



**AGENDA FOR
PORT OF ILLAHEE COMMISSION
Wednesday, August 9TH - 6:30PM
ZOOM MEETING #715 0997 5823 / Password: Illahee**

1. CALL TO ORDER

2. CONSENT AGENDA

1. Agenda
- *2. The July 12, 2023 Regular Meeting minutes
- *3. Pay Bills with check numbers **5063** through **5076** totaling **\$25,746.25**.

3. SIGNING OF DOCUMENTS

Determine when/how to have at least 2 Commissioners sign the documents

4. PUBLIC COMMENT

5. REPORTS/UNFINISHED BUSINESS

Aho/ 1. Grants/Waterfront Access Improvements

- Piccone
- Update of project permits and design
 - * - Meeting with the Tribe on August 31, 2023
 - Status of the new BFP Grant application for piling replacement/other funding
 - Any update on the County's filtration project
 - DNR re-authorization of Ports aquatic lease agreement
 - John Piccone Project Status Summary

Aho/ 2. Illahee Store Project

- Septic design status
- PLIA Remediation

3. Treasurer's Report as of July 31, 2023 General Fund \$107,571.26 Investments \$ 284,354.19
Good Property Management (GPM) Account \$199.00 (total: \$392, 124.45)

Ruppert 4. State Audit for January 2019 through December 2021

- Credit card resolution status

5. Reports

Aho a. Website

- Anything to report?



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5. REPORTS/UNFINISHED BUSINESS CONTINUED

- Buesch b. Properties
 5560 Ocean View Boulevard/Rental
 – Anything to report
- 5500 Illahee Road/Rental
 – Anything to report
- 5507 Illahee Road/Illahee Store Property
 – Anything to report
- Illahee Road Lot
 – Anything to report?
- Rupert c. Dock/Pier
 – Anything to report

Tabled 6. Surveillance cameras

6. NEW BUSINESS

- * 1. Legislative Changes RCW 42.30.230
 - Physical meeting location required
- * 2. Resolution 2023-4
 - Interim Public Meeting Policy

7. PUBLIC COMMENT

8. ADJOURN – Regular Meeting –September 13th @ 6:30PM – via ZOOM
 Kitsap All Ports---October 30th @ 6:30PM at Port of Brownsville



Port of Illahee – Minutes of Regular Meeting on July 12, 2023

Port of Illahee
Minutes of Regular Meeting
July 12, 2023

The Regular Port of Illahee meeting was held virtually through the ZOOM app (meeting id# 71509975823 / Password: Illahee). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website – portofillahee.com.

CALL TO ORDER

Commission Chairman James Aho called the meeting to order at 6:30 PM. Also, in attendance were Commissioner Jonathan Buesch; Commissioner Jeffrey Rupert; Administrators Caleb Reese & Jennifer Olson; Janet Soderberg

CONSENT AGENDA

The following consent agenda items were approved: July Meeting Agenda; July 12th, 2023 Meeting Minutes; June 14, 2023 checks numbering 5052 through 5062 totaling \$2,604.65 as outlined in the attached Voucher Approval (motion by Rupert; second by Buesch; unanimous).

SIGNING OF DOCUMENTS – Commissioners plan to stop by the Port of Silverdale office to sign documents tomorrow.

PUBLIC COMMENT

Commissioner Rupert mentioned that he planned on having a work party to paint the store, but with the plans to get going on store sooner than later, doesn't make sense to paint it at this time.

REPORTS/UNFINISHED BUSINESS

Waterfront Improvement Project (Upland Improvements)

Commissioner Aho reported that all permits are behind schedule and we are still waiting for an answer from the county.

Pier Piling Repair;

Commissioner Aho reported that Illahee's pile replacement grant the Port is expected to hear a final answer from RCO by the end of the month.

Store Site Renovation:

Commissioner Aho said that Dave's Septic was notified this week about the septic design for the Illahee store. Commissioner Buesch will work with Dave on getting the septic design started and will be the point of contact for the septic.

The Department of Natural Resources will be visiting the Port of Illahee on Tuesday July 18, 2023 around 11:00 a.m. Commissioner Aho asked if any of the other Commissioners would like to attend. There was some discussion amongst the Commissioners about not communicating with each other during that time. It was decided that only Commissioner Aho will be meeting with the DNR on Tuesday July 18th to stay in compliance with the Open Public Meetings Act.

Commissioner Aho received a call from John McCorkle @ SLR he is changing jobs and the Port has a new contact, Chris Lee. He said that they need to find out how far the contamination goes. To find out they need to



Port of Illahee – Minutes of Regular Meeting on July 12, 2023

drill more wells so that they can find the end of the contamination. They will either use a type of bacteria to clean it up or time, after they drill the wells, they will come up with a final clean up plan. Commissioner Aho will forward the information to the Port Administrator when he receives it and Administrator will forward to the Commissioners.

Reports

Treasurer's Report June 30th, 2023 the General Fund totaled \$107,658.26; Investments totaled \$283,762.85 and the balance of the Good Property Management (GPM) account \$199.00 for a total of \$391,620.11.

State Audit

Commissioner Rupert is coming into the Port of Silverdale office on Thursday July 13th to work on a credit card resolution with Administrator Reese.

Reports

Properties-

5560 Oceanview Blvd-
nothing to report

5500 Illahee Road- Illahee Road-
nothing to report

5507 Illahee Road / Illahee Store Property

The Port of Illahee wants to thank community member John Parvis who trimmed in back of the Illahee store multiple times. Commissioner Buesch says John has weeded quite often. Thank you, John for all your help and hard work.

Dock/Pier

Commissioner Rupert reported garbage cleanup on July 5th was a lot better than it was last year. Some community members came and bagged up all the firework debris.

New Business

There was much discussion about having Illahee days at the Illahee Store. A few of the items that were discussed was what supplies are needed, what food is needed, and what Commissioner was going to be in charge of planning Illahee days. It was decided amongst the Commission that Commissioner Rupert is going to handle the planning part of Illahee Days and will post about the event on the Facebook Community Page and the Kiosk in front of the Illahee Store.

ADJOURN

At 7: 15 PM the meeting adjourned (motion Rupert; second Buesch all in favor).

Kitsap All Ports July 31 2023 @6:30pm

Next regular meeting August 8, 2023 @6:30pm- via Zoom

Commissioner

Commissioner

Commissioner

Meeting with Suquamish tribe

When: Thu Aug 31, 2023 9am – 11am

Where: Suquamish Administration Building,
18490 Suquamish Way NE,
Suquamish, WA 98392

Who: Jim Aho, John Piccone, CSD - Tim
Schermetzler, CSD - Shannon
Duhon

LEGISLATIVE REFERENCES

2022 Legislative Changes occurred in [HB 1329](#). The bill sections have been codified as followed:

1. Physical meeting location required, unless an emergency is declared & in-person meeting deemed unsafe. RCW 42.30.230.
2. If emergency declared, agency can hold meeting remote or limit in-person attendance. RCW 42.30.230.
3. Agencies encouraged but not required to:
 1. Provide a remote meeting option, unless in-person attendance is restricted. RCW 42.30.030.
 2. Provide an online streaming option. RCW 42.30.220.
 3. Make audio or video recordings of their regular meetings. RCW 42.30.220.
4. All members of the governing body can attend a meeting remotely. RCW 42.30.230(5).
5. Meeting minutes must include the announced purpose of the executive session. RCW 42.30.110(2).
6. Public comment required at or before all regular meeting at which final action is taken. RCW 42.30.240.

Resolution 2023-4
Interim Public Meetings Policy

Whereas the Washington State Revised Code of Washington (RCW Chapter 42.30.230 “Declared emergencies – Remote meetings – Limits on physical attendance”) provides Public Meeting regulations for all public agencies, including Port Districts, and

Whereas the Port of Illahee, a small public port currently without a physical location to hold a meeting in Illahee and has been in that situation for several years since its previously owned Port property meeting space was deemed unable to meet ADA standards (steep 20% slopes), and

Whereas the Port of Illahee then met at the Port of Brownsville, and then later rented space at the Seeds of Grace building in Gilberton, and

Whereas during the Covid pandemic conducted its meetings remotely using Zoom technology and has continued to do so up until the present time, and

Whereas concurrently during this time of not having a permanent Illahee physical meeting space, the Port of Illahee acquired the former Illahee Store for a meeting place (and economic development), and

Whereas the Port is actively pursuing the renovation of the building for a mercantile related business with space available for the Port to hold its monthly meetings, and

Whereas Section 6 of RCW 42.30.230 states: “(6) Notwithstanding any other provision in this section, any governing body of a public agency which held some of its regular meetings remotely prior to March 1, 2020, may continue to hold some of its regular meetings remotely with no declared emergency so long as the public agency provides an option for the public to listen to the proceedings pursuant to subsection (2) of this section.”, and

Whereas the Port of Illahee “held some of its regular meetings remotely prior to March 1, 2020” at the Port of Brownsville and the Seeds of Grace building in Gilberton, and now according to the statute “may continue to hold some of its regular meetings remotely with no declared emergency”, and

Whereas it is the intent of the Port to meet in person as soon as possible in the renovated Port building,

Therefore, the Port of Illahee hereby establishes the following interim policy for Port public meetings:

- 1. The Port of Illahee will continue to meet via Zoom until the Port’s new physical meeting space is complete and ready for meetings.**
- 2. The Port of Illahee’s website, portofillahee.com, will provide the remote Zoom access details.**
- 3. Once in person meetings commence this interim meeting policy resolution will expire.**

Commissioner Buesch

Commissioner Aho

Commissioner Rupert