



Port of Illahee – Minutes of Regular Meeting on February 12, 2020

Port of Illahee
Minutes of Regular Meeting
February 12, 2020

CALL TO ORDER

Commission Chairman James Aho called the Public Hearing section of the meeting to order at 6:30 PM at Seeds of Grace/Lichen Hollow, 8050 Illahee Road, Bremerton. Also present were Commissioner Jonathan Buesch; Commissioner John Burton; Administrator, Theresa Haaland; John Piccone of Soundwest Engineering Associates; Lee Knapp of TIKAR Services; Roy Barton; Marnie Concannon; Don Jahaske; Leonard Knight; Bill McLaughlin; John Parvis; Ed Seal; Debbie Smith; MaryAnn Smith; Janet Soderberg; Randy Sumrall; and Jay Word.

Commissioner Aho welcomed everyone and said that he hoped they were in attendance because they had a chance to review the draft Comprehensive Scheme of Harbor Improvements that was made available on the Port's website. He explained that notice of tonight's public hearing was published for two consecutive weeks in the Kitsap Sun. Tonight's public hearing is being held in an effort to give the public an opportunity to comment about the proposed plan. Commissioner Aho went on to explain that the Port held a Special meeting in November that was also advertised in the Kitsap Sun and that meeting gave the public an opportunity to comment early on regarding the Ports plans. There was feedback from that meeting which resulted in changes to the public survey that was mailed to Illahee residents. Since that meeting there have also been two Regular meetings, where the public had opportunities to provide their feedback on Port business. The survey that was

mailed out to every residence within the Port District outlined the Port's future plans and asked for their input. The survey results were included within the draft Comprehensive Scheme of Harbor Improvements that was on the Port's website. Commissioner Aho explained that the meeting was now opened for public comment.

Ed Seal said that he noticed that on page ten of the plan it references and incorrect section, it may just be a typo, but should be corrected. He said that other than that he thought it was a good plan and liked the way items were broken down. It made sense to him along with the priorities.

Leonard Knight explained that he didn't see the newspaper notice and didn't know the plan was available for review on the website, so he didn't have a chance to review it. He asked that the Commissioners provide a general outline. He said that he did complete and turned in the survey that was provided to him during the Special meeting in November and so he was surprised to receive another survey via the mail a few weeks later. He didn't complete the second survey. Janet Soderberg questioned how the surveys were tracked. John Piccone of Soundwest Engineering explained that the majority of the surveys received included the name of the individual that it was mailed to on the reverse side, so if there were duplicates, for the most part, it would have been discovered. Commissioner Aho added that the surveys that were mailed out were on cardstock and the majority of the results received were from the cardstock mailouts, but there were some xeroxed copies from the Special meeting and since only one survey was mailed to each household there were a few instances where a spouse or



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another resident wanted to also complete the survey, so they made a copy. Commissioner Buesch said that there was also some mail theft happening right around the time the surveys were mailed out, so he did provide a few individuals with xeroxed copies since they didn't receive the original in the mail. The majority of the surveys received back are on the original hard cardstock. Mr. Piccone was not concerned about one or two people sending in multiple surveys. Ms. Soderberg asked how many surveys were mailed to Illahee residents. Mr. Piccone said about 2000 and about 120 results have been received as of tonight, which overall is a pretty good turnout. Roy Barton said that he discovered that there are approximately 7,500 registered voters within the Illahee Port District. Commissioner Burton explained that the survey that was provided at the Special Meeting in November was modified to reflect several of the suggestions the public provided during that meeting before being mailed out to all of the residents within the district. Mr. Barton suggested the Commissioners go over the highlights of the proposed comp scheme since everyone hasn't had a chance to review it. Commissioner Aho referred to Mr. Piccone to review the plan, but did explain that the Recreational Conservation Office (RCO), which is the State agency in charge of awarding grants, has a protocol for entities applying for grants and adoption of a Comprehensive Scheme of Harbor Improvements is a requirement; otherwise, the entity is not eligible. This year the deadline for the RCO to receive the adopted plan is March 1st. Since this is the last Port meeting prior to that deadline, this is the meeting the plan needs to be adopted at without having to call a Special Meeting. Mr. Piccone explained that the plan was discussed in

detail at the Special Meeting in November, which the majority of those in attendance tonight had attended. He said that in general tonight's purpose is for the Commissioners to hear public comment rather than to respond. Some of the goals the Port is trying to accomplish with grant funding is to improve the dock so that public waterfront access continues to be available and grows, removing the house at 5500 Illahee Road to allow for dock parking and renovating the Illahee Store property into a multi-purpose community center. Mr. Piccone explained that this Comprehensive Scheme of Harbor Improvements is intended to serve as the Port's plan for the next six years. Debbie Smith asked if the Port taxes will be raised due to these improvements. Commissioner Aho reminded everyone that during this portion of the meeting it is more of a time to voice your comments not necessarily a time to ask questions, but the Port of Illahee Commissioners past and present have been known to keep the taxes to a bare minimum and there are a handful of constituents, such as Mr. Barton, that regularly attend the meetings to insure that continues. Ms. Smith said that she read that a Port District can tax up to .45 per \$1,000 assessed value without a vote of the public and that worried her. Commissioner Buesch informed everyone that the Commissioners also live within the district and pay the Port taxes. No one wants to see a significant jump in taxes. Ms. Smith asked that if a grant is not awarded will the Port move forward with these projects. Commissioner Burton said that it is his understanding that if grants are not awarded the Port will not move forward with the projects but rather use the taxes to maintain the pier and docks. The grants are basically a one time use of that money for specific renovations and improvements. Mr. Knight said that if the grants



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aren't awarded then the Port goes back to maintaining the dock like the Port is supposed to. Commissioner Burton explained that besides his Commissioner title he is also the Port's Dock Manager and maintaining the pier and docks is his priority. Commissioner Buesch said that the Port hired Soundwest Engineering because of the impressive track record they have with being awarded grants, so chances are the Port will receive grant funding. Commissioner Burton added that in the meantime the Commissioners still have a responsibility to maintain the facility. Mr. Knight said that the dock is in dire need of repairs before the three or four years from now when the money might be available. Commissioner Burton agreed.

There was no other public comment.

At 6:48PM Commissioner Aho adjourned the Public Hearing portion of the meeting and announced that the meeting was now going into Regular Session.

CONSENT AGENDA

Commissioner Buesch moved to approve the consent agenda items: February Meeting Agenda; January 8, 2020 Regular Meeting minutes; January 27, 2020 Kitsap All Ports Meeting minutes; February 12, 2020 checks numbering 4561 through 4577 totaling \$19,981.51 as outlined in the attached voucher approval; second by Commissioner Burton; approved unanimously.

PUBLIC COMMENT

Dock/Pier – Commissioner Burton said that Lee Knapp was at tonight's meeting to update the Commissioners on recent work TIKAR has completed on the pier and docks. Lee introduced himself and explained that he recently pressure

washed the pier because it was so slick it was seen as a safety hazard. Commissioner Aho said that he saw the picture of Lee pressure washing the pier on the front page of the Kitsap Sun. Lee said that he found out that he was an attraction because of the bright neon yellow water repellent gear he was wearing and the bright red hose he used for the pressure washing. He went on to report that he recently applied for the Hydraulic Project Approval (HPA) permit through the Washington State Department of Fish and Wildlife (DFW) on behalf of the Port. The HPA permit is good for five years and allows for general over-the-water work to be performed. He hasn't heard back from the DFW and plans to contact them if he hasn't heard from them by the end of the month. Besides the pressure washing TIKAR also repaired the handrail on the gangway because it too was seen as a safety hazard. TIKAR has received the materials to repair the outer rail damage on both floats, decking caps, rail blocks, rail and cleats as outlined in TIKAR's estimate #2019-1063 that was approved during the December 2019 meeting. Lee explained that the work cannot begin until the HPA has been approved. When TIKAR went down to remove the loose piling that was discussed last month, it was no longer there. Commissioner Aho cautioned that removing piling should be held off as much as possible to the point of even tying up a loose piling to the facility because chances are if the Port decides to expand the pier and/or reconfigure it in any way, mitigation will be required and items like the loose piling could be used for that. Lee explained that it was just the top half of the piling that snapped off and that the bottom portion could still be used for mitigation. Mr. Piccone explained the no-net loss mitigation that is required for work over the water or on wetlands. It's basically



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offsetting or countering the adverse environmental effects that developing the land, in this case the dock, may have on an aquatic habitat. Additional pier length and/or docks would cause additional shading on the water, which is bad for the marine environment and some sort of mitigation would be necessary to make up for that additional shading. Commissioner Burton said that there is another piling that is rotting at the waterline, so that could also be used for mitigation. Mr. Piccone agreed that it may be able to be used for mitigation. If the piling is there and is necessary then it will need to be replaced, but if it is found not to be necessary and needs to be removed then yes it could be used for mitigation. Commissioner Aho said that he has been thinking about all of the work and time the previous Commissioners spent on the Illahee stormwater outfall and the report that was conducted because of the Port Commissioners' concerns and pressing. He wonders if that can all be used as a pre-mitigation effort. Although, the County was required to conduct work to lessen the outfall of sediment, there is still quite a bit to the point that the Port may need to consider dredging. Mr. Piccone said that it may be possible to receive a mitigation credit, but it would be extremely difficult and rare. Commissioner Aho said that he would at least like to try especially since the past Commissioners were so very involved with it. Commissioner Burton said that expanding the pier and dredging is outside of the scope of the Comprehensive Scheme of Harbor Improvements as it is not mentioned in it. Commissioner Aho said that is one reason the Port has hired Mr. Piccone's firm to help the Commissioners determine such projects and the Scheme of Harbor Improvements is a very general and broad outline.

Comprehensive Scheme/Recreation Conservation Office funding – Mr. Piccone said that assuming the comp scheme is adopted at tonight's meeting the next step will be to send it to the RCO by March 1st. This ensures that the Port is grant eligible for the upcoming round. After that work needs to begin on conceptual design and the Port's budget will need to be reviewed. The conceptual design and cost estimate need to be completed prior to the grant application in order to complete the application with as much information as possible. Developing a permitting strategy also needs to happen and then submit the application. Mr. Piccone recommended work to begin as soon as possible on the conceptual design and design budget. This will help to determine which grants make sense to pursue. He provided a handout outlining the different grants. He suggested the Commissioners review the handout and think about which grants might be most appropriate to pursue. He explained that the applicability portion of the handout is key to figuring out where the project might fit and that sometimes it's wise to alter a project to increase the odds of being awarded the grant. Parking is an important aspect to consider with any project. The RCO will not fund a project that doesn't offer adequate parking. The RCO is also very focused on need and how many people are going to end up using the facility when complete. They obviously don't want to award public money on a project that has minimal use. Commissioner Burton asked if Mr. Piccone has the 2014 dock survey that was completed. Mr. Piccone said that he doesn't have a copy but has viewed it from the Port's website. Commissioner Burton felt that the survey would be beneficial because it covers the remaining life expectancy of the facility. He said that reviewing it will provide an outline of



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items that need replacement or remediation. Mr. Piccone agreed that was a good idea. He explained that there are a couple of ways to begin the conceptual design process. One would be to hold a Special meeting that is a working session where the conceptual design is created or he could meet with just one Commissioner, one on one and begin the process. Commissioner Aho explained that he had completed an application for the ALEA grant and partially completed a water access grant last cycle. Mr. Piccone suggested the Commissioners give some thought to the direction they want to pursue and let him know.

Mr. Barton said that since the grants are funded by the State but the State Budget isn't yet approved how do you know that funds are going to be available. Mr. Piccone said that the funds for the grants that are applied for this year are not available until the summer of the following year, so summer of 2021. So, this time next year is when we will really watch the State Budget. Mr. Piccone added that in all of his years of grant writing he has never seen it go unfunded. One year it was delayed by about three months, but it did come through. Mr. Barton said that in the scheme of things Illahee's project would be considered small. Mr. Piccone agreed, but it is a worthy project nonetheless especially with the condition of the current structure as it could become a loss of water access to the public.

MaryAnn Smith asked if there has ever been a questionnaire sent out that surveyed how many people have actually used the dock. She questions how much use an updated facility will get. It was explained that the recent survey touched on that. Ms. Smith was aware of the recent survey's

questions; she was wondering if there was a questionnaire from the past. Commissioner Burton said that there have been anywhere from two to ten people down there every night fishing for quite some time now. He also sees a lot of boats temporarily tying up to the facility and sometimes picking up and/or dropping off people. There were about twenty-five people down there this weekend watching the orcas that were out in the waters. Marnie Concannon added that a lot of the local teenagers go down to the pier to take pictures before their high school proms. It is also a popular scuba diving area. Commissioner Burton said that it would have a lot more use if the facility was in better shape. He has seen boaters come in to tie up and then just leave and he is certain it is because of the condition of the cleats. Mr. Piccone said that these were all very good subjective statistics and information. He considers it relatively good use considering the size of the District.

Bill McLaughlin asked if the Puget Sound Naval Shipyard continues to do the mussel sampling from the pier. Commissioner Aho said that yes, they did the monitoring last year. Mr. McLaughlin said that he had tried to get the results from their findings, but couldn't. Commissioner Aho said he would try to get those results linked to the Port's website. He explained that Bob Johnston, who is an Illahee resident, was the point-of-contact with NW Space and Naval Warfare Systems Center the agency in charge of the monitoring. Commissioner Aho said that the County also performed some studies with mussels a few years ago, he will look for those results also and add them to the website, if available.



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Janet Soderberg said that she agreed the 2014 dock survey information is very important and needs to be considered. She questioned if the Port's priorities for grant funding were the dock and parking. Mr. Piccone replied yes and that is the intent behind the development of a conceptual design. Although there is no certainty right now until the concept is put to paper and from there it will be a fairly clear path as to what grants make the most sense. Ms. Soderberg said that a conceptual design and the timeframe sound like a lot of information and costs. Mr. Piccone said that it doesn't have to be precise and generally it's not that big of a process, but with the Illahee residents it seems they/you want your input heard and considered and the Port Commissioners want to honor that, so yes that does take time and makes it a longer process. The conceptual design portion is rarely a public process. Mr. Piccone said that he normally would work with one of the Port Commissioners and/or Port Manager to draw up the design and then provide it to the public not necessarily for input but rather for informational purposes. This is the quicker path. Otherwise, if too many individuals are involved with the conceptual design it can take a very long time. It is, generally more, the intent of the comprehensive scheme to be a public process.

REPORTS/UNFINISHED BUSINESS

Treasurer's Report

As of January 31, 2020, the General Fund totaled \$31,460.78, Investments totaled \$373,491.67 and the Balance of the Good Property Management (GPM) account totaled \$199.87.

Commissioners' Reports Website - A link to the Surface Water Management Plan (SWMP) has not

yet been added to the website. Commissioner Aho reported that tonight's agenda was added to the website on Monday and he hoped the attendees found it beneficial. This was a suggestion from Cathy Johnson, who normally attends the meetings.

Rental Properties

5560 Ocean View Boulevard/Rental –

Commissioner Buesch reported that GPM was asked to raise the rent for the property if they felt it was appropriate and in line with rental costs within the area. The rent was raised from \$1950 a month to \$2300. The tenants are paying the new rate, but have not yet provided GPM with the signed lease that would be in affect through the end of the year. They did approach GPM personnel about the possibility of purchasing the property from the Port. Commissioner Beusch said that with the recent costs of the bond that was issued for the balance due on the property and the positive cashflow it brings into the Port, he recommended that the Port hold on to the property as a rental. Commissioner Burton said that the Port would need to get the property appraised before considering to sell it. Commissioner Buesch agreed and said that would entail additional costs and he doesn't see a need for it to be sold at this time. Commissioner Buesch said that he received another complaint about the vegetation blocking the view of oncoming traffic, but he has driven the area in a regular-sized vehicle and didn't have a problem with any obstruction of view. It did appear that the vegetation has been cut back some recently. He said the only other option would be to cut the shrubs down very low to the ground.



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5500 Illahee Road/Rental – Commissioner Buesch reported that he received a call from the tenant one evening at about 9:30PM complaining of a clogged toilet that had been clogged for three days. He advised the tenant to continue to work on it. He has since received notice that it was now working properly.

5507 Illahee Road/Illahee Store Property – Commissioner Aho said that he hasn't heard back from attorney Bagwell about reducing the redemption period. As it stands now the redemption period is in effect for one year from the date of the Sheriff Sale, so through September 5, 2020, although attorney Bagwell is investigating a way that the redemption period may be lessened. Once the redemption period is over the Port will contact the Pollution Liability Insurance Agency (PLIA) as the Port has been on a list to receive funds to remediate the contaminated soil on the property. Enduris issued a Memorandum of Coverage Changes to include coverage of the Illahee Store building in the amount of \$75,000. It will cost the Port an additional \$179 per year and is being paid at tonight's meeting. Commissioner Buesch explained that at this point if anything catastrophic were to happen to the building it would cover the amount the Port has invested in it. Once the building is remodeled Enduris will be asked to increase the coverage. Commissioner Buesch went on to report that TRS Trash Removal Services, LLC removed everything from the building for \$6,000 plus tax which was \$1,000 less than the amount that was authorized in December. Everything was removed from the building including two outdoor heating units, internal duct work and light fixtures. The only thing left was the tile flooring and popcorn ceiling, which

Commissioner Buesch sent samples off to NVL a company that analyzes for asbestos. The results have come back negative. Commissioner Buesch suggested the Port hire TRS to remove the tile and popcorn ceiling. He received a quote in the amount of \$2,500 to remove and dispose of those items. He also met with Pro Design Engineers at the Illahee Store building to see what might be done with the interior of the building. Pro Design will provide the Port with a scope of work, site plan, floor plan and construction budget for approximately \$4,000 plus standard time and material rates. Basically, everything that would be needed to give to a contractor to begin remodeling the building would be provided. Commissioner Buesch explained that he recently purchased a gable vent end and installed it as one was missing. He suggested that TRS be hired to demo and dispose of all the floor tiles and popcorn ceiling before Pro Design be hired to provide a conceptual drawing. ***Commissioner Buesch moved to pay TRS Trash Removal Services, LLC \$2,500 plus tax to remove all of the tile flooring and popcorn ceiling within the building; second by Commissioner Aho.*** Discussion: Commissioner Burton said that since the store is in a stable position and the pier/dock is awaiting approval of safety repairs he feels the pier/dock should be the priority. The ceiling and tiles can come later as there is no urgency. Commissioner Buesch agreed that the removal of the ceiling and tiles can wait, but will need to be completed eventually. He thought the planning by Pro Design should be done soon as that information is going to be needed as the Port proceeds with grants. ***Commissioner Buesch moved to pay Pro Design Engineers \$4,000 plus tax to prepare a conceptual design to include a scope of work, a site plan, a floor plan and a***



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construction budget for the building at 5507 Illahee Road; second by Commissioner Burton.

Discussion: Commissioner Burton asked that the discussion be tabled until the Dock/Pier item is covered, which is next is next on the agenda.

Dock/Pier – Commissioner Burton commended TIKAR Services for the maintenance they have performed on the pier and docks. He explained that he one of the pins in one of the u-bolts on the gangway shackle nearly totally unscrewed. Thankfully, TIKAR was able to get a nut on it, but not very deep due to rust. Commissioner Burton was surprised to see that the engineering report included a picture of the u-bolt with the partially removed pin. He would expect to have been notified immediately upon that observation as it was very dangerous. Given another day or two the entire gangway could have potentially been lost and if anyone was on it at the time it would have resulted in serious injury or worse. An email from Soundwest Engineering including the structural report was reviewed. Mr. Piccone states that the structural engineer is not asking for any repairs right now, but did give a minimum thickness the plate can get to before it needs to be repaired or replaced. Within the report is states that the minimum depth allowed to support the design loads is approximately 9/16". Commissioner Burton explained that he took the adequate measuring tool down to the gangway and measured the four hanger positions and one is below 9/16" another one is just slightly thicker, but not by much. TIKAR submitted estimate #2020-1065 to remove current shackles, paint cooled galvanizing on work areas, install HDPE bushings that fill in eroded areas on the brackets and install new matching US shackles. The estimate totaled

\$2,530.98. Lee explained that this estimate is less than estimate #2019-1050, which totaled \$5,722.50, that was submitted in December as it does not include any welding of the eroded areas. The new lesser estimate will just ensure that there will be no more intrusion into the metal and replacement of the shackles. Commissioner Burton said that the strength of the remaining metal is lower than the recommendation from the structural engineer. ***Commissioner Burton moved to authorize TIKAR Services LLC to perform the work outlined in estimate #2019-1050 dated December 4, 2019 in the amount of \$5,722.50. Commissioner Buesch second the motion.***

Discussion: Commissioner Aho said that the reason it was agreed to get the structural engineer to look at it was to give a recommendation and from Commissioner Burton's measurement findings something needs to be done as soon as possible. He said that the Port hired Soundwest Engineering partially because they do have the structural engineering aspect and he would like for the structural engineer to meet with TIKAR and Commissioner Burton on site to ensure that the proposed fix is adequate and everyone agrees. He explained that for future work Soundwest needs to be included in the planned maintenance of the facility, so expects TIKAR and Soundwest to have clear communication. Commissioner Burton said that if it's put off, the Port is not taking care of the safety issue it is posing; waiting another month is too long. Commissioner Aho said that although he doesn't believe it will fail, he isn't against fixing it, just wants everyone on the same page with the best way to get it fixed. Mr. Piccone said that at this point his company would bow out of being involved any further as they won't be able to accommodate in a timely manner with a solution in



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the timeframe that is warranted. Mr. Piccone suggested that if TIKAR provided the Port with their interpretation of what needs to be completed and it's considered an emergent repair, then get it done. **Motion passed unanimously.**

Lee informed the Commissioners that he noticed the outside water valve on the rental house, 5500 Illahee Road, was spraying water. He put a hose on it for a temporary fix.

Comprehensive Scheme of Harbor Improvements

Commissioner Aho read Resolution 2020-02 – Adoption of the Comp Scheme. **Commissioner Burton moved to adopt Resolution 2020-02 Approval of the Port of Illahee's 2020 Comprehensive Scheme. Commissioner Buesch second the motion. It passed unanimously.**

Commissioner Burton reminded everyone that there are two motions on the table

Paying Pro Design Engineers \$4,000 plus tax to prepare a conceptual design to include a scope of work, a site plan, a floor plan and a construction budget for the building at 5507 Illahee Road. **The motion passed unanimously.**

Paying TRS Trash Removal Services, LLC \$2,500 plus tax to remove all of the tile flooring and popcorn ceiling within the building. **The motion passed unanimously.**

NEW BUSINESS

Public Disclosure Commission

Commissioners were reminded to file.

PUBLIC COMMENT

Mr. Barton asked if PLIA will be notified once the redemption period is complete. He recalled

hearing that the PLIA money is waiting until the Port has full title to the property. Commissioner Aho said that the Port ranked number 16 on PLIA's cleanup list, so yes, the plan is to contact PLIA once the Port has full title to the property. It is Commissioner Aho's understanding that once on the cleanup list you remain on it until the property is cleaned up. Mr. Barton asked how much the Port will have to contribute to the cleanup as there had previously been discussion about the Port having to pay a portion. Commissioner Aho said that PLIA has guaranteed the entire costs of the cleanup at approximately \$539,000.

Ms. (Debbie) Smith asked if the General Fund and Investment Fund discussed under the Treasurer's report is cash or tied up in investments. It was explained that it is the Port's cash.


EXECUTIVE SESSION

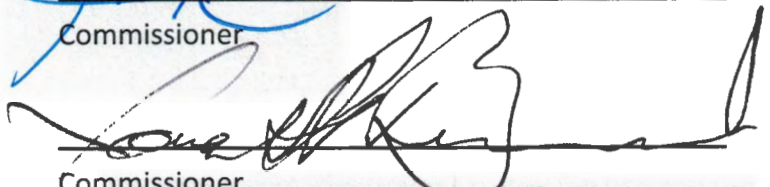
None

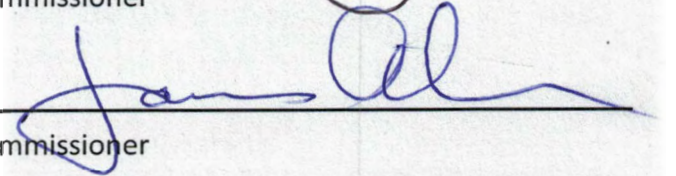
ADJOURN

At 8:25PM Commissioner Aho moved to adjourn; second by Commissioner Buesch; approved unanimously.

Approved:



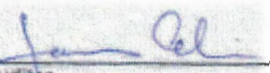
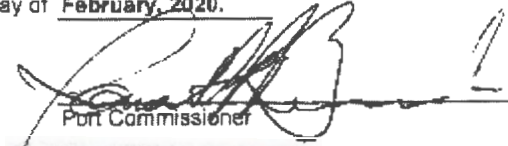

Commissioner


Commissioner


Commissioner



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VOUCHER APPROVAL		
<p>We, the undersigned Board of Commissioners of the Port of Illahee, Kitsap County, Washington, do hereby certify that the merchandise and/or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$19,981.51 and from the General Fund, this <u>12th</u> day of <u>February, 2020</u>.</p>		
 Port Auditor	 Port Commissioner	
	 Port Commissioner	
Number	Name	Amount
4561	JAMES AHO	384.00
4562	JOHN BURTON	384.00
4563	JONATHAN BUESCH	384.00
4564	CASCADE NATURAL GAS	5.00
4565	HONEY BUCKET	174.00
4566	NORTH PERRY AVENUE WATER DISTRICT	46.64
4567	PUGET SOUND ENERGY	248.92
4568	WASTE MANAGEMENT	102.66
4569	BANK OF AMERICA	4.36
4570	WASHINGTON STATE AUDITOR	2,002.00
4571	ENDURIS	179.00
4572	TRS TRASH REMOVAL SERVICES, LLC	6,540.00
4573	TIKAR SERVICES, LLC	2,455.78
4574	SOUNDWEST ENGINEERING ASSOCIATES	4,302.50
4575	KENNETH W. BAGWELL, INC., P.S.	2,033.75
4576	SEEDS OF GRACE	35.00
4577	THERESA HAALAND	700.00