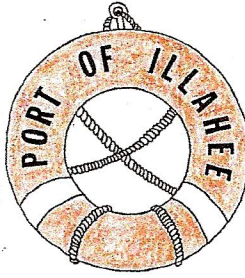


## 2017 MEETING MINUTES



### THE PORT OF ILLAHEE OF KITSAP COUNTY REGULAR MEETING.

SCHEDULED FOR THE SECOND WEDNESDAY OF THE MONTH

MEETING DATE: WEDNESDAY, JULY 12, 2017

MEETING TIME: 5:00 PM

LOCATION: 5507 ILLAHEE RD (Illahee Store Outside)  
BREMERTON, WA 98311

COMMISSIONERS PRESENT: All

COMMUNITY MEMBERS PRESENT: Don Jahaske, Roy Barton, Mark Moshay, John Burton, Mike Mantzke, Terry Federman, John Parvis, Judy & Irwin Krisman

(1) THE MINUTES OF THE PREVIOUS REGULAR MEETING WERE READ AND APPROVED AS WRITTEN.

(2) VOUCHERS WERE AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY: RCW 42.24.080.

(3) EXPENSE REIMBURSEMENT CLAIMS HAVE BEEN CERTIFIED AND RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE BOARD, AS REQUIRED BY RCW 42.24.090.

(4) GENERAL FUNDS VOUCHERS: #4167 THROUGH # 4175  
APPROVED TO PAY VOUCHERS FOR A TOTAL OF: \$3,464.60

(5) TREASURE REPORT: As of 7/06/2017 General Fund: \$174,101.39  
Investments: \$213,342.26

(6) COMMISSIONER'S REPORTS:

Commissioner Aho

1. 6/21 Email request to Port attorney to push for an Illahee Store acquisition by Illahee Day..
2. 6/23 Date of approved "Workplan to Conduct a PLIA Preliminary Planning Assessment" document, received from Dan Hatch, describing plans to conduct contamination drilling and assessment, has been loaded on the website.
3. 6/26 Utility Locate at Illahee: Email from Dan Hatch noting "...our private utility locating company will be out next Monday, June 26<sup>th</sup> to do their work. This will/may include scoping drain lines, ground-penetrating radar, and toning to identify subsurface utilities in order to mark their inferred location on the surface. The markings on the surface will then be used by the survey to develop a site as-built, which will then be used by the architect to create a site plan." The locate was reported on in an Illahee Community Update on 6/28/17.

4. 7/3 Email from Anna Jordan "I wanted to update you on our proposed drilling schedule for the former Illahee Foods property in Bremerton. We are scheduled to be on Site with our drillers Wednesday, July 12<sup>th</sup>. We are planning to be on site at 8 a.m., however, the start time may be pushed back a little depending on the drillers' schedule. I should have a better estimate of that at the end of next Monday, and I'll keep you updated. We've estimated that the drilling will take two days. The drillers will have a truck-mounted drill rig and a service truck on site. Also, Washington state regulations require investigation-derived waste (IDW) to be stored on-site pending laboratory analysis of their contents. We estimate there will be approximately 10 drums (55-gallon) of IDW that will need to be left on site for one to two weeks. Can we arrange a space to temporarily accommodate these drums?"
5. 7/9 & 7/11 Reports of dock users falling through loose boards. Frequent dock user Nick Hughes, who also last year with a friend hammered down all the loose nails on the dock, fell through a loose board that had one end move laterally off its support. We lifted the board up and moved it back in place. On Tuesday afternoon I received a call of a woman falling through a hole created when another board moved laterally off its support. The board fell into the water and hopefully was retrieved later. I installed a plywood cover over the hole as a temporary fix. Nick Hughes and friend offered to help secure the decking that is contracting and warping with the dry and warm conditions. My recommendation is we take out the nails that are working their way out and replace them with deck screws.
6. 7/12 Drilling scheduled for 8 am.

**(7) DOCK MANAGER'S REPORT:**

1. Fire hose bumpers were installed on the inner sides of both floats with Roy Bartons help
2. Locks on the timer panels were broken

**(8) PUBLIC/COMMUNITY INPUT:**

1. Discussed the storm water meeting, the work at the Golf Course and the Illahee Road Culvert were discussed
- 2.

**(9) UNFINISHED BUSINESS:**

1. Illahee day: August 12: Mark Moshay has volunteered to renew his food handler's license and prepare hamburgers and hotdogs if someone will provide the food and a grill.
2. 5500 Illahee Rd: Renter complained about holes in the deck around the hot tube, Commissioner Magill arranged for repairs
3. 5560 Ocean View Blvd:
4. Comprehensive Plan:
5. MT Illahee outfall issues:
6. Web page:
7. Illahee Store: Port attorney, Ken Bagwell reported he has "received nothing back from Flett Dairy".
8. Port Administrative Support: Theresa Haaland, who currently provides administrative support to the Port of Silverdale, the Port of Tracyton, and the All Ports Meetings, will attend the Port of Illahee's August meeting, and tentatively will transition in September, and provide administrative support from October on.

**(10) NEW BUSINESS:**

1. Dock lighting policy? The question was raised whether the Port needs to establish a new lighting policy. Lights off at 10:00pm has been the policy. Discussion to continue.
- 2.

**(11) PUBLIC/COMMUNITY INPUT:**

- 1.
- 2.

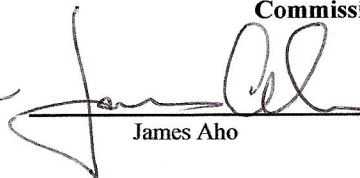
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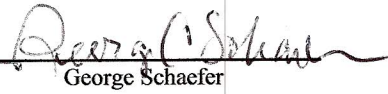
**Next scheduled meeting: August 9, 2017 @ 5:00pm**

**Next All Ports meeting: July 17, 2017 @ 5:30pm Port of Brownsville**

**Commissioners**

  
Cassie Magill

  
James Aho

  
George Schaefer