

Draft minutes* for
Quarterly Kitsap All Ports Meeting
October 22, 2018

At 6:30PM the meeting was called to order by Port of Brownsville Commissioner Jack Bailey. Also in attendance were Shaun Nye and Matt Appleton also representing the Port of Brownsville; James Aho and Jonathan Buesch representing the Port of Illahee; Mary McClure and Steve Heacock representing the Port of Kingston; Robert Ballard and James Strode representing the Port of Manchester; Henry Aus, Ed Scholfield and Theresa Haaland all representing the Port of Silverdale; Jack McCarn and Jeff Reynolds representing the Port of Waterman.

Commissioner Bailey of the Port of Brownsville thanked everyone for attending.

Everyone stood for the Pledge of Allegiance.

Introductions were made.

Public Comment – None

Individual Port Updates

Port of Silverdale (<http://portofsilverdale.com>) – Commissioner Scholfield reported that Nam Siu is the biologist with the Washington State Department of Fish and Wildlife (WDFW) that took the place of Chris Waldbillig. Mr. Siu recently paid a visit to Silverdale along with tribal biologist Alison O’Sullivan to discuss the Port’s upcoming dredge project and future plans for the waterfront. During the visit they walked the area. A ten to fifteen-foot-high pile of driftwood was stacked up on the beach. Mr. Siu asked that it be taken down and the wood tossed back in the water. Apparently, it is ecologically harmful to remove driftwood from the beaches. The Port owns land at the end of Pacific Avenue in Silverdale and the adjacent apartment complex tenants have been storing items such as bar-b-ques, outdoor furniture and such on the Port’s land and beachfront. Mr. Siu mentioned the items should be removed, so Commissioner Scholfield posted notice at the site that items remaining on Port of Silverdale property after a certain date would be disposed of by the Port. The majority of items were removed in a timely fashion. The homeless population is an ongoing issue on Port property. Commissioner Buesch of Illahee explained that the Illahee Preserve has been supported by the Kitsap County Sheriff in helping to remove the homeless from the Preserve.

Port of Manchester (<http://www.portofmanchester.com>) – Commissioner Strode explained that the Manchester boat launch has a maximum load rating of 30,000 pounds and commercial activity is prohibited. Large tankers and other big ships are randomly out in the waters off the shores of Manchester, as many as five at any given time. A company that provides an oil boom service for when the large vessels are refueled attempted to launch at Manchester. Commissioner Strode confronted the individual and explained to him that commercial launching was prohibited, but he did allow the individual to launch the one time. Commissioner Strode was upset when he found the mess of barnacles and mussels left behind on the boat ramp. He confronted another commercial boater that was attempting to launch. He was refusing to leave so Commissioners Strode threatened to call the sheriff. It seems commercial vessels are now being launched late at night to avoid a confrontation with Port personnel. Commissioner Scholfield suggested the individuals refusing to follow the Port rules be trespassed by the sheriff. One condition to trespass is to ensure the rules are in plain sight somewhere on Port property, which gives the public the opportunity to know the rules. If they repeatedly refuse to abide by the rules that are posted, then they should be trespassed. A new \$6,000 urinal was installed in one of the restrooms. Commissioner Ballard reported that he has talked to John Clausen, the Executive Director of Kitsap Transit. Kitsap Transit is discussing a purchase of an additional fast ferry for the Southworth/Vashon Island/Fauntleroy run. Kitsap Transit currently docks at a pier to the north of Colman Dock that can only accommodate two vessels at a time and they aren't the only user of that dock, so they are also discussing installing an additional dock in the general location. They are hoping to have a joint use agreement with multiple agencies. The costs of the endeavor, which will include the purchase of six foot ferries, is estimated at six billion dollars.

Port of Illahee (<http://www.portofillahee.com>) – Commissioners Aho reported that the Port hasn't raised taxes in many years, but the 2019 Budget has been prepared and the Port is raising taxes at one percent over the highest allowed levy, which comes to about \$10,000 more than last year. Spread out over the entire district it is somewhat minimal, but there is bound to be some backlash from the public. The Commissioners are strongly in agreement that levying the allowed amount is necessary in order to bring the Port facilities up to standard and maintain that standard. Commissioner Aho was recently notified that on November 30th the Port will close on the Illahee Store property, which will trigger the sheriff sale. The cleanup costs are now estimated at \$539,000, which is hoped will deter anyone else from bidding on the property. The Port was ranked number sixteen out of

thirty-eight to receive financial assistance for remediation through a grant from the Pollution Liability Insurance Agency (PLIA). Ten million dollars was set aside within the State's 2018 Capital Budget for PLIA related projects. If the Port doesn't obtain the grant this year it will move up on the list for the 2019 grant cycle.

Port of Waterman – Commissioner Jeff Reynolds is the newly appointed Commissioner that took former Commissioner Reid's place after he moved out of district. Commissioner Reynolds has been getting up to speed with the Port by reading a lot of information about the Port. He and Commissioner McCarn recently attended the WPPA sponsored Small Ports Seminar in Leavenworth, which was both interesting and informative. Commissioner McCarn reported that the lower portion of the stairway from the pier to the beach failed during a storm last May. The contractor and the engineer are still pointing fingers at each other about the upper portion not being up to code. So now both portions of the stairway need to be fixed and it might as well all be done at one time. The Port received a bid from a different contractor, which came in very high. Commissioner McCarn will be meeting with Eric Thompson, who is interested in bidding on it. Commissioner Baily of Brownsville reported that the Port of Waterman has entered into an interlocal agreement with the Port of Brownsville allowing Brownsville to provide routine maintenance for the Port of Waterman. This is the third interlocal agreement Brownsville has entered into with other Ports. The first was with the Port of Keyport and then the Port of Illahee and now the Port of Waterman. Brownsville personnel have been tasked with installing picnic tables on Waterman's dock and Commissioner McCarn confirmed that the tables needed to be installed by the end of October in order for the Port to use the grant money for it.

*Port of Kingston (<http://portofkingston.org>)– Commissioner Mary McClure praised fellow Commissioner Steve Heacock as being a great problem solver for the Port and in general. The Port's Executive Director, Jim Pivarnik, left the Port to return to Port Townsend about seven weeks ago. It was somewhat of a toxic environment prior to Mr. Pivarnik coming to work for the Port of Kingston, but he left a great legacy and past issues have been cleaned up nicely. An ad for the Executive Director position was placed in newspapers and with the WPPA. It was decided not to include a job description because the marina runs so smoothly as is and they thought that it was more important to find the right "fit" for the position and that they would know the right person once they interviewed and reference-checked him/her. Applicants were asked to submit a letter of interest, a resume and complete an application. They received fifteen applications, twelve to thirteen

being very credible. They interviewed six individuals and have narrowed it down to three finalists all of whom are well qualified with experience and relatively local to Kingston. The finalists will meet with Port of Kingston staff and respond to questions that staff members generated. Then the three will have a Meet & Greet with the community. Someone may be hired as early as October 26, 2018. The traffic and parking in Kingston is an ongoing issue. An interlocal agreement between the Port, Washington State Department of Transportation (DOT), Washington State Ferries (WSF) and Kitsap Transit is being generated. It will allow for the use of a 12-14 acre parcel of land owned by WSDOT and Kitsap county on the edge of town as a remote holding lot for ferry traffic. Commissioner Heacock reported that the Port's Comprehensive Scheme is due to be completed by the end of November. Kingston has two boat ramps, since they have a lot of tribal use, one ramp is designated for tribal use and the other is for public recreation use, which was a requirement of the Recreation Conservation Office (RCO) grant used to construct the ramps. Kingston is also having a marina rate study conducted, which should be completed by the end of November. Moorage fees are used to maintain the marina, so the figures from the study will provide the Port the information needed to determine if an increase in moorage rates is necessary to cover future maintenance costs. Commissioner McClure saw a dead porpoise on the beach at Kingston. It had a large gash on its stomach area. She reported it to the harbormaster and pictures were taken. It is believed the DFW will perform a necropsy to determine how it died. Commissioner Scholfield explained that the National Oceanic and Atmospheric Administration (NOAA) takes care of marine mammals. The tribes are usually involved in this too. Parking enforcement at the Port of Kingston was discussed. They have noticed fewer problems since the Ventec machines were installed, but a portion of staff time is still allotted to parking enforcement. They have authority to ticket vehicles that don't comply with the parking rules – as Commissioner Aus knows all too well when he was just fifteen minutes past the allotted two-hour free parking timeframe. Commissioner Scholfield questioned how Kingston determined they have the authority to issue tickets. Commissioner McClure offered to provide more information at the next All Ports meeting in January. Commissioner Baily said that he was up at Kingston not too long ago and it looked great with immaculate grounds, well-kept/clean Port equipment and plenty of signage regarding parking.

(*as edited by Mary McClure)

Port of Brownsville (<http://portofbrownsville.org>) – Commissioner Shaun Nye reported that the new boat launch is up and running. Kuddos to Matt Appleton for the efficiency of the project. Brownsville Appreciation Day (BAD) was again a success. Commissioner Baily said that the only complaint he heard was that

vendors needed more time to set up, so they might consider allowing vendors to set up the night prior to the event next year. Matt reported that \$1,000 will be donated to five local elementary schools – a total of \$5,000 from the proceeds of BAD. Commissioner Nye said that the schools provided about 500 pieces of children’s artwork on display during the event – it was awesome and so good to see kids excited about showing everyone their creations. All money was handled by the Kitsap Marine Heritage Foundation, who along with Matt were fundamental to the success of BAD. Commissioner McClure found this all interesting because the Port of Kingston will be celebrating its 100-year centennial in 2019. Commissioner Nye along with Matt and Commissioner Perkins attended the WPPA sponsored Small Ports seminar, which was a positive and informative experience. Commissioner Baily reported that the Port is working on its five-year permit. It passed through the County and is now under review with the Army Corps of Engineers (ACE). The National Marine Fisheries (NMF) had requested a portion of the park be taken out for mitigation purposes of the boat ramp. The Port was not in favor of that and fought it because it is such an asset to the public and once it’s gone that’s it. There is no getting it back. NMF agreed that the Port could instead mitigate a portion of the bulkhead on the waterside of the old fire station property owned by the Port. Commissioner Baily told everyone this to encourage them to think what is best for the community as a whole, sometimes you have to push back in order to get the best results. Commissioner Baily offered other small ports to contact the Port of Brownsville if they would like to enter into an agreement to have Brownsville staff perform regular maintenance at their facility. It seems to be working out well with Illahee, Keyport and now Waterman. He suggested maybe even some sort of equipment sharing agreement could be generated – Brownsville owns a cracked asphalt repair machine which is a rather unusual item most Ports probably don’t own. It could save the smaller Ports money. Commissioner Nye agreed that Ports working together to better their communities and the County as a whole is important and encouraged. It was something also discussed at the Small Ports seminar.

Commissioner Baily explained that Lary Coppola of the Port of Allyn had another engagement this evening and therefore unable to attend tonight’s meeting.

Commissioner Baily said that he has noticed two different years, 1912 and 1920, used as the Port of Brownsville’s inception. It was suggested the State be contacted as they should have all the facts.

Mutual Interest Items

Small Works Roster – Commissioner Aho explained that while attending the Small Ports seminar in Leavenworth there was a presentation about Small Works and he learned that each Port should have Small Works Roster procedures. He suggested that one standard procedure be generated for all of the small ports. This was discussed. ***Commissioner Aho made a motion to request the Port of Silverdale’s attorney, Phil Best, create a standard Small Works procedure, second by Commissioner Strode, passed unanimously.***

Last quarter’s meeting minutes were attached to the agenda packet for the Commissioners review at their leisure.

Date and location of next meeting/upcoming meetings/seminars

WPPA SPONSORED [REDACTED] – TUESDAY, NOVEMBER 13, 2018
10AM TO 12:30PM ANOTHONY’S @ HOMEPORT

WPPA SPONSORED [REDACTED] - WEDNESDAY, DECEMBER 5, 2018 (7:00AM)
FRIDAY, DECEMBER 7, 2018 (5:00PM) @ HYATT REGENCY BELLEVUE

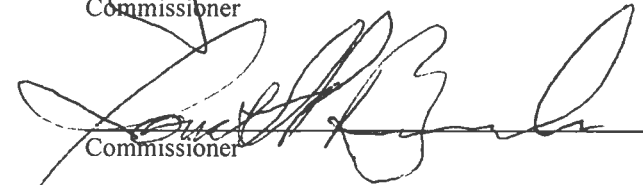
NEXT KITSAP [REDACTED] – MONDAY, JANUARY 28, 2019 6:30PM @ THE
PORT OF BROWNSVILLE

The meeting adjourned at 8:01 PM.



Commissioner

Commissioner



Commissioner