligent or improper work or breach of contract in the conduct of the contractors business. This bond may not be sufficient to cover a claim which might arise from the work done under your contract. General information is available from the department of labor & industries (Section 1, Chapter 419).

There will be a cancellation fee charged for processing if this contract is cancelled after signing. Once the permits are obtained, there will be additional charges if the permits must be amended.

I have read, and agreed to the conditions in the above statements and have received a copy of same by signing this agreement.

Accepted by _____ Dated _____

Please print your name here

This proposal good for 30 days.

"Celebrating our forty-ninth year!"

WASHINGTON STATE LICENSED GENERAL CONTRACTOR: KCBII<*>22J5
WASHINGTON STATE CERTIFIED ASBESTOS CONTRACTOR #1085
UNIFIED BUSINESS IDENTIFIER: 602.080.558

Tikar Service, LLC

P. O. Box 1155
Tracyton, W A 98393

Estimate

Date	Estimate #
2/10/2016	2016-1008

Name / Address

Port of Illahee
PO Box 2642
Bremerton WA 98310

Project

Description	Qty	Cost	Total
		0.00	0.00
Port Materials and Equipment to replace 1 set of plates as directed except using 1 1/4" Stainless Steel plates			
Labor, Materials and Equipment to Sister pile as directed except using 2 4x80n:4 plings			
Labor, Materials and Equipment to replace cross bracing at 9 locations as directed			
Labor, Materials and Equipment to install through bolts on 10 railing post			
Payment # 1 will be invoiced on delivery of 4X8 PT lumber		9,000.00	9,000.00T
Final Payment will be invoiced at the project being complete		9,000.00	9,000.00T
Proposed Project Plan			
#1 Survey project and layout work plan 12/25/15, 12/26/15 or 1/10/16			
#2 Submit proposal to board 2/11/16			
#3 Order lumber and Hardware 2/11/16 8 week turn around			
#4 Receive Lumber on site and issue Invoice #1 5/10/16			
#5 Tidal work windows 5/10/16-5/10/16 and 6/02/16-6/07/16			
#6 Issue final bill 6/07/16			

3603405642/ wwwaterkat@comcast.net
TIKARSL988KG

Subtotal	\$18,000.00
Sales Tax (8.7%)	\$1,566.00
Total	\$19,566.00