



**AGENDA FOR
PORT OF ILLAHEE COMMISSION
Wednesday, September 14, 2022 - 6:30PM
ZOOM MEETING #715 0997 5823 / Password: Illahee**

1. CALL TO ORDER

2. CONSENT AGENDA

1. Agenda
- *2. The August 10, 2022 Regular Meeting minutes
- *3. Pay Bills with check numbers 4922 through 4934 totaling \$8,774.41

3. SIGNING OF DOCUMENTS

Determine when/how to have at least 2 Commissioners sign the documents

4. PUBLIC COMMENT

5. REPORTS/UNFINISHED BUSINESS

Aho/ *1. Grants/Waterfront Access Improvements

- Piccione
- Status of project permits and design
 - Letter from Commissioners to Tribe dated September 15, 2022
 - Options/costs to the inspection report of the pier/dock/piling/cross-bracing – funding?
 - Any update on the County’s filtration project
 - Grant reimbursement in the amount of \$20,369.05 received and deposited (\$11,117.89 -ALEA; \$9,251.16-BFP)

Aho/ 2. Illahee Store Project

- Piccione
- Status of the topographical survey
 - Septic designer contacted?
 - Department of Ecology site visit scheduled for September 20, 2022

3. Treasurer’s Report as of August 31, 2022 General Fund \$ 82,137.26 Investments \$ 278,448.10
Good Property Management (GPM) Account \$ 200.00 (total: \$ 360,785.36)

4. Reports

Aho a. Website

- Status of the Illahee Creek Watershed Report/Surface Water Management Plan (SWMP) and the mussel sampling (PSNS & County) results being added to the website
- Changing to .gov?

Bartz b. Properties

5560 Ocean View Boulevard/Rental

- Kitchen sink leak and upstairs toilet leaking – September rent was \$334.97 less than normal for repairs to bath fan, replacement light, fixture replacement

5500 Illahee Road/Rental

- Anything to report?

5507 Illahee Road/Illahee Store Property

- Anything to report?

Illahee Road Lot

- Anything to report?

Burton *c. Dock/Pier

- Emails from Chris Bell boat moored (WN3404RD) over the allowed limit of days – still there?

Tabled 5. Surveillance cameras

6. NEW BUSINESS

All *1. WPPA Small Ports Seminar in Leavenworth scheduled for October 20th – 21st

All *2. Budget Review – the 2023 Preliminary Budget will need to be approved next month with the 2023 Final Budget being adopted during the November meeting.

Burton *3. Resignation/Vacancy – thanks to Commissioner Burton for his years of service to the Port. Next steps to fill the vacancy.



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7. PUBLIC COMMENT

8. EXECUTIVE SESSION-Property negotiation or Potential litigation?

9. ADJOURN – Regular Meeting – October 12, 2022 @ 6:30PM – via ZOOM

– Small Ports Seminar – October 20th & 21st - Leavenworth

– Kitsap All Ports Meeting – October 24, 2022 @ 6:30PM – Port of Brownsville



Port of Illahee – Minutes of Regular Meeting on August 10, 2022

Port of Illahee
Minutes of Regular Meeting
August 10, 2022

The Regular Port of Illahee meeting was held virtually through the ZOOM app (meeting id# 71509975823 / Password: Illahee). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website – portofillahee.com.

CALL TO ORDER

Commission Chairman James Aho called the meeting to order at 6:30 PM. Also, in attendance were Commissioner Amber Bartz; Commissioner John Burton; Administrator Theresa Haaland; John Piccone of Sound West Engineering; Roy Barton; Jon Buesch; and Janet Soderberg.

CONSENT AGENDA

The following consent agenda items were approved: August Meeting Agenda as submitted; July 13, 2022 Regular Meeting minutes; July 25, 2022 Kitsap All Ports Meeting minutes; August 10, 2022 checks numbering 4910 through 4921 totaling \$30,966.96 as outlined in the attached Voucher Approval (motion by Bartz; second by Burton; unanimous).

SIGNING OF DOCUMENTS – Commissioners agreed to stop by the Port of Silverdale office within the next week to sign documents.

PUBLIC COMMENT – None

REPORTS/UNFINISHED BUSINESS

Grants/Waterfront Access Improvements –

John Piccone provided an update on the pier inspection, Kitsap County permitting for Waterfront Improvements; Corps permitting for Waterfront Improvements; Store Site

renovation approach; upcoming milestones and Action Items as outlined in the attached Projects Status Summary dated August 10, 2022.

Commissioner Aho is drafting a letter to the Tribe that outlines a timeline of the projects the Port has been involved with over the years, that the Tribe may not be aware of, showing that the Port is trying to improve things. All three Commissioners plan to sign the letter.

Mr. Piccone plans to reach out to the Recreation Conservation Office (RCO) to get their input regarding the necessary piling replacement and if additional funding may be available.

Roy Barton asked about the County's filtration project and if that would save the Port money if the County moves forward with it in conjunction with the Waterfront project. Mr. Piccone said that the Ports filtration system is already part of the design. If the County allowed the Port to do away with the planned filtration system, it might save the Port \$5,000.

Illahaee Store Project

Outlined within the attached SoundWest Engineering Projects Status Summary dated August 10, 2022.

Treasurer's Report

As of July 31, 2022 the General Fund totaled \$109,762.39, Investments totaled \$278,150.32 and the balance of the Good Property Management (GPM) account totaled \$200.00 for a total of \$388,112.71.

Reports

Website – Commissioner Aho continues to regularly update the website.



Port of Illahee – Minutes of Regular Meeting on August 10, 2022

Properties

5560 Ocean View Boulevard/Rental Property – nothing to report.

5500 Illahee Road/Rental Property – nothing to report.

5507 Illahee Road/Illahee Store Property – nothing to report.

Illahee Road Lot – nothing to report.

Dock/Pier – Commissioner Burton reported that last Monday morning he found that the electrical box that houses all of the controls for the lights was broken open. He suspects whoever did it used a crowbar. The cover wasn't completely unusable. He purchased new hasps. He has since been checking it every day since and there hasn't been any further issues. The fishermen that use the facility late at night normally bring in battery operated lights. He thinks whoever broke it open was trying to get access to the outlet that is in there.

Commissioner Burton said that another item of vandalism was at the kiosk, the nautical ropes were cut.

Commissioner Burton reported that an email dated August 8, 2022 from Michele Stokes was received. Ms. Stokes alerted the Port of a sailboat that was tied up to the dock that appeared to be leaking gasoline. Commissioner Burton checked on the boat and saw a gas can sitting in the cockpit area. It seems the gas can had been knocked over and leaking a bit, so that was the source of the gasoline not the boat itself. Someone had put absorbent material under the gas can. Although there was some evidence of

pollutants in the water, there was no oil sheen. Commissioner Burton said that with the Port being so small, there is no process or procedure and/or equipment to handle a larger spill. He said that he needs to research who the Port would contact at the County if there was a spill. An interlocal agreement with the Port of Brownsville or the Port of Bremerton for an emergent type situation might be something to look into as they have the staff and material to handle it. Commissioner Aho said that he likes the idea of an interlocal agreement with Brownsville as they do have everything needed on hand. An emergency spill kit might be available from the Washington State Department of Ecology (ECY). Commissioner Burton explained that he has been keeping a log of the boats that moor at the Port and this boat was here back in December. He plans to provide Port staff with the WN# to determine the owner of the boat.

Surveillance cameras – tabled.

Illahee Day – Commissioner Aho said that he hadn't been approached about Illahee Day by any of the community members and that he is okay with it being postponed until next year when hopefully the Port has more to celebrate. Commissioner Burton agreed and said that with the Port basically being in a waiting period, there isn't much to celebrate at this point, but maybe this time next year there will be some construction started. Commissioner Bartz agreed the event should be postponed until next year.

NEW BUSINESS

Email dated July 29, 2022 from Cory Pollard had been received. Mr. Pollard explained that he is considering making an offer on a



Port of Illahee – Minutes of Regular Meeting on August 10, 2022

neighboring property of the pier/dock and he wanted to make sure there wouldn't be any restrictions on adding and anchoring a sailboat on the property. Commissioner Burton had responded to Mr. Pollard explaining that there wouldn't be any restrictions imposed by the Port, short of adequate access for boats to be able to moor and operate safely around the dock floats and that there is adequate room in front of that property. The Port's DNR leased area footprint was discussed.

PUBLIC COMMENT – Mr. Barton suggested the Port contact ECY and see if an emergency spill kit could be acquired and stored in the 5500 Illahee Road garage. It would be good to have something ready and available for minor spills. Mr. Barton recalled an interlocal agreement the Port entered into with the Port of Brownsville several years ago. At that time, it seemed Port of Brownsville staff didn't finish some of the jobs they had been asked to complete. Wording in an interlocal agreement might include a requirement to respond within a day. Mr. Barton said that he saw a lady trimming the vegetation outside of the 5560 Oceanview property the other day.

Janet Soderberg thanked Commissioner Aho and Port staff for a quick email response to a parking request. She also voiced her appreciation to Commissioner Burton for his work with the dock. She said that she thinks the most important asset to the Port is the dock. She appreciates Commissioner Burton's attention to detail through the years and hopes the rumor she has heard, that he may be moving, is not true. She said that she was floored about the costs Mr. Piccone outlined for the needed piling replacement. That is a big number for the improvements that are needed

to make the dock safe. She said that in the past there had been talk about installing cameras pointing towards the dock, the vandalism discussed during the meeting is concerning. This is alarming to the neighborhood and having cameras to capture footage might be a reasonably expensed way to ward off such behavior. Ms. Soderberg asked about the low tide depth at the facility. Commissioner Aho said that the delta is continuing to build up, which is concerning. He's thinking about asking someone with a drone to take pictures of it at low tide to see how close it comes to the dock. Commissioner Burton said that he and Lee of TIKAR measured the depth. The seaward side float was about twenty feet at low tide and the inboard side near land was seven or eight feet. It's sure to be less now. Ms. Soderberg said that she realizes the Commissioners have discussed renovating the Illahee Store property, but making the pier and docks safe should be the priority. She asked about Illahee Day and what it all entails. Commissioner Aho explained that the Port has hosted Illahee Day for quite a few years. It takes a bit of effort to have the event and right now with so many other things going on for the Port and no one from the community stepping forward offering to help out, it has been decided not to hold the event this year.

Roy Barton said that Mr. Piccone has been doing a lot of work for the Port, if his calculations are accurate upwards of \$250,000 worth of work and he has a lot more work to do. With the talk of the needed piling replacement, the budget is basically back to the drawing board. Where is the money going to come from for some of the things planned, if



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it can even be done since the Tribe is objecting. Commissioner Aho asked Mr. Barton if he might consider heading up a budget committee. Mr. Barton said that he's not a Commissioner and that would be considered a Commissioner's job. Commissioner Aho said that the good thing with Mr. Piccone's work is that a large portion of it is reimbursable through the RCO grants. Mr. Barton cautioned that if the Port were to be required to repay the grant, there is just \$300,000 in the bank. He said that he's concerned. Commissioner Aho said that the Port is basically caught between a rock and a hard spot as the pilings need to be replaced. It might get very lean in the near future. Ms. Soderberg thanked Mr. Barton for addressing this issue.

Commissioner Aho said that the PLIA contractor's report will be emailed to anyone who is interested. He said it's interesting because it does include some of the history of the store. It's a good summary report.

EXECUTIVE SESSION – none.

ADJOURN

At 7:54PM the meeting adjourned (motion Burton; second Bartz; unanimous).

Approved:

Commissioner

Commissioner

Commissioner

Date: August 10, 2022
To: Port of Illahee Board of Commissioners
From: John Piccone, P.E., Soundwest Engineering Assoc.
Subject: Projects Status Summary

Pier Inspection:

- We have prepared the attached figure summarizing the results of the pier inspection. The full report has been emailed to all Commissioners.
- I'm requesting direction from the Commission on next steps related to the pier inspection results. The following items are for your consideration:
 - It appears that 10 concrete columns should be replaced as soon as possible. Typically, these could be replaced with new steel piling driven immediately adjacent to the existing bents. The pile can be driven along the outside of the pier or through an opening in the pier deck as necessary and fitted with a support bracket connecting the pile and exiting bent.
 - It also appears there are 7 to 10 locations where timber piles should be replaced. These are also typically replaced with steel piling in the same manner. Additionally, there are some more minor timber component repairs that are recommended.
 - All piling and column replacements will require structural engineering, a degree of geotechnical engineering, and it is likely that due to the size of the maintenance project the Port will want to seek public bids from well qualified marine contractors.
 - There are still numerous large assumptions that must be made relative to the cost of the needed improvements. Generally, I would expect the cost of construction to be on the order of \$500K plus and recommend an initial budget for preliminary discussion of \$600K including engineering and permitting. Should the board wish to proceed with preliminary engineering we can certainly refine the recommended budget as details become known.
 - It appears these repairs are necessary for the safety of the public and the key question is when not if the work should take place. From an engineering perspective the "when" should be as soon as possible and definitely prior to placing a load on the structure.
 - This work may be somewhat less expensive if incorporated in the other planned improvements however, the timeline for those improvements is still unknown due to the Tribal objection and USACE permitting process delays.

- This work can likely be completed under standard maintenance permits or an emergency permit.

Kitsap County Permitting for Waterfront Improvements:

- Good News; the shoreline substantial development permit review has been completed and approved by both Kitsap County and the Dept. of Ecology. Currently, we are still within the Ecology's public comment period and no work can take place until 21 days after Aug. 3rd.

Corps Permitting for Waterfront Improvements:

- The USACE permit is still stalled as a result of the Suquamish Tribe objection.
- Additional efforts and emails have been sent to the Tribe to try and engage them in discussion, and potentially some form of compromise. All we have received from the biologist PM is that "the object still stands" and no willingness to meet and discuss the issue.
- Jim and I have spoken at length and included the Port's attorney in the discussion around potential strategies to move this authorization forward. I understand we will be discussing this issue further with all Commissioners.

Store Site Renovation Approach:

- Jim and I met with the PLIA contractor on site on July 29. Generally it was a good meeting and felt collaborative. Following the meeting the contractor copied Jim and I on their work plan submitted to PLIA and it certainly seemed that they are proposing more extensive studies that I anticipated during my last update. The Key takeaway was that their schedule of study work will proceed through January of 2023 prior to initiating site cleanup.
- Given this schedule Jim and I have the sense that repaving the site and starting work on utilities for the store renovation should be planned for perhaps spring of 2023. We will continue to coordinate as necessary with the PLIA contractor and work on topo survey and ROW permitting as it becomes appropriate based on the progress of the PLIA work.
- I suggest the Port resume discussion around the specific type of renovation to the building, and more importantly it's intended use, so we are able to properly size septic and water utilities and plan for other considerations based on intended future use.

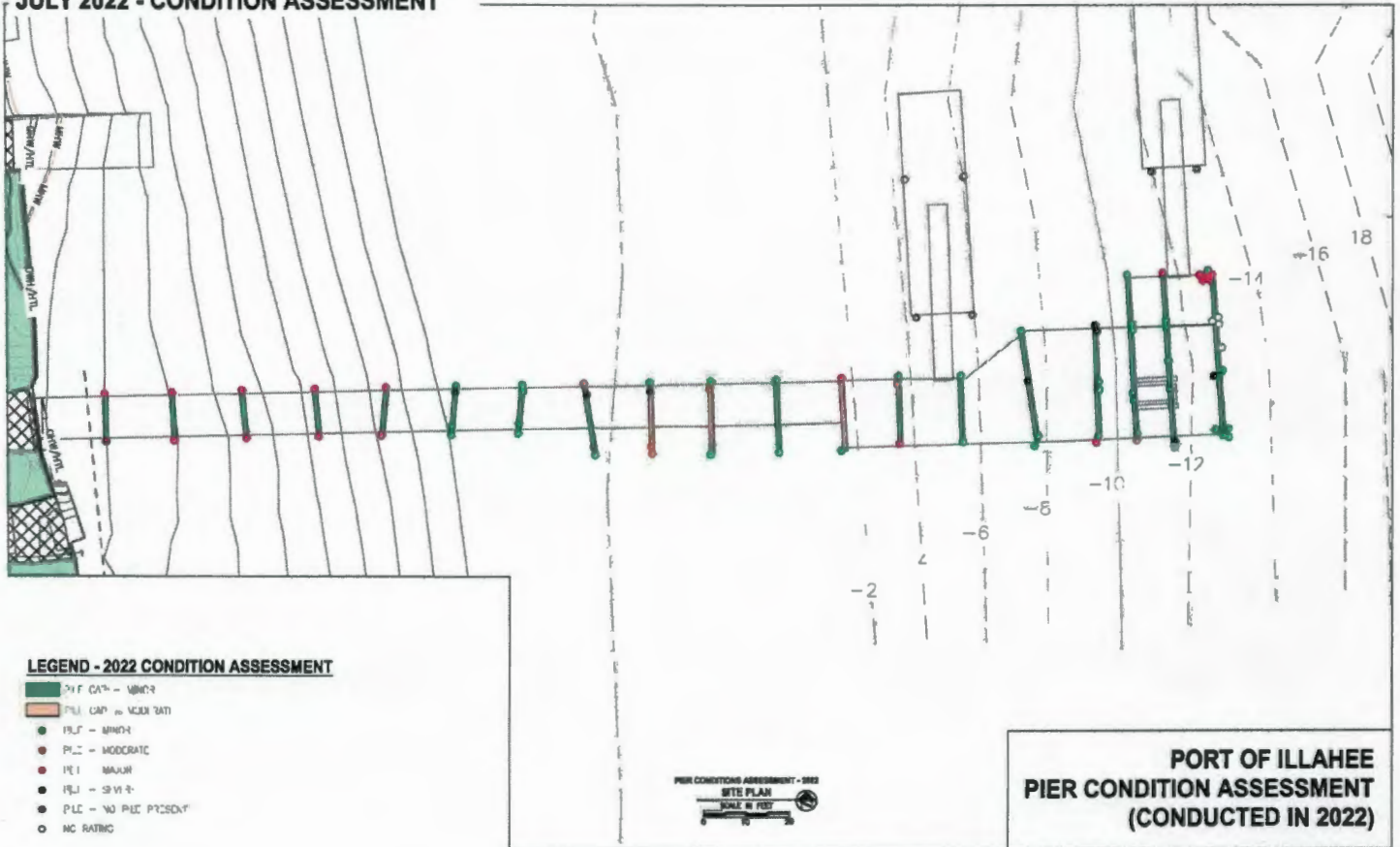
Upcoming Milestones and Action Items

- Add to future agenda as board see fit discussion regarding final store renovation and use plans.
- Continue to pursue an avenue forward relative to the Corps permit and Tribal objection. Send preliminary letter from Commissioners to Tribal Council, draft for Commissioner's review to be emailed out within the next week. If still no Tribal response following

Commissioners letter, send second letter from Port's attorney to Tribal attorney framing up Port's case. Keep USACE copied on all correspondence to document Port's position.

- Proceed with final design of the upland portion of the waterfront improvements to the 95% level (essentially complete pending remaining county permits and final bidding criteria) so we can submit our site development activity permit for that work and hopefully get that portion out to bid by early 2023 even if the dock improvements are still not permitted by the USACE. Ideally, we would incorporate the store site work in that construction phase as well.
- Discuss potential grant options for pier piling maintenance with RCO and send Commissioners an update on potential funding assistance.
- Prepare a general work plan for pier piling replacements that includes engineering and permitting strategy to complete the repairs.
- Talk with County regarding stormwater treatment.

JULY 2022 - CONDITION ASSESSMENT



Port of Illahee

TRANSMITTED VIA EMAIL

September 15, 2022

Suquamish Tribal Council
Attn: Leonard Forsman
PO Box 498
Suquamish, WA 98392-0498

RE: NWS-2021-861, Suquamish Tribe objection to Port of Illahee public pier & float rehabilitation.

Dear Mr. Forsman and members of the Tribal Council,

In response to the Suquamish Tribe objection to the Port of Illahee (the “Port”) public pier & float rehabilitation (the “Project”), the Port would like to respond directly to the Suquamish Tribe and the ACOE.

The Port was surprised to receive the objection from the Suquamish Tribe for the Project given the collaborative efforts of the Suquamish and the Port over the years working to protect fish and preserve fish habitat and save and protect critical watershed lands in and around Illahee from development. The Port was even more surprised when we received the email correspondence at the end of July from Ms. O'Sullivan indicating unwillingness to consult with the Port about the Project to better understand the objection and seek an accommodation. The history of the Port's efforts over nearly 40 years to protect fish and fish habitat are summarized in this letter and show a general alignment of a mission of preservation and environmental protection between the Port and the Suquamish. It is the Port's sincere hope that the Suquamish Tribe will reconsider and agree to meet with the Port.

History of the Port's Commitment to Fish Life and Habitat Preservation

The Port of Illahee and the Illahee Community have been actively engaged in protecting and restoring the ecological functions of the Illahee area, from the uplands to the shoreline and beyond.

Community's Efforts to Prevent Commercial Fish Farming:

In 1985 when fish farming was being introduced to Puget Sound, a commercial fish farm was approved by Kitsap County officials in Illahee (Permit #452). Community research with the University of Washington showed inadequate tidal flushing action at the site. The Illahee Community created a nonprofit to fund their efforts which eventually resulted in the County Commissioners' reversing their earlier approval and the County then joined the Illahee Community to fight the applicants appeal to the Shorelines Hearings Board (SHB). The Illahee Community hired noted Seattle attorney John Merkel and the appeal the SHB was rejected. The fish pen project failed in Illahee because of the actions and persistence of the Illahee Community.

Port and Suquamish Salmon Enhancement Project Collaboration:

In 1999 the Port partnered with the Suquamish Tribal fisheries personnel for a Salmon Enhancement Project at the Illahee Dock where the Illahee Community members and families helped with feeding the salmon in the pens provided by the Suquamish. Around that same time, this partnership also included a chum incubation project conducted along Illahee Creek that had to be abandoned because of the sedimentation problems caused by upstream slides due to high stormwater flows in the creek.

Acquisition and Preservation of School Trust Lands:

The Port and the Illahee Community were also instrumental in purchasing the remaining Illahee School Trust Lands from the Department of Natural Resources (DNR) to become the Illahee Preserve in 2001. At one time the 352 acres were being considered for a major development centered around a 25-story high-rise building, surrounded by apartments and housing units on the property. Local community groups successfully fought that plan and years later it was the effort of Illahee resident Audrey Boyer and Speaker of the House Frank Chopp, along with the approval of the County Commissioners, who brokered the nearly \$5M deal to purchase the Trust lands for the Illahee Preserve.

Port Securing \$268,000 Grant for Watershed Scale Study:

During that same time, upland residential construction in the watershed resulted in large sedimentation events that greatly expanded the Illahee Creek delta to nearly 700 feet from the shoreline, dwarfing the 280-foot length of the Illahee dock, and raising concerns that dredging would soon be necessary. To remedy those concerns the Port applied for a Department of Ecology Centennial Clean Water Grant in 2004 and again in 2005. In 2005, the Port was successful, and a \$268,000 grant was awarded for a watershed scale study of the area to determine how to begin the restoration of the watershed uplands and the stream that were adversely affecting the waters and shoreline.

The findings of the watershed study "Illahee Creek Watershed Surface Water Management Plan" by Parametrix, Keta Waters Consulting, and Stillwater Sciences, dated September 2008, covered not only the storm water problems but also aquifer issues related to Illahee Creek being able to support salmonids. The results of the study have provided the Port and the

community with an extensive list of recommended actions that have been, and are still being implemented by the Port, Kitsap County, and the Illahee Community.

Port Leading the Way on Protecting Wildlife Corridors:

From 2006 to 2008 Illahee residents and Port Commissioners helped develop the “Illahee Community Plan” that resulted in an “Illahee Green” zoning category to support wildlife corridors and building densities. The plan was comprehensive in scope and involved over 100 contributors and was dedicated to “those who have preceded us on this piece of earth known as Illahee: the Suquamish and other Native Americans; the early settlers; and those who respected the natural features of this land.”

Other Noteworthy Successes:

1. The 104-acre Rolling Hills Golf Course was gifted to Kitsap County in 2011 largely as a result of the findings from the Port’s watershed study. This gifting prevented a possible future 900+ unit subdivision (Zoned UL 4-9) and further prevented significant storm surges to the Sound.
2. The construction of upland detention ponds both on the golf course and north in the watershed.
3. The acquisition of two planned developments, Timbers Edge 1 and Timbers Edge 2, along the main stem of Illahee Creek at a cost of nearly \$1.5M, which was supported by the Port, the Illahee Community, and the Illahee Forest Preserve.
4. Continued acquisition of developable properties adjacent to the Illahee Preserve which have expanded the Illahee Preserve from an initial 352 acres to nearly 600 acres.
5. Publication of the film “Saving Puget Sound – One Watershed at a Time” to tell the initial story of the Port and Community efforts to save the waters of the Salish Sea.
6. More recently the Illahee Community raised the funds necessary to purchase a commercial property in 2021 next to the Illahee Preserve containing headwaters wetlands to Steele Creek, which was aided by Tribal biologist support with the Department of Ecology.
7. The Port of Illahee has also initiated the planned cleanup in 2022/2023 of the leaking underground gasoline storage tanks at the former Illahee Store which is upland from the Illahee dock.
8. The Port is also working with Kitsap County Public Works to have a filtration water unit installed during the renovation to clean up stormwater contaminants at the outfall at the base of the Illahee Dock.

All of the above-mentioned accomplishments show the Port’s investment in preserving and restoring the ecological functions of the area and the waters of Puget Sound.

In the “Saving Puget Sound – One Watershed at a Time” film (Item #5 above), Suquamish Tribal Chairman Leonard Forsman and Tribal fisheries biologist Paul Dorn note the Illahee Community is one of the groups that is trying to do the right things. An update of the film is being planned for 2023 to document the successes of the Illahee Preserve moving to over 90% completion, along with the Port of Illahee’s dock revitalization project.

The Port’s Project

It would be contrary to the Port’s nearly 40 years of commitment to fish and shoreline ecological preservation to pursue a project that would harm fish or fish habitat. Accordingly, the Port pursued a design for the pier and float restoration project that improves the existing ecological conditions. However, it appears based on the May 13th objection letter that the Suquamish do not have all of the correct information about the Project and the ecological improvements, including the following:

- **Project will result in an increase in aquatic habitat, not a loss.** The May 13th objection letter incorrectly assumes that the Project will result in a loss of aquatic habitat due to an increase in overwater coverage. In fact, the Project will result in a net increase in aquatic habitat of 137 sq ft just through the removal of overwater coverage, piles and anthropogenic debris along the shore. Other benefits that will result from the Project include the removal of 24 creosote-treated piles and significant substrate debris waterward of the pier, resulting in a positive effect on water quality and an even greater increase in restored aquatic habitat.
- **No Navigation or Physical Obstacles will be created.** Another perceived misconception about the Project stated in the May 13th objection letter is that the design will create in-water navigation and physical obstacles forcing tribal fisherman to avoid this area. The footprint of the proposed project will be entirely contained within the area of the existing pier and floats and a pre-existing navigational hazard/obstacle. As part of the Project, the Port proposes to clean up and remove numerous manmade derelict materials which are currently submerged waterward of the end of the pier and pose an existing hazard obstacle to many fishing activities (not to mention the potential ongoing environmental impact to the waterbody and aquatic life). Furthermore, the area already presents navigational obstacles because of the expanding delta as shown in the following photo:



The apparent misunderstanding of certain elements of the Port's proposed Project is one of the reasons the Port would like to meet with the Suquamish on this proposal. Additionally, as noted earlier in this letter, the Port is open to hear suggestions from the Tribe on how this Project may be improved upon and/or modified to best ensure protection of fish and habitat.

As noted in this letter, the Port and Tribe have a history of supporting responsible upland and near shore activities, and the Port is simply requesting an audience with the Suquamish to discuss how we can work together to continue that effort with the Port's public pier and float rehabilitation Project.

Please contact Commissioner Jim Aho via email at jlahaeportthree@gmail.com or via phone at 360-649-1049 if the Suquamish are willing to reconsider and meet with the Port to discuss a path forward on the Port's Project. We can look to schedule a time in September or October to allow the Port's consultants and tribal representatives to be present. Thank you for your consideration.

Sincerely,

Jim Aho

Jim Aho
Port Commissioner

Amber Bartz

Amber Bartz
Port Commissioner

John Burton

John Burton
Port Commissioner

Cc: Jacalen Printz, Melody Allen, Maryanne Mohan, Alison O'Sullivan, Kendra Martinez, Daniel Krenz, Theresa Haaland, John Piccone, Tim Schermetzler

0000000110956701

RECREATION & CONSERVATION OFFICE
PO BOX 40917
OLYMPIA WA 98504-0917



ILLAHEE PORT DISTRICT NO 6
PO BOX 2357
BREMERTON WA 98310

PAYMENT DATE: 08/23/22
WARRANT #: 107956B
VENDOR #: SWV0280219-00
BATCH: 02-502
FLYER: 100000

-0 ***** STATE OF WASHINGTON ***** PAGE #: 1
DWP827IN VENDORS REMITTANCE ADVICE

FM: RECREATION AND CONSERVATION FUNDI CALL (360) 902-2954

DT	INVOICE NUMBER VENDOR MESSAGE	ACCOUNT NUMBER AGREEMENT # / ORDER ID	DOCUMENT # PAYMENT ID	AMOUNT
3	20-2059		23144181	11,117.89
3	20-1711		23144182	9,251.16
				20,369.05 *

TO SIGN UP FOR DIRECT DEPOSIT PAYMENTS PLEASE VISIT THE OFFICE OF
FINANCIAL MANAGEMENT WEBSITE AT:
[HTTPS://OFM.WA.GOV/IT-SYSTEMS/STATEWIDE-VENDORPAYEE-SERVICES](https://ofm.wa.gov/it-systems/statewide-vendorpayee-services)
SELECT THE LINK "RECEIVING PAYMENT FROM THE STATE" TO GET ALL THE
INFORMATION NEEDED TO SIGN UP.

***YOUR PAYMENT/CHECK IS IN THIS ENVELOPE BEHIND THE PMT DETAILS PAGE**
IF YOU HAVE ANY QUESTIONS ABOUT THIS PAYMENT PLEASE GIVE US A CALL.

001734

(no subject)

2 messages

Chris Bell <goodcleancoatings55@gmail.com>
To: "portofillahee@gmail.com" <portofillahee@gmail.com>

Thu, Sep 1, 2022 at 5:21 PM

Hi John again this is Christopher bell owner of the 26ft Maxum Wn# 3404RD at ur Ilihee dock , I was told to move vessel do to it only being 72hrs which I do understand, my sincere Apologies again , Anyways I have a problem that I went to start boat but boat is outta gas an will not start , I do apologies for that as well an will definitely come get it tomorrow morning , I apologize for any inconveniences it may cause , an willing to pay the fee if hassled .. Again my sincere apologies ,I will definitely grab it in mourning ok, All gas stations for non ethanol gas is closed at the moment till Am . If u need to speak directly to me plz feel free to call (360)649-3574., An I can explain further ok .thanks for ur time

----- Forwarded message -----

From: Mail Delivery Subsystem <mailer-daemon@googlemail.com>
Date: Thu, Sep 1, 2022, 5:10 PM
Subject: Delivery Status Notification (Failure)
To: <goodcleancoatings55@gmail.com>



Address not found

Your message wasn't delivered to **portofillihee@gmail.com** because the address couldn't be found, or is unable to receive mail.

[LEARN MORE](#)

The response was:

550 5.1.1 The email account that you tried to reach does not exist. Please try double-checking the recipient's email address for typos or unnecessary spaces. Learn more at <https://support.google.com/mail/?p=NoSuchUser> v64-20020a37dc4300000b006b8fb14d613sor119505qki.150 - gsmtp



Theresa Haaland <portofillahee@gmail.com>

Boat Overlong at Illahee Dock

3 messages

John Burton <illaheeportone@gmail.com>

Mon, Sep 5, 2022 at 5:49 PM

To: goodcleancoatings55@gmail.com, Theresa Haaland <portofillahee@gmail.com>

Chris,

This email doesn't match the timeline you left on your note for me.

In any case, the boat moorage regulations are published and common throughout the region.

You mentioned mechanical problems, which is different than out of gas.

Please resolve the issues and move your boat before you force the Port to implement impoundment actions.

Your boat has now been at the dock for more than a week.

---John Burton

Illahee Port Commissioner and Dock Manager

John Burton <illaheeportone@gmail.com>

Tue, Sep 6, 2022 at 5:58 AM

To: Chris Bell <goodcleancoatings55@gmail.com>, Theresa Haaland <portofillahee@gmail.com>

Thanks for the update Chris.

---John Burton

Illahee Port Commissioner and Dock Manager

On Mon, Sep 5, 2022 at 6:00 PM Chris Bell <goodcleancoatings55@gmail.com> wrote:

I do Understand John an again I Apologize ,Boat is having problems I have a rmechanic coming back out to look at it again after a series of steps tooken an we was gonna see if that works ,I do have a slip at the Brownsville arena awaiting so hopefully we he comes we can get it started ,if not we have prepared to tow the boat away from it docks to the Brownsville docks , Again I apologize an mean it sincerely for the Timing.

[Quoted text hidden]

Chris Bell <goodcleancoatings55@gmail.com>

Tue, Sep 6, 2022 at 7:02 AM

To: John Burton <illaheeportone@gmail.com>

Cc: Theresa Haaland <portofillahee@gmail.com>

You're welcome! Again my Apologies

[Quoted text hidden]

Registration for the 2022 Small Ports Seminar is now open

Washington Public Ports Association <washington.ports@washingtonports.org>

Thu, Aug 25, 2022 at 4:00 PM

Reply-To: washington.ports@washingtonports.org

To: portofillahee@gmail.com



**Welcome to the 2022 Small Ports Seminar:
October 20 - 21, 2022**

Good afternoon WPPA Members!

Registration is now open for the **WPPA 2022 Small Ports Seminar** at the Enzian Inn in beautiful Leavenworth and you won't want to miss it! This year's seminar will officially run from 1:00 p.m. Thursday, October 20 to Noon on Friday, October 21. Prior to the official start we will also be offering an optional Thursday morning training which is focused on **Public Works Contracting and**

Personal Services. Please visit our website to view the draft agenda, hotel information, and to register for this great event: [2022 Small Ports Seminar](#).

Sponsorship information for the event is available [here](#). If you are interested in being a sponsor at this meeting, please contact [Mandy Lill](#).

We look forward to seeing you in Leavenworth!

View the agenda and register

Washington Public Ports Association | [1501 Capitol Way S #304, Olympia, WA 98501](#)

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PORT OF ILLAHEE					
2022 BUDGET REVIEW AS OF AUGUST 31, 2022					
			BUDGETED	ACTUAL	
TOTAL ESTIMATED BEGINNING BALANCE			399,190.00	384,484.94	
REVENUES:					
670.00	NonRevenues - Loan Contingency for Improvement Projects		700,000.00	0.00	0.00%
693.00	Operating Grants Reimbursement ALEA & BFP		1,263,453.00	16,343.62	1.29%
695.00	Real Property Rentals		30,000.00	25,200.00	84.00%
695.90	Other		0.00	800.00	
699.10	Investment Interest		800.00	1,149.50	143.69%
699.20	Property Tax		93,000.00	50,549.94	54.35%
EXPENDITURES:					
721.00 MARINA OPERATING					
721.80	Utilities		\$3,000.00	1,521.46	50.72%
721.90	Other		\$500.00	0.00	0.00%
723.00 MARINA MAINTENANCE					
723.30	Outside Services		\$2,500.00	3,295.27	131.81%
723.40	Supplies		\$1,000.00	124.47	12.45%
723.90	Other: Piling Replacement		\$144,000.00	0.00	0.00%
761.00 PROPERTY LEASE/RENTAL					
761.30	Outside Servies		\$2,800.00	1,880.00	67.14%
763.00 PROPERTY LEASE/RENTAL MAINTENANCE					
763.40	Supplies		\$500.00	0.00	0.00%
763.60	Facility Maintenance		\$2,000.00	1,975.10	98.76%
763.70	General and Administrative		\$500.00	430.64	86.13%
763.80	Utilities		\$1,500.00	806.53	53.77%
763.90	Other		\$4,000.00	3,848.52	96.21%
771.00 DEBT REDEMPTION					
771.50	Other Note/Contracts		\$25,000.00	5,000.00	20.00%
773.00 FIXED ASSET DISBURSEMENT					
773.50	Property Improvements: 5507 Illahee Road		\$350,000.00	0.00	0.00%
773.90	Other Property Improvements		\$5,000.00	0.00	0.00%
774.00 WATERFRONT					
774.40	Waterfront Access Improvements (Upland Work \$748,925/Marina Work \$1,084,583)		\$1,833,508.00	62,773.75	3.42%
774.90	Other		0.00	1,750.00	
780.00 GENERAL AND ADMINISTRATIVE					
781.10	Commissioner compensation		\$12,800.00	6,400.00	50.00%
781.20	Commissioner reimbursement		\$1,500.00	0.00	0.00%
781.30	Outside services		\$20,000.00	7,025.00	35.13%
781.40	Supplies		\$500.00	0.00	0.00%
781.60	Facility rentals		\$400.00	0.00	0.00%
781.70	G&A Operations		\$21,000.00	18,832.00	89.68%
789.10	Economic development		\$2,500.00	0.00	0.00%
799.90 NON-OPERATING EXPENSE					
799.91	Interest Expense		\$21,000.00	2,079.90	9.90%
			2455508.00		
BALANCE AS OF 8/31/2022				\$360,785.36	
			GOAL	360,785.36	
OVER					
NEW				0.00	

September 12, 2022

John C Burton

Illahee Port Commissioner Position One

Illahee Port District Dock Manager

Resignation Letter From the Elected Position of Port Commissioner for Illahee Port

Due to the upcoming sale of our family's home and our move out of the Illahee Port District area, I will not be able to complete my term as an Illahee Port Commissioner.

The sale of our home closes on September 19, 2022, therefore I tender my resignation from the Illahee Port Commission as of that date.

It has been an honor to serve the Illahee Community in this capacity as a Port Commissioner.

Thank you to all the folks of this fine area, and I encourage the standing commissioners to safeguard and protect the fine facility this community has in the Illahee Dock.

Signed,

John C. Burton

Port of Illahee District No. 6

Office All positions districtwide (District map)	Name and Contact Information	Term of Office	Date Elected	Next Election Year and Term	Date Original Appointed
Commissioner Position 1	John C. Burton 5510 Illahee Road NE Bremerton, WA 98311 360-535-2295 Email	Jan. 2018-Dec. 2023	Nov. 2017	2023 6-year term	Elected Nov. 2017
Commissioner Position 2	Amber Bartz 3613 NE Liverpool Drive Bremerton, WA 98311 Email	Jan. 2022-Dec. 2027	Nov. 2021	2027 6-year term	Elected Nov. 2021
Commissioner Position 3	James Aho 5940 Illahee Road Bremerton, WA 98311 360-479-1049 Email	Jan. 2020-Dec. 2025	Nov. 2019	2025 6-year term	Elected Nov. 2013

Contact Information

Theresa Haaland
PO Box 2357
Bremerton, WA 98310
Port of Illahee Website
Phone: 360-698-4918
Email

District Information

Nonpartisan
Undefined commissioner districts

District History

Nov. 2015 Voters approve undefined commissioner districts.

PORT OF ILLAHEE IS ACCEPTING APPLICATIONS FOR APPOINTMENT AS PORT COMMISSIONER FOR COMMISSIONER POSITION 1

The Port of Illahee is accepting applications to fill a vacancy of the Commissioner Position 1. The appointment will be through December 31, 2023. The six-year term position will be on the ballot in the fall 2023. Eligible candidates must be registered voters residing within the boundaries of Port of Illahee. The Port Board of Commissioners meets on the second Wednesday of each month at 6:30PM currently via ZOOM. The Illahee Port District is a local governmental entity. To request a map of the Port of Illahee boundaries and an application for appointment, please email the Port at portofillahee@gmail.com or call (360) 698-4918. **Applications must be submitted to the Port office by October 10, 2022 for consideration by the two remaining commissioners at their regular meeting on October 12, 2022.**

PORT OF ILLAHEE APPLICATION FOR APPOINTMENT

1. I, _____, am a registered voter residing at:
(PRINT NAME AS YOU ARE REGISTERED TO VOTE)

2. _____
(STREET ADDRESS) (CITY) (ZIP)

(MAILING ADDRESS) (CITY) (ZIP)

(TELEPHONE NO.) (E-MAIL ADDRESS)

and at the time of filing this application I am legally qualified to assume office if appointed.

3. I declare myself as a candidate for the appointment to the office of:

Commissioner of the Illahee Port District – Position 1
(verified at [Port of Illahee.pdf \(kitsapgov.com\)](#))

4. For the following term of office:

An unexpired term – through December 31, 2023.

5. How long have you lived in the Illahee area? _____

6. What experience, interests, and skills do you have that might be useful to the Board? _____

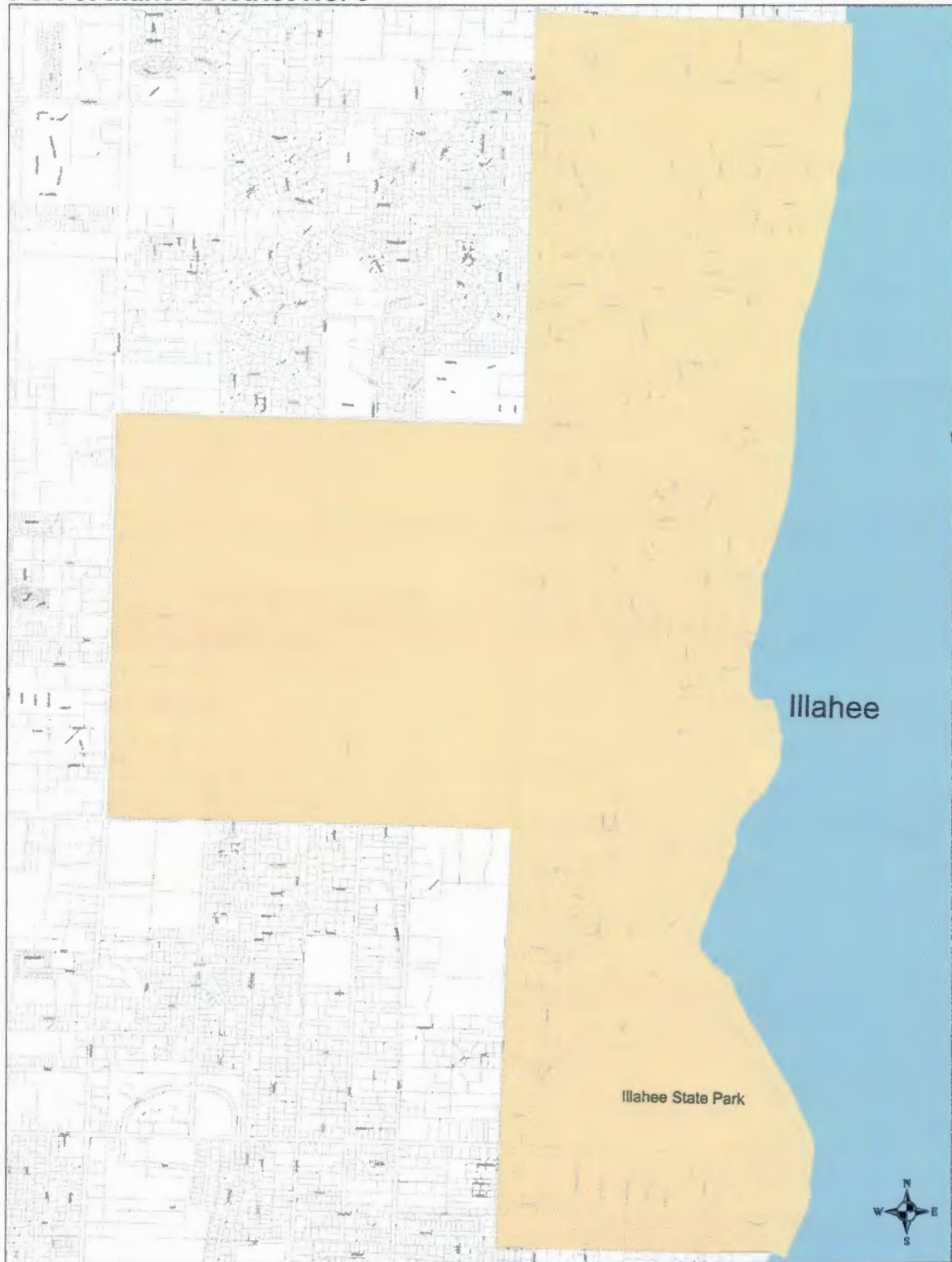
7. What time and attention would you have available for Board activities?
(including monthly meetings held on the second Wednesday of each month at 6:30PM and generally running no more than two hours) _____

8. What vision do you have for the future of the Port of Illahee? _____

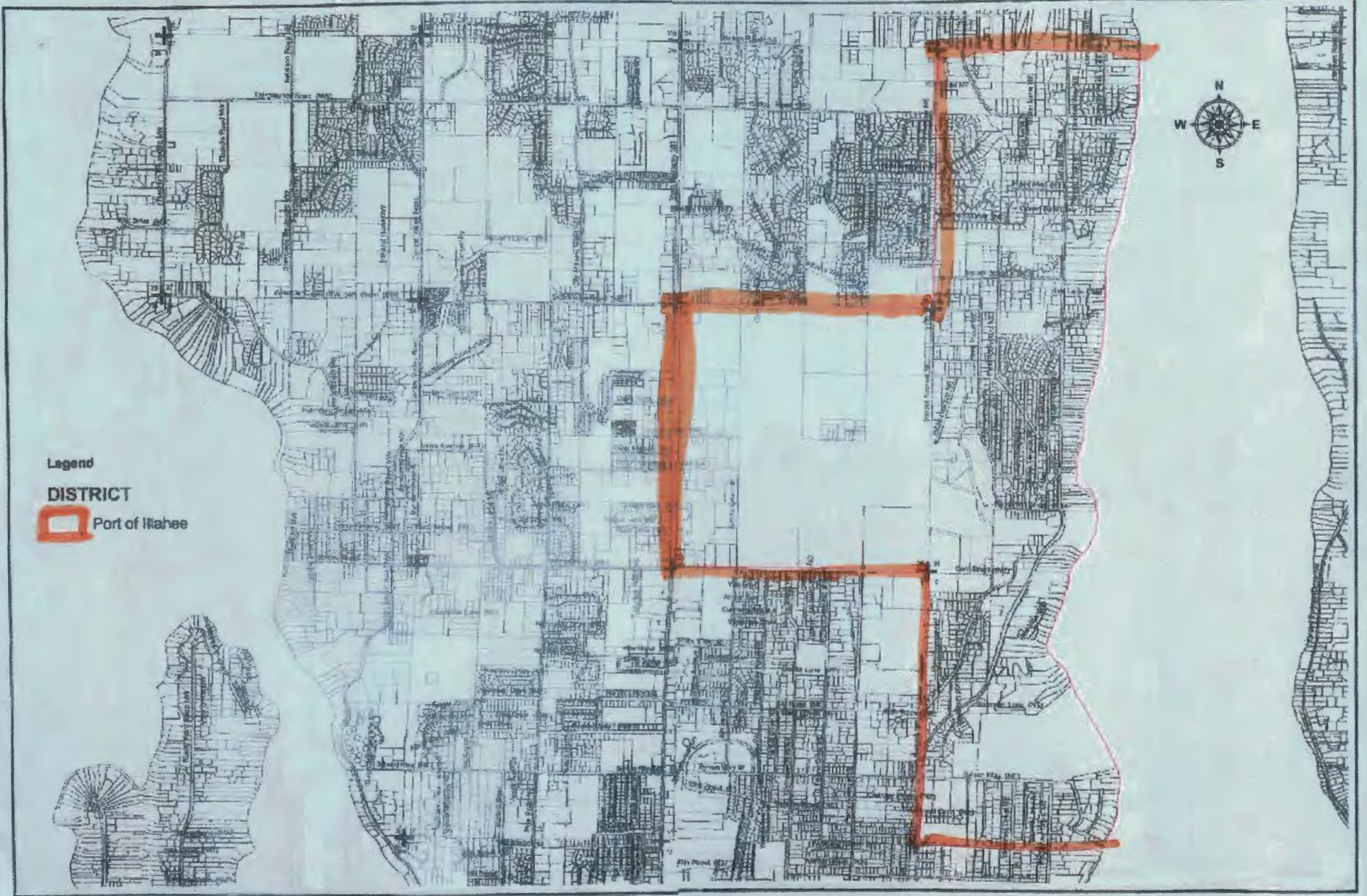
I declare that this information is, to the best of my knowledge, true. I also swear, or affirm, that I will support the Constitution and laws of the United States and the Constitution and laws of the State of Washington.

9. Sign Here X _____

Port of Illahee District No. 6




Port of Illahee



Legend

DISTRICT

 Port of Illahee