

**Draft minutes* for
Quarterly Kitsap All Ports Meeting
April 17, 2017**

The quarterly Kitsap All Ports meeting was held April 17, 2017 hosted by the Port of Brownsville at the Brownsville Yacht Club office. Attendees included: Jack Bailey and Matt Appleton representing the Port of Brownsville; Jim Aho and Cassie Magill representing the Port of Illahee; Walt Elliott representing the Port of Kingston; Steve Pedersen and James Strode representing the Port of Manchester; Henry Aus, Ed Scholfield, Phil Best and Theresa Haaland all representing the Port of Silverdale; Jack McCarn representing the Port of Waterman; and Kathleen Gordon and Margie Rowland representing the Kitsap Peninsula Water Trails.

Commissioner Bailey of the Port of Brownsville chaired the meeting.

Everyone stood for the Pledge of Allegiance.

Introductions were made.

Kathleen Gordon updated everyone on the status of the Kitsap Peninsula Water Trails festival scheduled for June 24th and 25th. This is becoming a nationally acclaimed event and they would like this area to become the recreational capital of the world. Margie Rowland added that the festival is aimed at human powered activities either on land or water. Besides the kayaking activities on the water, there will be lots to do on land including a bike race and 5k race. The County provided \$44,000 this year to promote the event and it is growing. Next year they would like to see all the Ports host some sort of kayaking event in their designated areas. They encouraged Commissioners to attend this year's festival and spread the word about it.

Port of Silverdale – Commissioner Scholfield reported that the Hydraulic Project Approval (HPA) application, which is necessary to be able to continue to do maintenance type work in or near the water, has been submitted to the Washington State Department of Fish and Wildlife. It is a five-year permit and the current one expires on June 30, 2017. The new permit is expected to be in place as of July 1st, so there is no lapse in coverage. Phil explained that the Port is working on a dredge project. The two companies that are involved are Coastal Geological Services out of Bellingham (<http://www.coastalgeo.com/index.php>) and Marine Surveys and Assessments out of Port Townsend (<http://www.marinesurveysandassessments.com/contact-us.html>). Representatives from Coastal Geological Services came down to the Port's waterfront last week and used sonar and a drone to map out the tidelands. From

there software is used to meld the data together and generate the information. Commissioner Scholfield informed everyone that the window of opportunity to work on water projects has narrowed to the month of August. The Port is also working on a Major Tenant Improvement Project at the Old Town Pub. Commissioner Scholfield and Phil have met with the Kitsap County Fire Marshall and Department of Community Development representatives at the building. The Port's contractor is working on several maintenance-type upgrades that were determined necessary as the outcome of the meeting. The Port has thirty to ninety days to complete the upgrades. Phil explained that eventually a master plan will be updated as the Pub was the last piece of property in that area that the Port was waiting to acquire. The CK Farmer's Market is scheduled to be held on Port property starting on May 2nd thru October. This is an additional Farmer's Market for Silverdale. It will be held on Tuesdays and will start in the afternoon and go into the evening. The Silverdale Farmer's Market is also on Tuesdays but is held in the morning through early afternoon and is located near Best Buy off of Ridgetop. It is hoped the two markets will actually complement each other and benefit the community as a whole. Phil gave a little history of the County-owned Silverdale pump station that is adjacent to Port property and sits on prime waterfront land. He explained how the County is in the process of planning a large project aimed at replacing the sewer infrastructure in the Old Town area and the pump station. It is an opportune time to discuss the possibility of moving the above ground electrical equipment and generators to a nearby location away from the waterfront. The Director of Public Works is planning to tour the current Silverdale facility with the Port Commissioners this week. The Port is hopeful there can be some sort of compromise.

Port of Kingston – Commissioner Elliott reported that the Port has secured a \$35,000 planning grant from CERB, the Community Economic Revitalization Board and has contracted with Heartland LLC (<http://heartlandllc.com>) from Seattle to assess development options for approximately 2.5 acres of Port property adjacent to the marina. They have held community meetings to inform the public and get input. The covered moorage roof repair project is moving along. The estuary project is land that was donated to the Port and will be turned into Washington Boulevard Park. A \$400,000 grant from the Recreation and Conservation Office (RCO) has been secured for this project. The derelict boat that was on property adjacent to the Port was cut up and removed by the Department of Natural

Resources. It is believed funds were used from the State's derelict vessel fund (<http://www.dnr.wa.gov/programs-and-services/aquatics/derelict-vessels/legal-authorities-and-how-program-works>)

Port of Manchester

Commissioner Strode reported that the County is working on several sewer upgrades within Manchester. Other than that everything is pretty quiet. At 7:25PM Commissioners Strode and Pedersen apologized for having to leave the meeting early as they had a prior commitment.

Port of Illahee – Commissioner Aho reported that the purchase of the Illahee store is moving at a snail's pace. Three law groups are involved in the process. The Port has submitted the Pollution Liability Insurance Agency (PLIA) grant application (<http://www.plia.wa.gov>) through the Washington State Department of Ecology. Apparently, there is some money available, but since they don't actually own the store yet it's a bit premature. The property has multiple liens and judgments on it and that is why it went to the Sheriff's sale and it is also a contaminated site. Two Commissioner positions for the Port of Illahee are scheduled to be on the ballot in November. There has been interest from the public to fill the positions, but it seems once the potential candidates realize the extent of the Public Disclosure Commissioner (PDC) requirements they have had second thoughts. This is very unfortunate as many of these individuals would be very beneficial to the Port. Commissioner Magill reported that there is a new timer for the lights. It cost \$600 with the entire project costing approximately \$1,000. It is nice because if the power goes out for less than forty-five minutes the lights will come back on without a Commissioner having to go down and re-set them. Commissioner Magill was surprised to learn from previous Port Commissioner, Lew Noah that in the 80's the Port had used tires about thirty feet out to act as a reef to attract fish. Commissioner Magill explained that the Port has never had an official logo and since she has an arts degree she decided to work on a logo. She will plan to bring samples to the next All Ports meeting.

Port of Waterman

Commissioner McCarn reported that the Port of Bremerton loaned Waterman a skiff and an operator for several hours at no charge. It allowed a survey of the Port's outer water boundaries to be conducted. The survey cost the Port approximately \$5,000 and was required by the Department of Natural Resources.

Commissioner McCarn noticed some discrepancies between the County Building Code requirements and the Americans with Disabilities Act (ADA) requirements. When a final inspection was being conducted on the pier he pointed them out to the inspector. In one instance the County requires no more than four inches of a gap between railings. It is believed this is to insure the safety of children. The ADA requires the bottom of a railing to have at least nine inches to allow for a wheelchair's front wheels to clear. The inspector ended up rejecting the bulkhead permit since there wasn't a permit for the pier. The RCO grant needs to be closed. There is still some money available, but there is nothing else to be done. Commissioner McCarn warned the others that if they need to file for an extension on a grant with the RCO it must be done two months prior to the completion date.

Port of Brownsville - Commissioner Bailey explained that he and Matt took part in an informative telephone conference with the Washington Public Ports Association and several others regarding the ongoing derelict vessel problem for Ports. They are looking for solutions to the common problems regarding derelict vessels. They are asking for Port representatives to try to come up with possible legislative solutions to resolve such problems and bring them the upcoming WPPA sponsored Spring meeting for discussion. Ports have an issue because many times governmental agencies, such as the Coast Guard or the County Sheriff, will recover a derelict vessel and moor it at one of the local Ports and it then becomes that Port's problem. Several Commissioners thought it should be the responsibility of the party that brought it in, but that is not the case. Commissioner Bailey explained that the way the law is written it is a misdemeanor to abandon a boat anchored to aquatic land. He thinks it should be re-written to state it is a misdemeanor to abandon a boat anywhere. Unlike cars, when a boat is sold the seller isn't required to complete a report of sale. If the new owner fails to register the boat it remains in the previous owner's name, unbeknownst to them until there is a problem. So, often times when a Port is trying to track down the owner of a derelict boat, it is determined that the boat was sold, but there is no information to whom. Commissioner Bailey would like to see the law changed requiring the seller of a boat to complete a report of sale within five to ten days of the sale date. Brownsville will be receiving an RCO grant to change the angle of the current boat ramp by fifteen degrees allowing for more room between the ramp and the pier. Once negotiations with the Suquamish Tribe are complete the Army Corps permit should be finalized and work can begin in August, when the opportunity window is

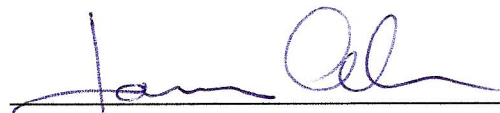
open. At that time they also plan to replace B-dock and drive some piles. August is sure to be a busy month for Brownsville. Next year they are hoping to have a dredge project completed.

An article from Jurassic Parliament "What to include in meeting minutes?" was reviewed. There was discussion about the All Ports meeting minutes being too lengthy and that they should follow the guidelines in the article, which would basically include the date, time, location, those present and any decisions that were made during the meeting. Since decisions generally aren't made at the All Ports meetings and the meetings are more of an informative sharing nature of Port updates, it was decided to continue having thorough minutes taken.

Phil explained that during the last meeting, Commissioner Strode offered to take individual Port resolutions and rules to Sheriff Simpson, but it was not on the agenda. This was discussed. It is believed individual Ports will work directly with the Sheriff at this time. Commissioner Elliott explained that the Port of Kingston has a parking lot attendant that can actually issue citations to parking violators. He suggested others review RCW Title 53 as Ports have lots of authority.

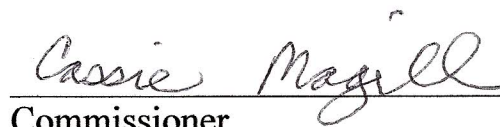
(<http://app.leg.wa.gov/RCW/default.aspx?cite=53.08>)

The meeting adjourned at 8:35PM.



Commissioner

Commissioner



Commissioner