



**AGENDA FOR
PORT OF ILLAHEE COMMISSION
Wednesday, September 9, 2020 - 6:30 p.m.
ZOOM MEETING #715 0997 5823 / Password: Illahee**

1. CALL TO ORDER

2. CONSENT AGENDA

1. Agenda

*2. The August 12, 2020 Regular Meeting minutes

*3. Pay Bills with check numbers 4651 through 4661 totaling \$ 7,873.78

3. SIGNING OF DOCUMENTS

Determine when/how to have at least 2 Commissioners sign the documents

4. PUBLIC COMMENT

5. REPORTS/UNFINISHED BUSINESS

Aho *1. Grants

- John Piccone providing update on ALEA & WWRP grants
- Amendment to grant assistance; amendment to permitting assistance; new task order #6 – all requiring approval
- Status of Soundwest Engineering and Pro Design work on the conceptual design of the Illahee Store building. Ideas about the septic tank determined?
- Recap of the August 18th meeting with County personnel regarding the Port overlay and stormwater issues.
- Has the issue of the County owning the road end that leads to the pier been addressed?
- Engineering input regarding the health of the pilings and tie rods

Haaland 2. Treasurer's Report as of August 31, 2020 General Fund \$ 16,068.07; Investments \$ 335,757.88
Good Property Management (GPM) Account \$ 200.00 (total: \$ 352,025.95)

3. Reports

Aho a. Website

- Illahee Creek Watershed Report/Surface Water Management Plan (SWMP) added?
- Mussel sampling (PSNS & County) results added?

Buesch *b. Properties

5560 Ocean View Boulevard/Rental

- Status of research regarding splitting the two lots

5500 Illahee Road/Rental

- Status of the stabilization of the wall that caught fire

5507 Illahee Road/Illahee Store Property

- Port officially owns the property as of September 6, 2020
- Status of PLIA
- Vegetation around the store needs to be maintained

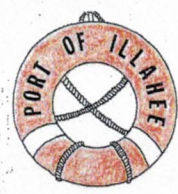
Burton c. Dock/Pier

- Status of gangways – has plywood to re-deck been installed
- Status of ladders
- Status of the U-bolt/light pole repair
- County provided signage related to social distancing

ALL 4. Illahee Day 2020

Buesch 5. Parking Lots – status of Chico Towing signs

Buesch 6. Enduris – was Shellie Klink contacted? Melanie of Insurance Services Group suggested the Port continue with Enduris at this time since the renewal date was September 1st and obtain a quote from them prior to the August 31, 2021 renewal date.



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6. NEW BUSINESS

Burton/*1. Small Ports Seminar will be virtual on October 29 – 30 – the WPPA is working on the agenda
Haaland Should be receiving email from WPPA with the details

7. PUBLIC COMMENT

8. EXECUTIVE SESSION

- Property negotiation or Potential litigation?

9. ADJOURN - Regular meeting – Wednesday, October 14, 2020 @ 6:30PM via ZOOM?



Port of Illahee – Minutes of Regular Meeting on August 12, 2020

Port of Illahee
Minutes of Regular Meeting
August 12, 2020

Due to the COVID-19 Virus and Governor Inslee's Proclamation 20-05 the meeting was being held virtually through the ZOOM app (meeting id# 71509975823). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website – portofillahee.com.

CALL TO ORDER

Commission Chairman James Aho called the meeting to order at 6:30PM. Also in attendance were Commissioner Jonathan Buesch; Commissioner John Burton; Administrator, Theresa Haaland; Lee Knapp of TIKAR Services; Roy Barton; Carl Dobson; Deana Bush; Felipe Martinez; John Parvis; Jake Samborn; Eric Schmintzer; Benny Snell; Debbie Smith; and Janet Soderberg.

Immediately several attendees began overtalking Commissioner Aho with obscenities and rude comments. Those obstructing the meeting were muted, but they quickly unmuted themselves and continued with their rant. At that point several attendees were removed from the meeting. Carl Dobson, Felipe Martinez, Jake Somborn, Eric Schmintzer and Benny Snell did not return to the meeting. From the sound of their voices and content of their speech it seems as if they were teenagers with some angst.

CONSENT AGENDA

Commissioner Buesch moved to approve the consent agenda items: August Meeting Agenda; July 8, 2020 Regular Meeting minutes; August 12, 2020 checks numbering 4639 through 4650 totaling \$40,177.65 as outlined in the

attached Voucher Approval; second by Commissioner Burton; approved unanimously.

SIGNING OF DOCUMENTS

Commissioners agreed to individually stop by the Port of Silverdale office on Friday, August 14, 2020 sometime between 11:30AM and 3:00PM to sign the necessary documents.

PUBLIC COMMENT

None.

Commissioner Aho noted that John Parvis was attending the meeting via his boat. Mr. Parvis said that he was moored at the Bridgeview Marina in Bremerton just below Olympic College.

Treasurer's Report

As of July 31, 2020 the General Fund totaled \$11,218.62, Investments totaled \$375,563.01 and the balance of the Good Property Management account totaled \$200.00.

Commissioners' Reports

Website - Commissioner Aho reported that he has not yet added the links to the Illahee Creek Watershed Report/Surface Water Management Plan or the County's mussel sampling results. He had problems adding tonight's agenda to the website because of a software change that was made to the free content management system. He is concerned about possibly encountering problems when he attempts to add the approved minutes and other documents from tonight's meeting.

Rental Properties

5560 Ocean View Boulevard/Rental Property – Nothing to report.



Port of Illahee – Minutes of Regular Meeting on August 12, 2020

5500 Illahee Road/Rental Property – Commissioner Buesch said that he didn't see any damage to the wall made out of old pilings on the property. Commissioner Burton said that wasn't the area that caught fire. It is located on the corner above the ramp near the water. Commissioner Buesch will go back and examine it.

5507 Illahee Road/Illahee Store Property – Thanks to Mr. Parvis for weed-eating the grounds. Commissioner Aho installed the orange netting at the back of the building to hopefully help keep the public out of there, although, it is accessible by removing some of the wiring. So far it seems no one has accessed that area since the netting was installed.

Commissioner Aho has been in contact with Russel Olsen the Executive Director of the Pollution Liability Insurance Agency (PLIA). Mr. Olsen confirmed that the Port continues to be in the queue for cleanup. He told Commissioner Aho that several of the projects that are higher in the queue are multi-million-dollar clean-up projects and with the Port's cleanup estimated at approximately \$500,000 there is a good possibility that it could be approved sooner, possibly as early as September or October.

Commissioner Aho explained that he was invited to meet with County personnel on August 18th at 2:00PM to discuss stormwater issues, the Illahee store and a Port overlay in relation to the grants. In regards to the store there will be further discussion about the possibility of the contamination extending into the right-of-way as the County and the Port will need to coordinate efforts once the clean-up begins. Commissioner Burton reminded everyone that the road that leads

to the dock and includes the Port's parking area is actually a County road and suggested that also be addressed. Commissioner Buesch thought the County may want to have control of that area.

Commissioner Buesch was asked if he looked into splitting the two lots at the 5560 Oceanview property. He has not, yet.

Dock/Pier - Commissioner Burton asked Lee Knapp of TIKAR Services to provide an update on the work that TIKAR is performing on the pier/docks.

The meeting prematurely ended due to the limitations of using the free ZOOM application.

The meeting resumed. Those in attendance were: Commissioner Aho; Commissioner Buesch; Commissioner Burton; Administrator, Theresa Haaland; Lee Knapp of TIKAR Services; Roy Barton; John Parvis; and Janet Soderberg.

Lee reported that the outer rail project is complete. An additional cleat was installed on both docks as requested by Commissioner Burton. They are awaiting new plywood to begin work on re-decking the gangways. Commissioner Burton had asked TIKAR to clean up the safety ladders that are on the docks. Lee explained that there are a couple of different ways to do this. Either by just cleaning/scraping them in the water, which is not ideal because the sea life will easily and quickly return, but it is reasonable at approximately \$70 per ladder. The other option is to remove the ladders, clean/scrape and blast them before coating them with an aluminum safe anti-biofouling paint, which is quite expensive, then reinstall. This option will cost approximately \$375 per ladder. Lee explained that he has done some



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research and determined it would be cheaper to just buy new ladders. He had provided Commissioner Burton with information on a new ladder. Commissioner Burton said that it didn't seem very substantial so he was concerned about that. Lee said that he found others that were more comparable and they cost approximately \$200 per ladder. Commissioner Buesch asked if the ladders are in disrepair or could they at least suffice for the rest of this season. Lee explained that it seems to be more of a growth issue than a structure issue. Commissioner Burton said that the growth pretty much makes them unusable as it seems they have not been cared for since they were installed over fifteen years ago. He said that they need to be cared for or they will not last much longer. He was in favor of removing them and having them cleaned/scraped, recoated and reinstalled. Commissioner Aho reminded everyone that in September we will know where we stand with the grants. If we rank in a high position with the Recreation Conservation Office (RCO) we will be moving forward with the dock improvements and if we do not score high then we will need to move forward on the much-needed maintenance since it will be another two years before the next grant round. Commissioner Burton said that he significantly disagreed because, living adjacent to the dock, on a daily basis he sees how very busy it is with boaters, swimmers, fishermen, etc. With COVID-19 he doesn't see things slowing down anytime soon and spending a few hundred dollars to make it safer is a pittance. Also, even if we are awarded a grant, it will be at least a couple years before construction begins. Commissioner Aho said that he didn't see any kids having problems using the ladders today. Commissioner Buesch said that no one will be using the ladders for pleasure in

the winter months. Commissioner Burton said that they are a safety ladder and fishermen use the facility year-round. Lee suggested that he just scrape the ladders without removing them. Commissioner Aho said that might be a good option to buy time until we know how we scored with the RCO and then if we don't score high have them removed and sprayed. Commissioner Buesch commented that the docks look marvelous. He questioned paying nearly \$400 for two new ladders plus the cost of install just to be used for about a month. If they aren't in disrepair with no structural issues, he is hesitant to spend taxpayer money on it. Commissioner Burton said that he disagrees as the maintenance is long overdue and for two more years of use, it's not a huge expense. He said he was surprised that he had to ask for permission to do this. Commissioner Aho told Commissioner Burton to just go ahead and do what he felt necessary.

Lee reported that when they were working on the tie rail project, they noticed the tie rods, which are on the interior of the docks, are in bad shape. Lee had sent photos to the Commissioners prior to the meeting that showed the deterioration. TIKAR's estimate #2020-1075 to replace a total of forty-four tie rods costing \$17,065.04 was reviewed. Lee explained that all of the tie rods are very rusted. The worst-case scenario is that a floatation tub could break through the dock. There are multiple failure points on almost every rod. The new tie rods would have to be custom made, which is pricey. Commissioner Burton said this is a significant item, but it's expensive enough that he thinks it should wait until we know where we are in the grant process and go from there. The others



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agreed. Commissioner Aho will inform John Piccone of the deterioration.

Commissioner Burton said that the facility is getting lots of use, a lot more than the last few years have seen. There have been reports of loud music after hours with individuals trying to tap into the Port's electrical outlets. He purchased some items from Lowe's that may deter individuals from doing this and also purchased bird spikes to keep the kids from jumping off the posts. He determined that the big lights are on bent pipe that is fastened to the top of wooden poles with some u-bolts. Several of the u-bolts have rusted through the inside of the pole and broke off. He will be working on repairing that. It looks as though the motion sensors have been used as a ladder to get up the poles, so they are also broken. Not having lights on doesn't really affect the early/after-hours fishermen as they bring their own lighting. The wooden posts that the lights are on are very old and getting close to failing. It is definitely time for a grant to rebuild the majority of the pier.

Commissioner Burton said that he continues to pick up trash around the store property. Commissioner Buesch asked if the others thought having a dumpster in that area might encourage individuals to use it instead of littering. Commissioner Burton explained that a lot of the trash is related to drug paraphernalia, so doubted a dumpster would make a big difference.

Commissioner Burton reported that he has been placing a copy of the Port's Facility Use and Moorage Rules and Regulations on boats that overstay the allowed maximum 72-hour in any 30-day period. At times he notices vehicles parked in the lot or at the store lot for more than the allowed

time and also has noticed individuals working on cars in the lots. He explained that he is not inclined to take that on as he keeps busy with the pier and docks. Commissioner Buesch said that he will look into getting Chico Towing signs posted.

Commissioner Burton reported that last Wednesday an individual who had his dad's boat moored at the facility was inviting kids onto the boat and offering to teach them how to fish. The man was acting erratic and a woman who was down there with six kids was very uncomfortable with the situation. The man left the Port facility on foot. A while later a call from a nearby neighbor was placed to 9-1-1. The homeowner reported that someone was climbing under his house and he had his .30 caliber rifle in hand. Needless to say, several sheriffs showed up and the individual under the house was the individual who had his dad's boat moored at the facility. The man was taken to jail for the night. The boat was later removed from the Port facility.

At 7:34PM the meeting again prematurely ended due to the limitations of using the free ZOOM application.

The meeting resumed. Those in attendance were: Commissioner Aho; Commissioner Buesch; Commissioner Burton; Administrator, Theresa Haaland; Lee Knapp of TIKAR Services; Roy Barton; Deanna Bush, Debbie Smith and Janet Soderberg.

An e-mail dated July 12, 2020 from William McLaughlin had been received within the month. Mr. McLaughlin reported that he tripped and fell on the pier from a plank that was not nailed down. TIKAR has since fixed the problem.



Port of Illahee – Minutes of Regular Meeting on August 12, 2020

An e-mail dated July 31, 2020 from Judith Kringsman was received. Ms. Kringsman reported that dock visitors have concerns regarding the lack of masks being worn on the dock. She suggested signage be posted encouraging visitors to wear masks during the COVID-19 crisis. Commissioner Burton suggested that if the Port decides to post a sign, it state that it is recommended that masks be worn. He doesn't want to get to the point that the Port has to start policing that issue. From what Commissioner Burton has noticed approximately fifty percent of the dock visitors wear masks.

Grants – Commissioner Aho reported that Soundwest Engineering submitted the ALEA & WWRP grant applications to the RCO on Monday for technical completion. They initially encountered a problem with the RCO's PRISM system, but with the help of the RCO it was submitted. Commissioner Aho explained that the RCO requires the Port to adopt a resolution that includes wording that they provide. It is just a necessary step to move forward with the grant process. ***Commissioner Burton moved to adopt Resolution 2020-03 Port of Illahee Waterfront Access Improvements: 20-1711 & 20-1713; second by Commissioner Buesch; approved unanimously.***

Commissioner Aho received an e-mail from Michelle Perdue, who has recently succeeded Chris May as the Kitsap County Stormwater Program Manager. Ms. Purdue was asking for an update about a potential Port project that could include County stormwater participation. This will be discussed further at the meeting on August 18th.

The Port received a letter of support for the RCO grant projects from the Illahee Community Club.

Commissioner Aho said that it is important to show local support from the surrounding community. The City of Bremerton, Kitsap County Commissioners and other groups will also be asked to submit letters of support.

Commissioner Aho reported that a submerged aquatic vegetation survey from underneath the pier and floats is required. Mr. Piccone is working on getting this scheduled. It is estimated to cost anywhere from \$4,000 to \$6,000. Commissioner Buesch asked if this is a reimbursable expense. Commissioner Aho said that although some of the permits are reimbursable, he wasn't sure about the survey. Mr. Piccone is also scheduling a meeting on August 21st onsite during a low tide to meet with the tribe and other players. The goal is to have the project ready to go just in case there is stimulus money available. Commissioner Burton said that in his experience in working with TIKAR to obtain the five-year maintenance permit he realizes moving forward with the permit process early is necessary. Commissioner Aho said that Mr. Piccone has a network of people he knows and has worked with in the past to move permits along. Just another benefit of working with Soundwest. The final presentation for the grant will be towards the end of September sometime. Mr. Piccone plans to make that presentation.

Illahee Day 2020 – due to COVID-19 this year's Illahee Day will not take place.

NEW BUSINESS

Enduris – an e-mail dated July 14, 2020 from Shellie Klink of Enduris was reviewed. Ms. Klink would like to review the Port's benefits and coverage the district receives. Commissioner Aho said that the



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biggest coverage for the Port is the dock and suggested Commissioner Burton make contact with Ms. Klink. Commissioner Buesch offered to make contact with Ms. Klink as both Commissioners Aho and Burton have been very busy with other Port activities.

Illahae film – Commissioner Aho sent an e-mail dated July 29, 2020 to Shelly Solomon suggesting a follow-up film to “Illahae, Saving One Watershed at a Time”. He outlined all the exciting things that have been and are happening in Illahee. Commissioner Aho explained that he has been approached by members of the community requesting a follow-up film. Commissioner Aho provided the history of the creation of the first film. This will provide an opportunity to talk about the Port of Illahee and other local groups efforts at preserving the Puget Sound. It will cost roughly \$20,000. The Port will not be asked for financial support.

PUBLIC COMMENT – Roy Barton asked that if the PLIA cleanup of the Illahee Store property is conducted in September or October has there been any preliminary work completed regarding the possibility of using that area for a septic tank or some other sort of wastewater containment. Commissioner Aho said that he doesn’t think we are at that point, yet. He will know more after the August 18th meeting.

Mr. Barton asked if the Commissioners thought about closing the pier at 10:00PM and/or placing a locking gate at the landside of the pier.

Commissioner Burton said that in the past there may have been a sign posted about the facility closing at 10:00PM, but he doesn’t plan to police the area as he has no authority to tell people to leave. There isn’t a gate as that could cause an issue with boaters being able to get off the pier. Commissioner Burton said that if it was a larger facility, similar to Brownsville, round the clock security might be justified, but with the Port’s facility being on the small side with no permanent moorage it seems adequate as is.

EXECUTIVE SESSION

None

ADJOURN

At 8:05PM Commissioner Buesch moved to adjourn the meeting; second by Commissioner Burton; approved unanimously.

Approved:

Commissioner

Commissioner

Commissioner



Theresa Haaland <portofillahee@gmail.com>

Contract next steps

1 message

John Piccone <jpiccone@soundwesteng.com>
To: Jim Aho <jimaho@gmail.com>
Cc: Theresa Haaland <portofillahee@gmail.com>

Tue, Sep 8, 2020 at 3:33 PM

Jim -

As we've been discussing I've prepared three documents for approval as follows:

1. An amendment to our grant assistance task to include effort for the BFP application.
2. An amendment to our permitting assistance task to include budget for the SAV survey that we learned would be a requirement.
3. A new task order #6 to further the conceptual design to an approximate 60% level sufficient to allow us to continue with the project permitting reports and applications (permit reports and applications to be a future amendment to our permitting task following the design effort).

Don't hesitate to call anytime tomorrow if you'd like to discuss and I'll plan to log into your meeting and provide an update on these recommended next steps.

If you could, please also send me a link for tomorrow's meeting.

Thank You!


John Piccone, P.E.


SOUNDWEST

ENGINEERING ASSOCIATES

Cell: 360.337.0029

3 attachments

 **TO-3_ Amend 01.pdf**
154K

 **TO-5_ Amend 01.pdf**
167K

 **TO-6 Design Development.pdf**
1109K

**PORT OF ILLAHEE – AGREEMENT TO FURNISH ENGINEERING SERVICES
TASK ORDER AMENDMENT**

**to
TASK ORDER NO. THREE
for
Grant Assistance**

In accordance with the Agreement to Furnish Engineering Services dated the 1st day of October 2019 by and between The Port of Illahee and the engineering firm of Soundwest Engineering Associates, Inc., Task Order No. 3 is hereby amended as follows:

The Engineer agrees to perform the following additional services:

1. Prepare a preliminary application and virtual presentation to the RCO BFP grant program, travel time and costs are not anticipated.
2. Prepare a final application and virtual presentation to the RCO BFP grant program, travel time and costs are not anticipated.

Original Task Budget;	\$10,000	
Prior Task Budget Amendments;	\$4,000	(email authorization; Jim Aho 7/14/20)
Current Task Budget Amendment;	<u>\$10,000</u>	
New Task Budget;	\$24,000	

Dated this **9TH** day of **September, 2020**.

SOUNDWEST ENGINEERING ASSOCIATES

PORT OF ILLAHEE

John Piccone

John Piccone, President

Jim Aho, Commissioner

**PORT OF ILLAHEE – AGREEMENT TO FURNISH ENGINEERING SERVICES
TASK ORDER AMENDMENT**

**to
TASK ORDER NO. FIVE
for
Project Permitting Assistance**

In accordance with the Agreement to Furnish Engineering Services dated the 1st day of October 2019 by and between The Port of Illahee and the engineering firm of Soundwest Engineering Associates, Inc., Task Order No. 5 is hereby amended as follows:

- The Engineer agrees to perform the following additional services:
 1. Prepare the agency required habitat assessment report based on a dive survey of the proposed project area (eel grass survey).

- The maximum budget allowance is amended as follows:

Original Maximum Budget Allowance;	\$15,600
Current Maximum Budget Allowance Amendment;	\$9,300
New Maximum Budget Allowance;	\$24,900

- Additional assumptions associated with this scope and budget amendment include:
 1. The additional services listed above are based on the conceptual drawings dated 8/7/20. Any significant changes to the proposed design will likely impact the effort associated with permitting services.
 2. This task order amendment will complete the required dive survey and associated report preparation (by a qualified biologist) as well as associated project management by Soundwest. This amendment does not include permit applications and the several other biological reports that will be required for project permit submittals; a future amendment for additional required permitting assistance is anticipated.
 3. Allowance effort for this task will be billed hourly at the Engineers then-current billing rates. Direct expenses shall be reimbursed at actual cost. Subconsultant assistance shall be reimbursed at cost plus 8%.

Dated this **9th** day of **September, 2020**.

SOUNDWEST ENGINEERING ASSOCIATES

PORT OF ILLAHEE

John Piccone

John Piccone, President

Jim Aho, Commissioner

TASK ORDER NUMBER SIX
AGREEMENT TO FURNISH ENGINEERING SERVICES
to
The Port of Illahee
for
Design Development

This Task Order provides for professional engineering services to be performed by SOUNDWEST ENGINEERING ASSOCIATES, INC. (hereinafter the Engineer), for **The Port of Illahee** (hereinafter the Owner), in accordance with Article 1 of the Agreement to Furnish Engineering Services for Project, dated **October 1, 2019** (hereinafter the Agreement). All provisions of the Agreement are incorporated by reference. This Task Order represents an authorization to proceed with the scope of services, schedule, and compensation described herein. This Task Order, when executed by both parties, shall become a supplement to and part of the Agreement.

ARTICLE 1. SCOPE OF SERVICES

The Engineer agrees to furnish the following professional engineering and related services in connection with the Project.

Objective:

Assist the Owner in preparing preliminary design drawings to an approximate 60% complete level, based on the approved conceptual design, for the purpose of informing and preparing project permit applications and reports. The preliminary design will include renovations to the existing dock and floats as well as the upland waterfront access property located at 5500 Illahee rd.

Activities:

This task consists of the following activities:

1. Work with the Port to further develop the upland conceptual design including site grading, house demolition, roadways, parking, sidewalks, vault restroom, landscaping, and standard site civil details.
2. Coordinate with the County and Fire Marshall to prepare an acceptable preliminary fire suppression and emergency response plan.
3. Work with the Port to further develop the dock improvements including gangways, pier and float demolition, new floats, piles, and standard details.
4. Gather bathymetric survey data to the waterward extent of the new floats to inform preliminary design details.
5. Prepare an updated opinion of probable construction cost.

Deliverables:

1. Preliminary design drawings including the above listed project elements.
2. Stormwater drainage report prepared to County standards for permitting

purposes.

3. Preliminary technical memorandum outlining geotechnical considerations for meeting project permitting requirements and/or final design.
4. Preliminary technical memorandum outlining structural design considerations for meeting project permitting requirements and/or final design.
5. Preliminary technical memorandum outlining coastal engineering considerations for meeting project permitting requirements and/or final design.
6. Preliminary opinion of probable construction cost update.

Assumptions & Exclusions:

The following assumptions and exclusions are associated with this task:

1. This preliminary design task does not include preparation of site design drawing for the planned "Illahee Store" improvements. Illahee store design and permitting is anticipated to occur under a separate future task order and is not likely reimbursable under the RCO grant program.
2. Preliminary design activities include only preliminary effort related to geotechnical, structural, and coastal design for the project. A full geotechnical report will be required for permitting purposes and is anticipated to be authorized in a future permitting assistance task amendment. Additional coastal and structural effort will very likely be necessary to complete the final design and is anticipated to be authorized as a future final design task order.
3. Geotechnical borings and/or detailed site investigation are not included in this task but may be recommended for inclusion in a future final design task.
4. Preliminary design will be based on the project conceptual drawings dated August 7, 2020 and attached for reference.
5. Design of lighting, potable water, and electrical systems or services is not anticipated or included in this task order.
6. No permit applications or associated documentation beyond what is specifically listed in this task order is included in this task order budget.
7. This task will only include effort that is potentially reimbursable under current RCO grant program guidelines. Any requested effort that is not potentially reimbursable through the RCO will be separately authorized. The Engineer cannot, and does not, offer any assurances that grant funding will be available, applications successful, or any fees ultimately reimbursed through any grant program.

ARTICLE 2. SCHEDULE

It is anticipated that those services listed above under Article 1, Scope of Services, are to be completed between September and December, 2020.

ARTICLE 3. COMPENSATION

A. BUDGET ALLOWANCE

The budget allowance for those services described above under Article 1, Scope of Services, shall be paid on an hourly basis at the Engineers currently billing rates. Current billing rates for the time period described under article 2 above are as follows:

Project Manager/Sr. Engineer	\$175.00/hr.
Sr. Engineer	\$160.00/hr.
Engineering Designer	\$110.00/hr.

All Soundwest direct expenses, such as but not limited to printing, mileage, travel etc. shall be reimbursed at cost within the budget allowance. Subconsultant direct expenses shall be reimbursed at cost plus an 8% tax and admin fee.

The maximum budget allowance for this task shall **not exceed \$43,300.00** without prior authorization in the form of an amendment to this task order.

DATED this 9th day of September 2020.

THE PORT OF ILLAHEE

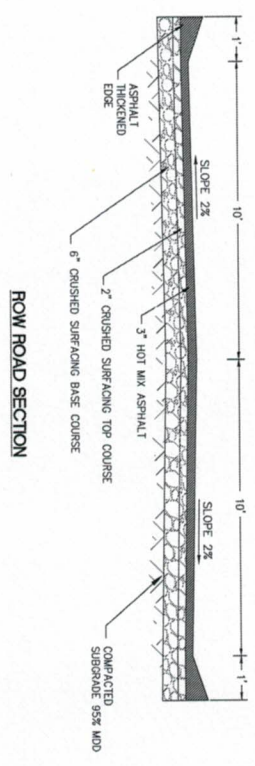
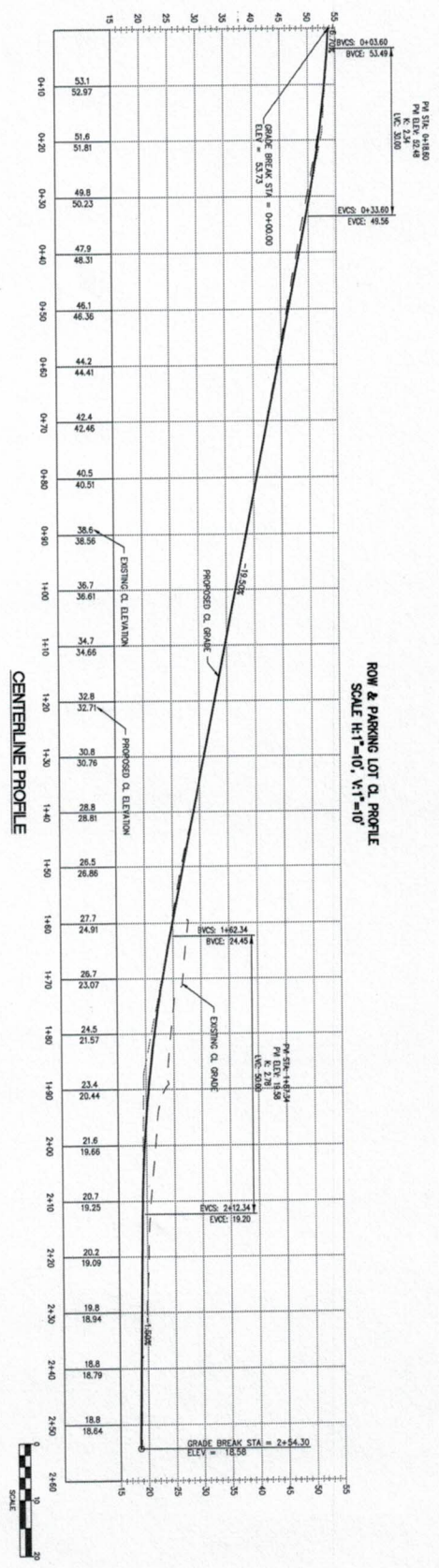
By: _____

Title: _____

SOUNDWEST ENGINEERING ASSOCIATES, INC.

By: John Piccone

President



	SOUNDWEST ENGINEERING & CONSTRUCTION 8743 7th Avenue SW Shoreline, WA 98133 info@soundwesteng.com
	PRELIMINARY DESIGN NOT FOR CONSTRUCTION
	PORT OF ILLAHEE PUBLIC PIER & DOCK REHABILITATION ROW CL PROFILE AND ROAD SECTION
DRAWN BY: _____ CHECKED BY: _____ REVISIONS: _____	DATE: AUGUST 7, 2020 SHEET: 4



Theresa Haaland <portofillahee@gmail.com>

Information regarding properties 44290160430208 and 44290160360009

Staci McDowell <Staci.McDowell@kitsappublichealth.org>
To: "portofillahee@gmail.com" <portofillahee@gmail.com>

Thu, Sep 13, 2018 at 2:25 PM

Hi,

Attached you will find the records in regards to the subject properties. In the records there is a notice to title that states the undeveloped parcel cannot be sold separately without either a recorded formal drainfield easement agreement, or the replacement of the onsite sewage system components on the onsite sewage system easement property with equivalent Health District approved reserve on the other approved property. This reserve was created in 2006 when a deck was added to the home and the septic system needed to be brought up to code.

In other words, if you would like to sell the parcels separately, the reserve area that was designated on the undeveloped parcel needs to be moved to the parcel with the home. To accomplish this, a Building Clearance Compliance will need to be applied for. A septic designer will determine the new reserve on the developed parcel. A list of the licensed designers can be found on [our website](#). I recommend calling more than a couple for approximate quotes and availability.

If you have any questions, please let me know.

Staci McDowell | Environmental Health Specialist

Drinking Water & Onsite Sewage Program

Kitsap Public Health District

345 6th St., Suite 300 | Bremerton, WA 98337

(360) 728-2246 Office |(360) 728-2235 Main|(360) 633-9186 Cell

staci.mcdowell@kitsappublichealth.org | kitsappublichealth.org



Striving to make Kitsap County a safe and healthy place to live, learn, work and play.



*Owned
by REP Construct
Port Orchard*

Identify Results

Taxpayer	PORT OF ILLAHEE
Account No	4429-016-043-0208
Account ID	2306645
Site Address	5560 OCEAN VIEW BLVD NE BREMERTON WA 98311
Mail Address	PO BOX 2357 BREMERTON WA 98310 0310
Tax Statement	Photos & Sketches
Parcel Details	Tax & Levy Assessments
Land & Location	Building & Improvements
Receipts	Value & Tax History
Splits & Merges	Voting Districts
Sales History	DCD Permit Info

001-01
001-02
011-00
Illahee Rd NE

Identify Results

Taxpayer	PORT OF ILLAHEE
Account No	4429-016-036-0009
Account ID	1644434
Site Address	NO ADDRESS FOUND
Mail Address	PO BOX 2357 BREMERTON WA 98310 0310
Tax Statement	Photos & Sketches
Parcel Details	Tax & Levy Assessments
Land & Location	Building & Improvements
Receipts	Value & Tax History
Splits & Merges	Voting Districts
Sales History	DCD Permit Info

001-01
001-02
011-00
Illahee Rd NE



Theresa Haaland <portofillahee@gmail.com>

WPPA Small Ports Seminar 2020 Information

Missy Goodell <mgoodell@washingtonports.org>

Fri, Sep 4, 2020 at 8:11 AM

To: Abigail Berg <abigail@portofpt.com>, Alexis Dean <alexisd@portofeverett.com>, Amy Carlson <acarlson@portgrays.org>, Bridgette Scott <bscott@portofkennewick.org>, Cami Harris <cami@cdrpa.org>, Carey Jones <CareyJ@portofbellingham.com>, Carlene Tudor Lee <tudorlee.c@portseattle.org>, Carmon Derting <carmon@portofthello.com>, Carol Moore <c.moore@portofwoodland.com>, Carol Tripp <carol.tripp@portofpoulsbo.com>, Dahlia De La Rosa <dahlia@portofquincy.org>, Debbie Bigelow <marneybigelow@gmail.com>, Deborah Soper <debs@portofshelton.com>, Dennis O'Connell <doconnell@manchesterwater.org>, Emily Hammer <emilyh@portofeverett.com>, Eric Ffitch <ffitch.e@portseattle.org>, Esther McKivor <esther@cdrpa.org>, Ginger Waye <gingerw@portofbremerton.org>, Hugh Hastings <hastings.h@portseattle.org>, "Jennifer Tottenham (jen.tottenham@portofanacortes.com)" <jen.tottenham@portofanacortes.com>, Jeri Sevier <jeris@portolympia.com>, Judi Doremus <jdoremus@nwseaportalliance.com>, Kandy Yates <kyates@portofkennewick.org>, Karen Erickson <karen@portofpt.com>, Karla Miller <km@portwallawalla.com>, Karmen Hardy <karmen@portofskagit.com>, Kelly Driver <kellyd@povarr.com>, "Kelly Hinds (auditor@portofcolumbia.org)" <auditor@portofcolumbia.org>, Kelly Thompson <kelly@portofbenton.com>, Kim DeTrolio <krdetrolio@portofmoseslake.com>, Lacey Gray <laceyg@portofkingston.org>, LeAnn Dennis <ldennis@portofallyn.com>, LeeAnn Schirato <schirato.l@portseattle.org>, Leilani Berinobis <lberinobis@nwseaportalliance.com>, Lorina Hernandez <l.hernandez@portofmattawa.org>, Margie Ziegler <mziegler@portofklickitat.com>, Mary Barnett <office@portofgrandview.org>, Michelle Allan <mallan@portvanusa.com>, Michelle Cournyer <mcournyer@portofkalama.com>, Monica Lough <monica@cdrpa.org>, Patti Ward <ward.p@portseattle.org>, Peggy Heusinkveld <peggy@portofclarkston.com>, Randy Everitt <randye@portfridayharbor.org>, Renae Ebel <rebel@portofedmonds.org>, Sheri Collins <collins@portofbenton.com>, Theresa Haaland <portofillahee@gmail.com>, Tiffany Truckey <ttruckey@portvanusa.com>, Tina Keller <tkeller@portofgarfield.com>, Tunny Vann <vann.t@portseattle.org>, Vicky Keller <vkeller@portofpasco.org>, Wanda Scharfe <port@portofskamania.org>, Wonder Baldwin <wbaldwin@portridgefield.org>, Yvette Winden <yvette@portcw.com>

Cc: Missy Goodell <mgoodell@washingtonports.org>

Hello!

Below is the message sent yesterday to port folks regarding our upcoming Small Ports Seminar, changed because of the current pandemic. The Small Port Seminar sessions will be held over the same dates, October 29 - 30, but not in-person, and not for full days, you will be sent registration information and specific dates and times will be posted on our web site closer to the event date.

RE: The 2020 Small Ports Seminar is going virtual

Good [morning, afternoon],

In light of the COVID-19 pandemic and the current prohibition on large gatherings, we cannot hold the Small Ports Seminar in-person in Leavenworth this year. This is not the news I wished to convey, but as we focus on the safety of our families, co-workers, and broader communities, I am certain this is the right decision.

I am heartened by the useful and fun virtual program we are developing – just like our gatherings have been in the past. The 2020 Virtual Seminar will still connect you with port leaders from around the state and give you information about managing your ports that you can't find anywhere else. You will receive our agenda shortly.

At WPPA our mission is to represent the ports community in a vigorous and thoughtful way and surrendering our in-person time with you does not make this easier. We are working hard to develop resources to enhance communications and make your engagement with us even better into the future.

Thank you for your support. Be well.

James Thompson
Executive Director
Washington Public Ports Association

If you have any questions, please feel free to email or call me on my personal cell, 360-481-8493. I hope you and yours are safe and healthy.

Hope you have a nice and relaxing Labor Day Weekend!



Missy Goodell, CMP

Member Services Manager

Washington Public Ports Association

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t: 360-943-0760 | m: 360-481-8493 | e: mgoodell@washingtonports.org

I am currently working from home. Please feel free to call my personal cell if you need to: 360-481-8493.



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