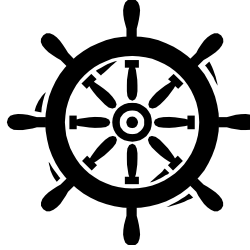


PORT OF ILLAHEE
2011 MEETING MINUTES



THE PORT OF ILLAHEE OF KITSAP COUNTY REGULAR MEETING.

SCHEDULED FOR THE SECOND WEDNESDAY OF THE MONTH

MEETING DATE: WEDNESDAY, JANUARY 12, 2011

MEETING TIME: 5:00 PM

**LOCATION: 5560 OCEAN VIEW BLVD
BREMERTON, WA 98311**

COMMUNITY MEMBERS PRESENT: Jim Aho

- (1) THE MINUTES OF THE PREVIOUS REGULAR MEETING WERE READ AND APPROVED AS WRITTEN.**
- (2) VOUCHERS WERE AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY: RCW 42.24.080.**
- (3) EXPENSE REIMBURSEMENT CLAIMS HAVE BEEN CERTIFIED AND RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE BOARD, AS REQUIRED BY RCW 42.24.090.**
- (4) GENERAL FUNDS VOUCHERS: #2966 THROUGH # 2976 APPROVED TO PAY VOUCHERS FOR A TOTAL OF: \$9,192.61**

(6) COMMISSIONER'S REPORTS:

1. Commissioner Sheeran met with Rachel Pritchard of the Kitsap Sun. She is doing an article about Kitsap County Ports.
- 2.
- 3.

(7) DOCK MANAGER'S REPORT:

1. Sailboat status: It goes and comes, gone for now.
- 2.
- 3.

(8) GRANT(S) STATUS

1. Surface Water Management Grant: Quarterly report is attached.
- 2.

(9) COMMUNITY INPUT

1. Jim Aho showed us the latest version of the trails map for the Preserve.
2. Jim Aho explained the Interpretive signs for the rain gardens.

(10) UNFINISHED BUSINESS:

1. Illahee day:
2. Illahee Store: There will be an executive session with Attorney Vancil after this regular meeting this evening
3. Deitch Property: Commissioner Sheeran is in discussion with Dennis Deitch about a possible arrangement
4. Broken window in lower level: 3 bids received. The matter was discussed, a motion made, seconded and passed to go with Port Orchard Glass for the replacement.
- 5:

(11) NEW BUSINESS:

1. Election of officers for 2011: Commissioner Sheeran was nominated for the Commissioner Chair, no other nominations were made. A vote was called for and Commissioner Sheeran was voted in as Chair. Commissioner Schaefer was nominated for Secretary/Treasurer. No other nominations were made. A vote was called for and Commissioner Schaefer was elected for the position. Commissioner Mantzke was nominated for Port Auditor/Dock Manager. No other nominations were made. A vote was called and Commissioner Mantzke was voted in for the position.
2. Annual Audit/Assessment has been ordered by the State Auditor – Commissioner Schaefer will comply
- 3.
- 4.

ADJOURNED AT: 6:00 PM

Next scheduled meeting: February 9, 2011 @ 5:00pm

Next All Ports Meeting: January 24, 2011 @7:00pm

Commissioners

Dennis Sheeran

Michael Mantzke

George Schaefer

PROJECT PROGRESS REPORT

Reporting Period: Oct 1 – Dec 31 2010

Grant Recipient: Port of Illahee

Grant Number: G00700283

Project Title: Illahee Surface Water Management Plan (SWMP)

Project Period: April 17, 2007 – June 30, 2011

Ecology Contacts: Dave Garland, Bellevue Office
(Project Manager)

Patricia Brommer, Lacy Office
(Financial Manager)

Key Accomplishments/Required Performances Met:

Task 1 – Project Administration/Management

- Project records and communications are being processed and filed.
- Financial charges are reviewed as tasks ramp down or are complete.
- Meetings associated with opportunities to present grant findings are being attended.
- A recommendation was made to the Port of Illahee in July that they pursue a partnership (possibly an inter-local agreement) with Kitsap County to accomplish the projects in the Illahee Creek Watershed Surface Water Management Plan. The authority to enter into a partnership agreement is given in RCW 53.08.420 under Cooperative Watershed Management that states “a port district may participate in and expend revenue on cooperative watershed management actions, including watershed management partnerships under RCW 39.34.210 and other intergovernmental agreements, for purposes of water supply, water quality, and water resource and habitat protection and management.” Since the acquisition of Rolling Hills Golf Course is a key component of a partnership, the recommendation to establish the partnership is on hold until the property acquisition is complete. Currently the date for the acquisition and transfer has evidently been extended 2 months which would take it to the end of February 2011.

Task 2 – Public Outreach & Education

- Website continues to be up and used.
- Illahee Community Updates that go out to approximately 400 recipients are being used to present grant and rain garden information.
- Grant project status reports provided at Port of Illahee and the Illahee Preserve Stewardship Committee/Illahee Forest Preserve meetings.
- Continued the affiliation with the Puget Sound Partnership’s local ECONET group in order to get rain garden and aquifer recharge information out to the wider community.
- Continue to attend the West Sound Watershed Council meetings in order to get official recognition for the Illahee Surface Watershed Management Plan and to get the resultant restoration projects identified in the DFW Habitat Work Schedule which is used to track projects affecting salmon recovery in Washington State.
- Volunteer rain garden weeding, mulching, and perimeter securing work parties were held to clean up the plots, to provide mulching to help prevent weed growth and to help retain soil moisture, and to secure and better define the perimeter of the garden.
- A video project resulted from a suggestion by Dr. Bob Johnston who was presenting at the September West Sound Watershed Council meeting. Dr. Johnston is a member of the Science Panel for the Puget Sound Partnership (and is also an Illahee resident) who thought an engaging film would be the best way to present the Illahee surface water issues to the widest audience and to get the necessary support secured and actions implemented.
- After discussions with the Port and DOE, and with members of a proposed video steering committee, a draft (and then final) RFP was prepared and 3 possible videographers were identified. After the RFP was issued 3 inquires and one proposal came in as the result of word of mouth notification of the request.
- A selection committee was formed to review proposals with the company Leaping Frog Films (LFF) selected.

- Shelly Solomon is the principal for LFF and she has been videotaping various events along with the effects of storm water from recent storms, like the December 12th 2010 storm and its effects on the Illahee Creek culvert and the Puget Sound shoreline, and the emergency dredging of culvert that followed.
- Currently on hold are plans to have Dr. Joel Massmann assist with getting more information out regarding the Aquifer Protection Plan.

Task 3 – Monitoring & Performance Evaluation

- The Health District’s Inter-local Agreement ended on July 1, 2009 with the final sampling done on June 30, 2009.
- Only one WQ sampling (September 2009) has been done since then.
- Health District will continue to fund limited sampling locations, but want to see the report of the last three years to help determine future sampling locations.
- WQ report will be completed during the first quarter of 2011.

Task 4 – Riparian Plantings along Illahee Creek

- Riparian Planting was put on hold when the December 3, 2007 storm raised the lower flood plain by approximately 18 inches, which decimated some earlier community riparian planting efforts.
- Riparian planting plans were re-evaluated in light of the extreme sedimentation problems that are occurring throughout the lower and portions of the middle section of the stream corridor and were determined to be beneficial by an area forester.
- Landowner agreement discussions found some hesitation with a required 10 year maintenance agreement by the most affected landowner. The riparian planting area was visited on July 1st with Dave Garland and Joan Nolan who were supportive of modifications to a landowner agreement document that decreased the effective length to something less than 10 years. Also discussed was the fact that although the riparian area was well forested, it was primarily red alder, which has a rather short life span, and that trees like western red cedar, are a better choice.
- Negotiations resulted in a landowner agreement with a 5 year maintenance plan, and with the Illahee Forest Preserve group being responsible for the maintenance phase of the plantings, or until December 31, 2015.
- The contract for the riparian planting has been negotiated with Treez, Inc, of Bremerton, WA who will transport and plant 1,500 Western Red Cedar 2 foot saplings (or roughly 80 trees per acre on 25’ centers), beginning February 2011.

Task 5 – Basin Assessment and Surface Water Management Plan

- This task is complete with the issuance of the Parametrix report.

Performance Measures Not Achieved (if any)/Why:

None

Future Challenges to Performance and/or General Comments:

The results and findings of the Illahee Creek Watershed Surface Water Management Plan (the Parametrix report) still need to be implemented, beginning with area homeowners installing rain gardens. The challenge is to present the identified storm water and aquifer issues in such a way that homeowners will want to install rain gardens, and will have the educational and other resources available to help them. This is one of the challenges we now hope to advance with the film project. While we felt significant progress has been made with the rain garden brochure it has not resulted in new rain gardens, at least not to date.

Our major challenge is for the findings of the grant report to result in major actions and projects that will help solve the immediate and urgent storm water surges and sedimentation problems plaguing Illahee Creek, and insure the report not end up as just another document on a bookshelf. Our major concern is the delay of the acquisition of Rolling Hills Golf Course by Kitsap County, which is constraining implementation planning of the grant report findings.

Funding:

Total Budget:	\$268,000
Total Grant Award:	\$181,000

Total Expenditures to Date: \$222,000 (estimate)

Name, Address, Telephone Number, and Email address of Recipient:

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