



Port of Illahee
Minutes of Regular Meeting
August 9, 2023

The Regular Port of Illahee meeting was held virtually through the ZOOM app (meeting id# 71509975823 / Password: Illahee). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website – portofillahee.com.

CALL TO ORDER

Commission Chairman James Aho called the meeting to order at 6:30 PM. Also, in attendance were Commissioner Jonathan Buesch; Commissioner Jeffrey Rupert; Administrator Jennifer Olson; Roy Barton; John Parvis and Janet Soderberg

CONSENT AGENDA

The following consent agenda items were approved: August Meeting Agenda; July 12, 2023 Meeting Minutes; checks numbering 5063 through 5076 totaling \$25,746.25 as outlined in the attached Voucher Approval (motion by Buesch; second by Rupert all in favor).

SIGNING OF DOCUMENTS

Commissioners plan to stop by the Port of Silverdale office to sign documents tomorrow.

PUBLIC COMMENT

A local community member asked, why are there barrels at the Illahee store?
Commissioner Aho responded that a contractor contracted thru PLIA needed to drill two more wells.

REPORTS/UNFINISHED BUSINESS - Commissioner Aho said that they are behind on approval for permits and still waiting on them.

Commissioner Aho reported that there is a meeting with the Suquamish tribe on August 31, 2023. Commissioner Buesch asked who was going to be at the meeting? Commissioner Aho replied, the Port's attorney, Commissioner Aho, John Piccone, the engineer on the waterfront improvement project and the attorneys for the tribe.

The Suquamish tribe is concerned about what will happen, when the Port replaces their fishing dock and pier, how will this affect the Geoduck harvesting? Commissioner Aho discussed he is going to bring reports that show that the Port replacing their dock and pier will have no to very little effect on Geoduck harvesting.



Commissioner Aho will have a discussion with John Piccone about the possibility of issuing bid requests during the winter season if the meeting with the tribe proves to be successful. Commissioner Buesch asked Commissioner Aho if he could contact the Port Administrator to give a summary of what transpired at the meeting with the tribe. The Administrator will then update the other members of the Commission.

SLR the construction company that is contracted thru PLIA (The Pollution Liability Insurance Agency) just finished the drilling on two new wells at the Illahee store sight.

The DNR (Department of Natural Resources) visited the Port of Illahee on Tuesday, July 18, 2023 they are looking into renewing the aquatic lease agreement with the Port. Cailan from the (DNR) came to the Port and walked the Property with Commissioner Aho. At one point she looked up at the lights on the dock and asked if they were going to stay? There was much discussion amongst the Commissioners about the squid fishermen being upset if they did not have lights. Historically the Port has hosted squid fisherman for a long time, no lights would be a big deal. Commissioner Buesch had an idea of relocating the lights to the gangway, the lights would shine up rather than down from up above. The DNR requested more information from John Piccone (Sound West Engineering) about the renewal of the lease

Waterfront Improvement Project (Upland Improvements)

Commissioner Aho reported that all permits are behind schedule and we are still waiting for an answer from the county.

Pier Piling Repair;

BFP Grant application for piling replacement/other funding

Commissioner Aho informed the Commission about a phone call that John Piccone had with Henry at the RCO (Recreation and Conservation Office). Henry asked what the status of the Ports lease agreement with the DNR is? During that same conversation John asked Henry what the status of the BFP grant application was? Henry responded that the grant application will be processed soon.

Store Site Renovation:



Commissioner Buesch met with Dave Ghylin from Daves Septic Design and Dara with the Kitsap Public Health Department. Dave thinks he will be able to use the existing drain field site but has to wait for the Kitsap Public Health Departments approval to start his testing. Roy Barton asked if there are no problems with using the existing drain field site then you won't have to use the vacant lot for the drain- field, could you sell it ? Commissioner Buesch Responded that Dave said to hang on to the lot just in case. When Commissioner Aho met with Dave last year he asked what would happen if someone wanted to use milk products or possible grease would you need to do anything different? Dave explained, that's when you need a separate holding tank, you do not want to put that material directly in to the drain-field. You would need to have a reserve drain-field. Commissioner Buesch responded that Dave discussed that possibility with him and that if the current drain- field or design is not acceptable, there is enough room north of the store to have a reserve drain-field. They would insert a snake with a camera on the end to determine if they need a reserve drain -field or not .

Reports

Treasurer's Report as of July31, 2023 General Fund \$107571.26 Investments \$ 284,354.19
Good Property Management (GPM) Account \$199.00 (total: \$392, 124.45)

State Audit

Commissioner Rupert submitted Resolution No. 2023-04 Credit Card Agreement. Commissioner Aho asked what RCW the Credit Card Agreement/ Resolution is in reference to? It was then discussed that Commissioner Rupert is going to submit the Resolution at the next Port meeting with the RCW it is in reference to. *Motion made by Commissioner Rupert to table Resolution No. 2023-04 (motion by Rupert ; second by Buesch all in favor)*

Properties-

5560 Oceanview Blvd-

Nothing to report.

5500 Illahee Road- Illahee Road-

Nothing to report.

5507 Illahee Road / Illahee Store Property

There was a conversation regarding the presence of a van parked at the Illahee store for a few days in July. Eventually, the van left the premises after the Commissioners, along with several community members, approached them at different times and requested their departure. During the discussion, a member of the Illahee community mentioned a mobile application called "See Click Fix." This app can be downloaded to your phone and serves as a convenient tool for receiving, tracking, and responding to service requests made by citizens within the community

Dock/Pier

Nothing new to report.



New Business

1. Legislative Changes RCW 42.30.230

Physical meeting location required

The Administrator talked about the training she took through the MRSC (Municipal Research Service Center) regarding Legislative Changes in 2022. One of the main topics that was discussed in the training was that all Public Ports need to have a in person public meeting place.

2. Resolution 2023-4

Interim Public Meeting Policy

Resolution 2023-4 was discussed amongst the Commissioners about possibilities of having the zoom meetings at The Port of Silverdale. Commissioner Aho would like to see if the Illahee Store would be available in a few months. *Motion made to table Resolution 2023-4 (motion by Rupert ; second by Buesch all in favor).*

3. Illahee Day's

There was much discussion about having Illahee days at the Illahee Store, a few of the items that were discussed was what supplies are needed, what food is needed, and what Commissioner was going to be in charge of planning Illahee days. It was decided amongst the Commission that Commissioner Rupert is going to handle the planning part of Illahee Days and will post about the event on the Facebook Community Page and the Kiosk in front of the Illahee Store. It was decided amongst the Commissioners that Illahee Days is going to be on September 9 , 2023 any left- over food will be donated to the local food banks. *Commissioner Aho made a motion to approve Illahee Day's giving Commissioner Rupert a \$1,000.00 budget to work with (motion by Aho; second by Rupert all in favor).*



ADJOURN

At 8:00 PM the meeting adjourned (motion by Aho; second by Rupert all in favor).

Next regular meeting September 13, 2023 @6:30pm- via Zoom

Kitsap All Ports October 30, 2023 @6:30pm

Commissioner

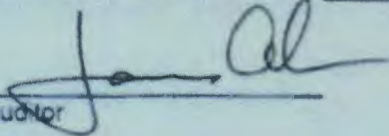
Commissioner

Commissioner



VOUCHER APPROVAL

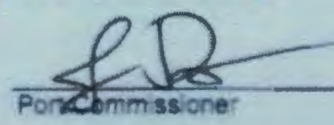
We, the undersigned Board of Commissioners of the Port of Illahee, Kitsap County, Washington, do hereby certify that the merchandise and/or services hereinafter specified have been received and that the vouchers listed below are approved for payment in the amount of \$25,746.25 and from the General Fund, this 9th day of August 2023



 Port Auditor



 Port Commissioner



 Port Commissioner

Number	Name	Amount
5063	JAMES AHO	256.00
5064	JEFFREY S. RUPERT	384.00
5065	JONATHAN BUESCH	256.00
5066	BANK OF AMERICA	17.03
5067	CASCADE NATURAL GAS	5.00
5068	ENDURIS	18,771.00
5069	HONEY BUCKET	135.50
5070	NORTH PERRY AVENUE WATER DISTRICT	163.57
5071	PORT OF SILVERDALE	750.00
5072	PUGET SOUND ENERGY	86.60
5073	SOUNDWEST ENGINEERING ASSOCIATES	3,388.50
5074	US BANK	200.00
5075	WASHINGTON STATE DEPARTMENT OF REVENUE	1,211.86
5076	WASTE MANAGEMENT	121.19