



Port of Illahee Minutes of Regular Meeting

December 11, 2024

Call to Order

The Regular Port of Illahee meeting was held virtually through the ZOOM app (meeting id# 71509975823 / Password: Illahee). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website – portofillahee.com.

Commission Chairman James Aho called the meeting to order at 6:30 PM. Also, in attendance were **Commissioner Jeffrey Rupert; Commissioner Eric Hall**; Administrator Jennifer Olson; Roy Barton; John Buesch; Debbie Smith; Robin Wilcox; Barney Bernhard and Leonard Knight

- December 11, 2024, Meeting Agenda
- November 13th, 2024, Regular Meeting minutes
- December 5th, 2024, Special Meeting minutes (Part 1)
- December 6th, 2024, Special Meeting minutes (Part 2)
- Payment of bills with check numbers 5263 through 5274 totaling \$19,839.24 ***Items approved pending auditor approval (motion by Rupert; second by Hall; all in favor)**

Signing of Documents

Commissioners plan to stop by the Illahee Store to sign documents on Thursday, December 11, 2024.

Public Comment

- Questions on voucher approvals, administration costs, additional fees, and breaking apart from Silverdale.
- Comment on Resolution 2024-08 regarding the Port of Illahee's website.
- Contacted the Recreation Conservation Office (RCO) about the Ports grant approvals.

***Commissioners were requested to address Public comments during the Commissioner Comments section before the meeting adjourned, although it was not mandatory.**



REPORTS/UNFINISHED BUSINESS -

Grants/Waterfront Access Improvements

Task Order #10, concerning the contract between the Port of Illahee and SoundWest Engineering, is currently under discussion with the attorneys from both the Port and SoundWest Engineering.

Commissioner Rupert suggested waiting for the attorneys to finalize the details.

Commissioner Aho noted that the dock requires repairs and identified 20 pilings that are failing.

Illahhee Store Project

Commissioner Hall inquired why the PLIA contractors have not yet removed the 55-gallon drums.

Commissioner Aho is working to obtain a start date from the Pollution Liability Insurance Agency (PLIA).

Treasurer's Report as of November 30, 2024.

- General Fund: **\$38,910.60**
- Investments: **\$297,708.05**
- Good Property Management (GPM) Account: **\$199.00**
- Total: **\$336,817.65**

Grant Status

BFP RCO Total: **\$851,065.00** Amount of RCO paid: **\$126,319.36** Remaining RCO Funds: **\$724,745.64**

ALEA RCO Total: **\$500,000.00** Amount of RCO paid: **\$ 94,822.05** Remaining RCO Funds: **\$405,177.95**

RCFB RCO Total: **\$191,000.00** Amount of RCO paid: **\$14,498.87** Remaining RCO Funds: **\$176,501.12**

Website

Commissioner Aho stated that his goal is to ensure full transparency by having everything available on the website.

Properties

- **5560 Oceanview Blvd:** Commissioner Hall will collaborate with the Administrator to prepare the house for sale.
- **5500 Illahee Road:** Commissioner Rupert issued a 120-day notice to tenant; rent has not been paid since September 2024.
- **5507 Illahee Road** Commissioner Rupert requested an estimate from AES Surveyors to mark the boundary lines.
- **Illahhee Road lot:** Commissioner Hall will collaborate with the Administrator to prepare lot to be sold.



Reports/Unfinished Business- Continued

Dock/Pier

Commissioner Rupert raised concerns about unlicensed boats and dogs being off leash.

New Business

- **Resolution 2024-09** Assist fund Established for Receiving Donations, Waterfront Improvements, Public Pier, & Dock Rehabilitation Project. *(motion by Rupert; second by Hall; all in favor)*
- **Resolution 2024-10** Accepting the donation of Office Equipment from Administrator Jennifer Olson. *(motion by Rupert; second by Hall; all in favor).*

Public Comment:

- How to reconsider the plan, pivot, and focus solely on fixing the dock without incurring debt.
- Request for an in-person meeting and inquiry about using the Port of Brownsville.
- Discussion on the comprehensive plan and dock repairs.
- Does the Port have all the necessary permits.
- Inquiry about the current population of Illahee.

Commissioner Responses

- **Commissioner Aho:** Responded that there are approximately 2,000 households in Illahee's district.
- **Commissioner Hall:** Will reach out to the Department of Community Development (DCD) and to the Community Economic Revitalization Board (CERB).
- **Commissioner Rupert:** Emphasized focusing on immediate concerns and prioritizing them.

Adjourn

At 7:55 PM, the meeting adjourned. **(Motion by Rupert; second by Hall; all in favor).**

The next regular meeting is scheduled for January 8, 2025, at 6:30 PM via Zoom.

Kitsap All Ports Meeting: January 27, 2025, at 6:30 PM at Port of Brownsville

Signatures

Commissioner James Aho

Commissioner Eric Hall

Commissioner Jeffrey Rupert