



Port of Illahee – Minutes of Regular Meeting on April 8, 2020

Port of Illahee
Minutes of Regular Meeting
April 8, 2020

Due to the COVID-19 Virus and Governor Inslee's Proclamation 20-05 the meeting was being held virtually through the ZOOM app (meeting id# 192075341). Notice of the virtual meeting was posted on the kiosk at the head of the pier and on the Port's website – portofillahee.com. The free ZOOM app was used for the meeting, which limits the meeting to forty minutes.

CALL TO ORDER

Commission Chairman James Aho called the meeting to order at 6:30 PM. Also in attendance were Commissioner Jonathan Buesch; Commissioner John Burton; Administrator, Theresa Haaland; Lee Knapp of TIKAR Services; Roy Barton, Jamee Frances, John Parvis, Ed Seal, Ed Scholfield, and Samantha?

CONSENT AGENDA

Commissioner Buesch moved to approve the consent agenda items: April Meeting Agenda; March 11, 2020 Regular Meeting minutes as submitted; April 8, 2020 checks numbering 4593 through 4603 totaling \$10,545.10 as outlined in the attached voucher approval; second by Commissioner Burton; approved unanimously.

SIGNING OF DOCUMENTS

Since only two Commissioners signatures are necessary for the documents, Commissioners Aho and Buesch agreed to stop by the Port of Silverdale office individually tomorrow to sign the necessary documents. Commissioner Aho offered to bring the documents to Commissioner Burton for signature.

PUBLIC COMMENT – Lee Knapp reported that he submitted all of the required documentation to the County for the permits. He also talked to the Kitsap County Department of Community Development senior environmental planner and was informed that a Joint Aquatics Resource Permit Application (JARPA) is necessary as well as a Shoreline Exemption Permit. The State Environmental Policy Act (SEPA) process will need to be followed. The County requested to be the lead agency. Maintenance to the facility will begin once the permits are in place and the Governor's "Stay Home, Stay Healthy" mandate has ended. Lee said that if any emergent-type repairs are needed during this time, TIKAR can take care of them and still be in compliance with the mandate. Commissioner Burton reported that a local group challenged the Hydraulic Project Approval (HPA) permit. He talked with Department of Fish and Wildlife (DFW) personnel and a few words were changed within the HPA and the challenge was dropped. Lee added that the change in wording did not create a change in the work that will be completed.

John Parvis explained that he was at the pier when the tide was out and was surprised at the silt buildup encroaching towards the pier and floats. He said that the pier and floats need to be further out in the water. Commissioner Burton said that he has discussed this issue with John Piccone. Unfortunately, the upcoming grants do not include money for dredging, but it will be something to consider in the future. Commissioner Aho reminded everyone that years ago Port Commissioners took a stand against the upland development because it caused a significant amount of silt buildup coming from the Illahee



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Creek. Commissioners back then knew it would threaten the dock.

Treasurer's Report

As of February 29, 2020 the General Fund totaled \$16,238.83, Investments totaled \$374,005.46 and the Balance of the Good Property Management account totaled \$199.87. The March Treasurer's report has not been received.

Commissioners' Reports

Website - Commissioner Aho said that he needs to get input from an Information Technology (IT) person to figure out how to link to the Surface Water Management Plan (SWMP) to the website. It is difficult because it is such a large document.

Rental Properties

5560 Ocean View Boulevard/Rental Property – nothing to report.

5500 Illahee Road/Rental Property – received a letter from Eric Meyers wanting to purchase the property for \$79,465.58. Commissioner Buesch said there is no action to be taken on that.

5507 Illahee Road/Illahee Store Property – There was no update on the redemption period. Commissioner Buesch reported that Pro Design continues to work on the conceptual plan.

Dock/Pier - Commissioner Burton said that there were a couple boats moored at the facility. One individual was reminded of the maximum allowed 72-hour time limit. That boat anchored out. He said that another affect from this COVID-19 virus is that the Port may see more of the liveaboard boaters that move around the Puget Sound. Commissioner Burton plans to review the Department of Natural Resources (DNR)

information on what can be done if boaters refuse to adhere to the rules and/or overstay.

Grants – Commissioner Aho explained that John Piccone has met with all three Commissioners individually to determine their thoughts, ideas and hopes for the Port's future. Soundwest is taking that information and refining the concepts. John Piccone also sent a letter to the DNR inquiring about the expired lease and the steps necessary to get that updated to include the 5500 Illahee Road property outer water boundaries. There is a chance that the updated lease would be good for twenty years. Mr. Piccone plans to meet again with all three Commissioners individually and then make a presentation at the May meeting.

Commissioner Aho said that Mr. Piccone has an account with ZOOM, so he may be asked to host the May meeting so that the concepts can be presented and questions answered without worrying about the forty-minute time limit. The Recreation Conservation Office's (RCO) May 1st deadline has been extended to June 1st due to COVID-19.

Illahee Day 2020 – Commissioner Aho said that just today someone told him that they would like to have Illahee Day. At this point with the uncertainty of COVID-19 planning an event would not be appropriate. Commissioner Aho said that we will just play it by ear and if by the end of summer meetings and events are clear to take place and the Port is the official owner of the store at the end of the redemption period on September 6th, then maybe the Port could host a little work party/celebration. This will continue on the agenda.



NEW BUSINESS

None

PUBLIC COMMENT – Samantha asked the future plans of the Illahee Store. Commissioner Buesch said that a grant may be pursued to remodel the inside of the building to include a small Port office, meeting space and possibly a coffee shop. The building has been completely gutted and a new roof has been installed. It is a secure building. Commissioner Aho added that the Port is also waiting for the redemption period of the Sheriff's sale to be complete, which will be September 6th, 2020. There was discussion about the building and individuals hanging out around it. Commissioner Buesch said that he will walk around the building to insure everything is intact and will post "no trespassing" signs around the building.

EXECUTIVE SESSION

None


ADJOURN

At 7:01PM Commissioner Buesch moved to adjourn; second by Commissioner Burton; approved unanimously.

Approved:



Commissioner





Commissioner



Commissioner



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VOUCHER APPROVAL																																																																																
We, the undersigned Board of Commissioners of the Port of Illahee, Kitsap County, Washington, do hereby certify that the merchandise and/or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of <u>\$10,545.10</u> and from the General Fund, this <u>8th</u> day of <u>April, 2020</u> .																																																																																
 Port Auditor	 Port Commissioner																																																																															
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