



**AGENDA FOR
PORT OF ILLAHEE COMMISSION
Wednesday, August 12, 2020 - 6:30 p.m.
ZOOM MEETING #715 0997 5823 / Password: Illahee**

1. CALL TO ORDER

2. CONSENT AGENDA

1. Agenda
- *2. The July 8, 2020 Regular Meeting minutes
- *3. Pay Bills with check numbers 4639 through 4650 totaling \$ 40,177.65

3. SIGNING OF DOCUMENTS

Determine when/how to have at least 2 Commissioners sign the documents

4. PUBLIC COMMENT

5. REPORTS/UNFINISHED BUSINESS

Haaland 1. Treasurer's Report as of July 31, 2020 General Fund \$ 11,218.62; Investments \$ 375,563.01
Good Property Management (GPM) Account \$ 200.00 (total: \$ 386,981.63)

2. Reports

Aho a. Website

- Illahee Creek Watershed Report/Surface Water Management Plan (SWMP) added?
- Mussel sampling (PSNS & County) results added?

Buesch/ *b. Properties

Aho 5560 Ocean View Boulevard/Rental

- Anything to report?
 - Status of research regarding splitting the two lots
- 5500 Illahee Road/Rental
- Status of the stabilization of the wall that caught fire

5507 Illahee Road/Illahee Store Property

- PLIA notified that the Port will officially own the property at the end of the redemption period on September 6, 2020 – possible September or October start to cleanup depending on funding – Carrie Pederson is the point-of-contact
- Status of Soundwest Engineering and Pro Design work on the conceptual design
- Status of installation of the orange plastic fencing to deter public access behind the building

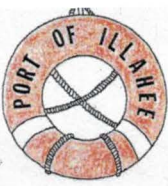
Burton *c. Dock/Pier

- Status of TIKAR's dock maintenance/outer rail work
- Gangways and ladder maintenance needed
- Estimate 2020-1075 from TIKAR for tie rod repair totaling \$17,065.04
- Pilings – was John Piccone informed of the state of disrepair/providing engineering input?
- E-mail dated July 12, 2020 from William McLaughlin reporting a safety hazard on the pier – he tripped and fell on a plank that was sticking up – TIKAR informed – was it fixed?
- E-mail dated July 31, 2020 from Judith Krigsman asking that signage be posted encouraging patrons to wear masks for the safety of everyone using the dock during this COVID-19 crisis.

Aho *3. Grants

- E-mail dated August 11, 2020 from John Piccone ALEA & WWRP have been submitted
- Resolution 2020-03 Waterfront Access Improvements 2-1711 & 20-1713
- Any update from the County's Stormwater Division?
- Letter of support from Illahee Community Club

ALL 4. Illahee Day 2020 – possibly to be held in September once the Illahee Store is officially owned by the Port.



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6. NEW BUSINESS

Haaland*1. Enduris – e-mail dated July 14, 2020 from Shellie Klink of Enduris hoping to review and discuss the Port's insurance coverage – does someone want to make contact with her?

Aho *2. Illahee film – e-mail dated July 29, 2020 from Commissioner Aho sent to Shelly Solomon outlining all of the great things happening within Illahee and suggesting a follow-up film.

7. PUBLIC COMMENT

8. EXECUTIVE SESSION

- Property negotiation or Potential litigation?

9. ADJOURN - Regular meeting – Wednesday, September 9, 2020 @ 6:30PM @ ZOOM?

All Ports meeting was postponed until August 31, 2020 @ 6:30PM

(pre-meeting potluck at 5:00PM) @ Port of Brownsville

contingent upon Kitsap County being in Phase III – if not possibly ZOOM or cancelled



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Port of Illahee
Minutes of Regular Meeting
July 8, 2020

Due to the COVID-19 Virus and Governor Inslee's Proclamation 20-05 the meeting was being held virtually through the ZOOM app (meeting id# 71509975823). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website – portofillahee.com.

CALL TO ORDER

Commission Chairman James Aho called the meeting to order at 6:30PM. Also in attendance were Commissioner Jonathan Buesch; Commissioner John Burton; Administrator, Theresa Haaland; Roy Barton; and Ed Seal.

CONSENT AGENDA

Commissioner Buesch moved to approve the consent agenda items: July Meeting Agenda; June 10, 2020 Regular Meeting minutes; July 8, 2020 checks numbering 4628 through 4638 totaling \$8,315.73 as outlined in the attached Voucher Approval; second by Commissioner Burton; approved unanimously.

SIGNING OF DOCUMENTS

Commissioners agreed to individually stop by the Port of Silverdale office tomorrow, July 9, 2020 sometime between 11:00AM and 3:00PM to sign the necessary documents.

PUBLIC COMMENT

None

Treasurer's Report

As of June 30, 2020 the General Fund totaled \$16,447.76, Investments totaled \$375,339.95 and

the balance of the Good Property Management account totaled \$200.00.

Commissioners' Reports

Website - Commissioner Aho reported that he has not yet added the links to the Illahee Creek Watershed Report/Surface Water Management Plan or the County's mussel sampling results. He did add a link to the Recreation Conservation Office's (RCO) online PRISM system that is open to the public to review grant information. The public is able to view the Port's two grant applications and the Power Point presentations that Soundwest Engineering provided to the RCO on June 29th.

Rental Properties

5560 Ocean View Boulevard/Rental Property – Commissioner Buesch reported that there is still not a signed lease in place. The tenants continue to pay the required rental amount each month. In talking with Good Property Management personnel, Commissioner Buesch was told that not having a signed lease in place isn't necessarily an issue.

5500 Illahee Road/Rental Property – Commissioner Buesch hasn't recently heard from the tenants, so believes everything is okay. Commissioner Burton reported that on the 5th of July he noticed the big cedar rounds that are on the edge of the property were smoldering. Commissioner Burton along with Dave who resides at the house, were able to take care of it. Commissioner Burton talked to the tenants and asked them about their use of fireworks on the 4th. He was told that they took all the precautions necessary by having a hose readily available, which Commissioner Burton did see on site. He said it looked as though someone had intentionally tried to set the rounds on fire. There



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was evidence of small unlit fireworks as well as firework debris all in that area. The concrete wall is still stable, but it is now somewhat unsupported. Commissioner Buesch said that he would go take a look at it.

5507 Illahee Road/Illahee Store Property – The redemption period will be complete on September 6, 2020. Then the Pollution Liability Insurance Agency (PLIA) will be notified that the Port is the official owner of the property and remediation of the contamination can be planned. Commissioner Burton said that he has a routine of picking up trash around the store area. Within the past couple of weeks he has noticed more and more vaping and cbd oil packaging on the ground. Recently, he picked up a used hypodermic needle. The other day it was noticed that a couple of young ladies had parked a vehicle in the store lot and were seen walking behind the store. Commissioner Burton went to the area and confronted them. They were back there smoking and informed Commissioner Burton that they just wanted to take a picture of the graffiti that is on the south side of the property. He informed the young ladies that the area is not opened to the public, at which they seemed surprised but did leave without incident. Commissioner Burton is concerned that the area behind the store is going to be used more and more for illicit-type activity. He suggested it be fenced. Commissioner Buesch said that possibly placing a five-foot chain link fence might deter people from going back there. It might be worth getting an estimate and have it include a gate with a padlock so that it can still be accessed if/when needed. Commissioner Burton reminded everyone that the owners of the triangle piece of property

asked the Commissioners to build a fence to keep individuals from entering their property. Splitting the costs of a fence with the adjacent property owners may be a possibility, although that is a different area than what was currently being discussed. Commissioner Aho said that there are still two months before the property is officially owned by the Port. He suggested to hold off on it. Also, in regards to individuals accessing the adjacent property, it may be incentive for the property owners to sell that triangle piece of property. Commissioner Buesch suggested that the orange plastic fencing be installed as a temporary fix. Everyone agreed and Commissioner Aho has some he will donate.

Commissioner Buesch asked if the others would be in favor of him researching if it would be possible and if so, what it would take to split the 5560 Oceanview Boulevard property and the septic reserve lot, so that the two could be sold separately in the future. This has been discussed in the past and it has been set aside until the Port may need cash. With the grants moving forward and the matching funds that may be necessary, now may be the time to at least have an idea if selling the two parcels separately is a possibility and if so, what it would take to do that. It was agreed that it was a good idea. Commissioner Buesch will research it.

Dock/Pier - Commissioner Burton said that he was hoping Lee of TIKAR Services would be attending tonight's meeting, but he noticed TIKAR had just left the dock about twenty minutes ago. TIKAR made some good progress on the float that is closest to the land. They removed the dock boards and the rot was so significant it ended up taking



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them less time to remove all of it. Commissioner Burton reported that he ordered two cases of Mutt Mitts and the station is now stocked.

Lee Knapp of TIKAR Services entered the meeting at 6:55PM

Commissioner Burton said that he believes that due to the COVID virus families are spending more time outdoors. He has noticed that the entire dock is getting a lot of use, especially with swimmers and fishermen. He said that the sooner the repairs are completed the better. Lee explained that he was attempting to get photos of the repair to upload onto ZOOM so that he could show everyone the progress. He said that repair to the south float began yesterday. TIKAR is about two-thirds of the way done with the repair to that float. He explained that the esthetic deterioration was expected, but they were surprised to find some structural components weren't fully connected and the tie rail snapped sometime in the past. The new tie rail bridges the gap of the beams that were originally used to construct the float, leading to a much sturdier structure. The entire reconstruction is aimed at creating a much stronger structure. Commissioner Burton requested a seventh cleat be installed on one side of each of the floats. He explained that the cleats are strategically placed and there will be plenty of tie-up space for boats. Lee added that the cleats are bolted all the way through with heavy duty bolts. They will be very strong and able to handle just about anything. Lee explained that some deck boards are in need of replacement on the south float. An entire area on the north float looks as though the deck boards need to be replaced, but TIKAR won't know fully how many until it is deconstructed. Commissioner

Burton asked TIKAR to be aware of the limitation of new deck boards to stay in accordance with the permit. Lee assured they are aware of the limitations and will not exceed what is allowed. He explained that they plan to complete the full deconstruct and reconstruct of the north dock on Friday. They do not want to leave it unfinished overnight for safety reasons. Commissioner Burton said that he was down on the dock with Lee and Tim overseeing the project. The northwest piling on the south float is hollow. A section of it has rubbed off and you can see it is hollow. He said that we already knew some were not fastened under the water, but they are even worse than originally thought. He said sleeving the pilings need to be considered. Lee explained that the in-water work window is between August 1st and 31st. The process of sleeving pilings was discussed. Lee said that it is basically turning a wood piling into a concrete piling. Commissioner Buesch said that since the only part of the piling that is able to be sleeved is the part that is continually in the water. How do we know that the part of the piling that is below the sea ground isn't rotten? Lee assured that the sleeve will go down about six inches into the ground and past that point the pilings typically look new with all the rot occurring above that six inches. Commissioner Burton suggested John Piccone be asked to take a look at this since an engineering report would be necessary. Commissioner Aho said that yes John Piccone should look into it not only from an engineering standpoint but also because he is working on the grants. It must be determined how much money the Port would be willing to spend for repair verses replacement. Commissioner Burton said that he is concerned that the piling won't last until if/when the grant money is awarded. He does not see them lasting



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two more years. Commissioner Aho will direct John Piccone to contact Lee. Placing a bar or a cap that spans along the pilings, tying them together was discussed. Lee explained that tying a weaker piling to a stronger one helps stabilize the weaker one, but that would be more efficient after sleeving. It must also be determined beforehand that there would be adequate headroom. Commissioner Buesch asked if the piling repair could be a retroactively reimbursable cost if/when the grant is awarded. Commissioner Aho informed him that no, because the grant money is for new piling. Commissioner Buesch said that he agreed something needs to be done, but it would be a shame to spend all this money on items that are going to be done away with for the grant project. Commissioner Burton thought maybe the sleeved pilings could be removed and reused. Lee explained that would not be possible as they would be required to be steel. Commissioner Buesch said that it almost seems like a waste of money, although he knows they are needed, but it's just for such a short amount of time. If the pilings are to the point that we have to spend a lot of money on them for just one year, maybe we can just get through this summer and then close them off. Commissioner Burton said that we are providing a service to our patrons that are using it right now, the state of disrepair is due to the years of postponed maintenance, now it's time to catch-up and make the facility safe. Lee explained that he doesn't think it would be possible to complete a piling sleeve project this August anyway. The material alone can take months to receive. The timeline would be for August 2021. Commissioner Burton said that working in parallel with John Piccone to complete the engineering aspect of this so that the Port is ready even if the grants are not

awarded. Commissioner Aho said that the permit applications for the grant project will be submitted soon and when and if the grant is awarded to the Port, the project will be ready to go. Lee was dropped from the meeting.

Commissioner Aho said that he emptied the container that holds all the monofilament (fishing) line that fishermen would throw out. The container was installed by the Department of Fish and Wildlife (DFW) in 2017 in an effort to keep the monofilament line waste out of the waters. Commissioner Aho said that he thought this was the first time the container had been emptied and he was amazed at the amount of nylon fishing line that had been deposited over the past three years. He was thankful for the design of the container, which allowed him to empty it from the bottom. He sent DFW an e-mail so they were aware that it is a successful program.

Lee was able to reconnect to the meeting at 7:25PM.

Lee provided pictures via his laptop showing the before and after the repair of the inside float. He explained that with the polyethylene material it will be much easier to maintain and cleaning will be easier as pressure washing will not damage this material.

Grants – Commissioner Aho recapped the Recreation Conservation Office (RCO) grant review presentations via ZOOM. Lauren Swanson of Soundwest Engineering was the presenter and Commissioner Aho said that she did a good job. Commissioner Aho talked with Chris May of Kitsap County Public Works, Stormwater Division



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regarding incorporating the County's stormwater plans with the Port's grant plans. At this point the County is trying to figure out a way to fund that commitment as they have a budget shortfall.

Illahlee Day 2020 – Commissioner Aho said that this will continue on the agenda as a placeholder for further discussion after September 6, 2020 when the Port is the official owner of the property.

NEW BUSINESS

Illahlee Preserve – a letter dated July 7, 2020 from the Illahlee Preserve had been received. It explained that the Preserve and the County are working together to acquire additional property for the Illahlee Preserve by applying for a 2020 RCO Urban Wildlife Habitat Grant and they were hoping for a letter of support from the Port.

Commissioner Aho explained that the Preserve has requested letters from other elected officials, the tribe, the Rotary, etc. This is something that is looked favorably upon by the RCO, showing community support of the project. He said that as for the Port's grants the survey that was conducted serves as the community's support, so support letters will not be necessary. Commissioner Burton questioned what jurisdiction the Port has to send a support letter and if this would create a liability to the Port. Commissioner Aho explained that since the Illahlee Preserve is within the boundaries of the Illahlee Port District, the Port has a voice about it. He explained that the Mayor of Bremerton and Representative Sherry Appleton will also be asked to write support letters. Commissioner Buesch said that he is in favor of supporting the Illahlee Preserve. Commissioner Burton said that he didn't see the Port having much of a voice over nonmarine habitat and feels it is kind of out of the

Port's purview. Commissioner Aho assured that submitting a support letter will bring no liability onto the Port. The Port's mission is to support economic development and recreation and he sees supporting the Illahlee Preserve as supporting economic development in the affect that the Preserve supports recreation. Commissioner Buesch said that Illahlee Creek flows into the Port's waterfront so if the Preserve can acquire more property to help with keeping the water that eventually flows into the Puget Sound purer, he is in favor of it. Commissioner Aho reminded everyone that the Port has been concerned with the stormwater runoff from upland development for many years. You can watch former Port Commissioner Dennis Sheeran talk about it in the film: "Illahlee, Saving Puget Sound One Watershed at a Time." Commissioner Burton agreed that the Port supporting the watershed and protecting watershed properties to do that does makes sense. He asked what properties this grant is going to be used to acquire. This was discussed.

Commissioner Aho moved to submit a letter from the Port of Illahee in support of Kitsap County and the Illahlee Preserve to acquire additional property to expand the Illahlee Preserve; second by Buesch; approved unanimously.

PUBLIC COMMENT – Roy Barton asked about the conceptual design of the Illahlee Store. Commissioner Buesch said that Pro Design is working in conjunction with Soundwest Engineering.

Commissioner Burton asked if the Washington Public Ports Association (WPPA) will be hosting the Small Ports Seminar in Leavenworth this October. This will be looked into.



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It is not known yet if the Kitsap All Ports meeting will be held on July 27, 2020. Notification will be emailed once it is determined.

EXECUTIVE SESSION

None

ADJOURN

At 7:52PM Commissioner Burton moved to adjourn the meeting; second by Commissioner Buesch; approved unanimously.

Approved:

Commissioner

Commissioner

Commissioner

DRAFT



Theresa Haaland <portofillahee@gmail.com>

PLIA

1 message

Theresa Haaland <portofillahee@gmail.com>

Wed, Jul 29, 2020 at 12:57 PM

Cc: Theresa Haaland <portofillahee@gmail.com>

Bcc: Port of Illahee - Aho <illaheeporthree@gmail.com>, Port of Illahee - Burton <illaheePortOne@gmail.com>, Port of Illahee - Buesch <illaheeport2@gmail.com>

Hi everyone,

Just want you all to be aware that Jim received a call from Russell Olsen, the Executive Directory of PLIA, on July 28th and confirmed that the Port is still in the cleanup queue.

The organization has been feeling the impact of furloughs, etc and are working with limited staff and some funding issues. They have been going down the list that was established some years ago and are at #8 or #9. The Port continues to hold steady at #16. Some of the projects will cost \$1M plus and since Illahee is a relatively smaller project at \$540K, it may be able to be squeezed in somewhere.

Russ was glad to hear that the Port will be ready soon and even mentioned the slight possibility of September or October if funds become available that will help get people back to work. More will be known soon.

Jim mentioned the plans for the building and that it now has a new roof and a cleaned interior, and that when the tanks come out the Port is looking at using the excavated hole for installing a sewage holding tank, since there are no sewers or room for a drainfield on the property.

Russ also mentioned that the Port's point-of-contact for the project will be Carrie Pederson, and at some point they may want to come out and look at the site.

Hope you are all well!!!

Theresa Haaland
Administrator
Port of Illahee



Theresa Haaland <portofillahee@gmail.com>

GANGWAYS and ladders

Lee Knapp <leeknapp@tikarservices.com>

Mon, Jul 20, 2020 at 3:50 PM

To: John Burton <illaheeportone@gmail.com>

Cc: Theresa Haaland <portofillahee@gmail.com>, Tim Knapp <timknapp@tikarservices.com>

Update on gangways and ladders:

Plywood has been ordered, I will let you know when it arrives to our shop.

I have not scraped the ladders yet because I wanted to get the paint and clean price to you first.

For me the scrape them in the water will be about \$70

For me to pull them out, scrape, clean, then blast them. Then coat with an aluminum safe anti biofouling paint (VERY expensive paint) and re install. For all that work your looking at around \$375.

We did our best to get this price down but the paint is extremely pricey and there is a lot of prep to get them ready for coating.

Let me know what you want me to do.

Best,

Lee

Tikar Service, LLC
P. O. Box 313
Silverdale, WA 98383

Estimate

Date	Estimate #
8/10/2020	2020-1075

Name / Address
Port of Illahee PO Box 2357 Bremerton WA 98310

Project

Description	Qty	Cost	Total
Replace 44 3/4" X14'11.5" galvanized tie rods (22 per float). Replacement of rods will be done one at a time because of use of rods to hold in floatation. We plan on removing and reinstalling with stainless screws 3 2x6 deck boards per rod	1	15,656.00	15,656.00T
Additional Cost/ 2 x 6 x 14" Chemonite deck boards. \$31.75 per board if needed	0	31.75	0.00T
This Estimate is valid until 10/15/2020		0.00	0.00T

360 340 5642 / timknapp@tikarservices.com
TIKARSL988KG

Subtotal	\$15,656.00
Sales Tax (9.0%)	\$1,409.04
Total	\$17,065.04



















Theresa Haaland <portofillahee@gmail.com>

Hazard on pier

3 messages

Theresa Haaland <portofillahee@gmail.com>
To: Port of Illahee - Burton <illaheePortOne@gmail.com>

Sun, Jul 12, 2020 at 6:23 PM

Hi John -

This was sent to Jim. It was thought you could have TIKAR take care of it.

Thanks,

Theresa

From: William McLaughlin <eekwmcl@comcast.net>
Date: Sun, Jul 12, 2020 at 8:04 AM
Subject: Pier

Good morning Jim. I was on the Illahee pier yesterday morning and tripped and fell. There is a plank that is not nailed (screwed) down. The plank in question is on the southwest of the bench. Just wanted to give you a heads up. This is certainly a safety hazard.

Thanks. Bill McLaughlin--

Theresa Haaland
Administrator
Port of Illahee

John Burton <illaheeportone@gmail.com>
To: Theresa Haaland <portofillahee@gmail.com>, Lee Knapp <leeknapp@tikarservices.com>

Mon, Jul 13, 2020 at 11:39 AM

Theresa,
I passed this info onto Lee Knapp to look at while they are out working on the floats. today and tomorrow.

---John Burton
[Quoted text hidden]

Theresa Haaland <portofillahee@gmail.com>
To: John Burton <illaheeportone@gmail.com>

Mon, Jul 13, 2020 at 12:55 PM

Great!

Thanks,

Theresa Haaland
Administrator
Port of Illahee

[Quoted text hidden]



Theresa Haaland <portofillahee@gmail.com>

Re: Concern for Dock Visitors

1 message

John Burton <illaheeportone@gmail.com>

Fri, Jul 31, 2020 at 3:19 PM

To: Irwin Krigsman <KRIGSMAN83@msn.com>, Theresa Haaland <portofillahee@gmail.com>

Cc: Jon Buesch <vette1954@msn.com>, Jim Aho <jimaho@gmail.com>

Judith,
Thanks for your concern,

I will look into putting up a temporary sign about masks.

---John Burton

On Fri, Jul 31, 2020 at 3:13 PM Irwin Krigsman <KRIGSMAN83@msn.com> wrote:

Commissioners Burton, Buesch and Aho

Dock visitors have concerns regarding the lack of masks being worn on the dock. Do you think some signage would help to encourage masks to be worn for the safety of those visiting the dock during the Covid19 crisis? Often those young folks need a reminder that masks are a requirement when outdoors in Kitsap County.

For the benefit of Illahee Port taxpayers, I would encourage a sign be placed at the entry point of the dock.

Thanks for your consideration.

Judith Krigsman, Illahee resident



Theresa Haaland <portofillahee@gmail.com>

Port Grant Status

1 message

John Piccone <jpiccone@soundwesteng.com>

Tue, Aug 11, 2020 at 10:41 AM

To: Jim Aho <jimaho@gmail.com>

Cc: Lauren Swanson <lswanson@soundwesteng.com>, Theresa Haaland <portofillahee@gmail.com>

Jim -

I just wanted to let you know that both ALEA and WWRP are submitted for technical completion. We had a bit of a snag with Prism that RCO had to address so it was only just submitted yesterday but all is good and we are ready to proceed in the process.

Next up for grants is to polish up the presentation for september as well as begin preparing the BFP grant this fall. I'll also get you a revised draft of the city and county support letter sometime this week so you can start soliciting that prior to the September presentations.

Thanks!

John Piccone, P.E.**SOUNDWEST**

ENGINEERING ASSOCIATES

Cell: 360.337.0029



Applicant Resolution/Authorization

Organization Name (sponsor) Port of Illahee

Resolution No. or Document Name 2020-03

Project(s) Number(s), and Name(s) Port of Illahee Waterfront Access Improvements; 20-1711 & 20-1713

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	John Piccone, P.E., Soundwest Engineering Assoc.
Project contact (day-to-day administering of the grant and communicating with the RCO)	John Piccone, P.E., Soundwest Engineering Assoc.
RCO Grant Agreement (Agreement)	Jim Aho, Commissioner, Port of Illahee
Agreement amendments	Jim Aho, Commissioner, Port of Illahee
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Jim Aho, Commissioner, Port of Illahee

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. [for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title _____ Date _____

On File at: _____

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: _____ Date: _____

Washington State Attorney General's Office

Approved as to form Brian Staller 2/13/2020 _____
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.



Illahee Community Club

(Supporting the Illahee Community Plan)

(Meetings held the middle month of each quarter – Feb, May, Aug, Nov)

August 7, 2020

To: Recreation and Conservation Office

Re: RCO Grants 20-1711 & 20-1713 Port of Illahee Waterfront Access
Improvement Plans

The Illahee Community Club (ICC) strongly supports the Port of Illahee plans to improve the waterfront with multiple grant submittals.

The ICC supports the cleanup work the Port is doing with the former Illahee Food Store along with the planned work to eventually clean up the leaking underground storage tanks. The ICC appreciates and supports the ongoing maintenance improvement work projects the Port is doing to maintain the Illahee Community dock structure, which was falling into disrepair.

What the ICC is most supportive of is the long overdue planned improvements to the entire Port overlay area, which includes improvements to the old store, the demolition of the Port rental house, added parking, small boat access, improvements for boat docking, and a separate fishing area.

Thank you Port Commissioners for moving ahead with this project that not only benefits the local Illahee Community, but also the greater surrounding area residents who use the Port facilities.

The Illahee Community Club (ICC) therefore enthusiastically supports and endorses this application to make major improvements to the Illahee waterfront!

Sincerely,

Barney Bernhard

Barney Bernhard, President
Illahee Community Club



Theresa Haaland <portofillahee@gmail.com>

Enduris Washington

Shellie Klink <SKlink@enduris.us>

Tue, Jul 14, 2020 at 12:24 PM

To: "portofillahee@gmail.com" <portofillahee@gmail.com>

Hello Theresa.

I hope that this finds you doing well and that this spring and early summer have been somewhat kind to you.

It has been about a year since you were made the main contact of the district. After that amount of time, I like to reach out to see if you would like to review the benefits and coverage the district receives through Enduris. If you are interested we can schedule a phone call for about an hour to review this information and for me to answer any questions that you may have.

Let me know what your thoughts are or if there is anything else I can assist you with.

Shellie Klink

Marketing and Membership Coordinator

enduris

1610 S Technology Blvd, Suite 100

Spokane, WA 99224

T. 800.462.8418

F. 509.747.3875

sklink@enduris.us



Theresa Haaland <portofillahee@gmail.com>

Follow Up Illahee Film?

1 message

Jim Aho <jimaho@gmail.com>

Wed, Jul 29, 2020 at 10:14 AM

To: shelly solomon <shellysol@olympen.com>

Cc: Don Jahaske <daj003@comcast.net>, John Parvis <dwjohn1979@gmail.com>, John Plant <jsplant.wa@gmail.com>, Jon Buesch <vette1954@msn.com>, "Krigsman, Irwin" <KRIGSMAN83@msn.com>, Rob Spearman <rob@digitaliseducation.com>, Curtis Ludwig <curtis.j.ludwig@gmail.com>, David Failla <david.failla.ii@gmail.com>, "Dorothy E. Schuster" <dody50@comcast.net>, Jeremy Stitt <stitt.jeremy@gmail.com>, Jill Hamilton <jckress@yahoo.com>, Kimberley King <kimking006@gmail.com>, Peter Van Sickle <ptvansickle@gmail.com>, Ron Bautista <r.bautista@comcast.net>, Sally & Steven Martin <sillysmartsalgal@gmail.com>, Victor Ulsh <viculsh13@hotmail.com>, dboyle@centurylink.net

Bcc: portofillahee@gmail.com

Shelly -

Lots of great things are happening and planned in Illahee and I think it is time to consider a follow-up film, a sequel, to "Illahee, Saving Puget Sound One Watershed at a Time".

Just to give you an example of some of them:

1. Yesterday I talked with the Executive Director of PLIA (Pollution and Liability Insurance Agency) about cleaning up the underground storage tank contamination at the old Illahee Food Store. We are #16 on the State list for cleanup and could be looking at that happening some time in the near future. We will complete the one year redemption period required after a Sheriff's Sale on Sept 6th which will give us final ownership of the property.
2. The Port is applying for several grants to upgrade the dock and upland area, and are looking at working with the county to provide some type of vault system to clean up the stormwater that exits at the dock. This item is not on their master plan, but they want to do it, so we are thinking the film prospect may help move it forward.
3. We did finally purchase all the Timbers Edge properties for \$1.435M with the support of our County Commissioners, several grants and the community and now are working on a grant to use some of that as the required 50% match to go after more property. The TE property owner and the developer are interesting people who would be good people to interview.
4. The first priority of the grant we are working on is to acquire a 29 acre parcel that has the South Fork of Illahee Creek running through it. I walked it yesterday and it has a pond complete with beaver activity, something we hadn't anticipated being present in the Illahee Creek watershed, but beavers were suggested as beneficial in one of the Ecology reports.
5. The property is quite unique and owned by a 97 year old gentleman who is out there working like he is in his 50's or 60's. He has lots of stories including being in Africa during WWII if I understood him correctly. Definitely a person who should be interviewed before he departs us.
6. His property would be the envy of any and all developers, but he doesn't want it to be developed, which is why we are trying to work with him. The property has an interesting history as a homestead and farm, complete with an old historic house, with old growth trees along the ridge.
7. We are trying to amass nearly \$1M in matching funds to buy that property and also several others that are being threatened with development, including a headwaters stream for Steele Creek, and two wildlife corridors

that connect the Preserve with Illahee State Park. We had two properties gifted to the Preserve by Kitsap Bank and we now need to finish up the purchase of two other properties as they were going through permitting.

8. And since the first film the local Rotary Club added a shelter at our primary entrance, and continue to support the Preserve, so there are some attractions along with interesting people to interview.

I hope I have enticed you a little with what is going on, but before I start looking for interest and more importantly funding, are you interested and available to do a follow up film?

Jim