



Port of Illahee Minutes of Regular Meeting

May 14, 2025

Call to Order

The Regular Port of Illahee meeting was held virtually through the ZOOM app (meeting id# 71509975823 / Password: Illahee). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website – portofillahee.com. **Commission Chairman James Aho** called the meeting to order at 6:30 PM. Also, in attendance were **Commissioner Jeffrey Rupert; Commissioner Eric Hall; Administrator Jennifer Olson; Roy Barton; Debbie Smith; Janet Soderberg; Leonard Knight; John Parvis; Kathie Lustig; Daja Haske; and John Buesch**

- May 14, 2025, Meeting Agenda
- April 9, 2025, Regular meeting minutes
- April 18, 2025, Special meeting minutes
- April 29, 2025, Special meeting minutes
- Approve Electronic Transfer for Go Bond (May & November)
- Payment of bills with check numbers 5336 through 5347 totaling \$17,928.80 *Items approved pending auditor approval
(motion by Rupert; second by Hall; all in favor)

Signing of Documents

Commissioners plan to stop by the Illahee Store to sign documents on Friday, May 16, 2025.

Public Comment

A member of the public emphasized prudent use of funds for store renovations, suggesting that any work be deferred until the dock construction is complete to ensure better timing and resource allocation.

REPORTS/UNFINISHED BUSINESS -

Grants/Waterfront Access Improvements

Commissioner Aho provided an update on the Port's waterfront project, the progress of the construction project, mentioning that the contractor is moving quickly and they are aiming to complete the project in three months.

Illahee Store Project

The Commissioners engaged in extensive discussion regarding the next steps for the Illahee Store property.

Commissioner Aho will authorize and coordinate the reconnection of power to the store. He will also investigate the necessary steps to facilitate the power hookup.

Commissioner Rupert proposed reinstalling the Port bulletin board, which was previously removed from the kiosk on Illahee Road, and relocating the kiosk to the Illahee Store property to serve as a site for community public notices.



Treasurer's Report as April 30, 2025.

- General Fund: \$ 41,257.95
- Investments: \$ 302,598.18
- Bond: \$ 706,908.33
- Total: \$1,050,764.46

Grant Status

BFP RCO Total: \$851,065.00 Amount of RCO paid: \$126,319.36 Remaining RCO Funds: \$724,745.64

ALEA RCO Total: \$500,000.00 Amount of RCO paid: \$ 97,670.11 Remaining RCO Funds: \$ 402,329.89

RCFB RCO Total: \$191,000.00 Amount of RCO paid: \$ 18,296.16 Remaining RCO Funds: \$172,703.83

Website

Commissioner Aho discussed the website's progress reports and suggested that the Commissioners provide input on what they would like to see on the site.

Properties

- **5560 Oceanview Blvd:** Discussed under new business – **Resolution 2025-02**
- **5500 Illahee Road:** *The house was demolished in April 2025.*
- **5507 Illahee Road** **Commissioner Rupert** made a motion to send a certified letter to the neighbor on the south side of the store property. *The letter will include a copy of the survey report and request that the existing fence be either moved or removed within 60 days. (motion by Rupert; second by Hall; all in favor)*
- **Illahee Road lot:** Discussed under new business – **Resolution 2025-02**

Dock/Pier- Currently Closed for construction project.



New Business

- **Enduris Insurance Claim:**

The Port submitted an insurance claim to Enduris for water damage at the property located at 5560 Ocean View Blvd. The claim was denied on the basis that the damage did not occur within the past year. It was later discovered that a similar claim for water damage at the same property had been filed and subsequently withdrawn in 2022 by a former Commissioner. The Port was not aware of the prior claim at the time of submission.

- **Kathie Lustig, Save Enetai**

Kathie Lustig, President of Save Enetai, provided information on the upcoming June 27, 2025, kick-off meeting to discuss a joint effort to amend the Illahee Community Plan. She announced a new project website: <http://illahee-enetaicommunity.org>. It is now live and shared that she distributes a regular newsletter to keep the community informed on events and ongoing efforts.

Ms. Lustig addressed the Port to inform them of the initiative, invite their participation, and formally request permission to display a vinyl banner at the Illahee store property.

Commissioner Rupert made a motion to approve the installation of the banner at the Illahee store property. (motion by Rupert; second by Hall; all in favor)

- **Administrator Resignation**

Administrator Jennifer Olson submitted her formal resignation, providing two-month notice. Her final day of employment is scheduled for July 7, 2025.

The Commissioners discussed the necessity of finding a suitable replacement for the administrative role.

Commissioner Hall expressed willingness to collaborate with Jenny during the transition period and offered to research the responsibilities and requirements of the Administrator position, considering the possibility of assuming these duties himself.

- **Resolution 2025-02 Divestment of Two Port Properties to Fund 2025 Construction Project**

The Commissioners reviewed the proposal to sell a house and adjacent lot in their current condition. The property, especially the house, it is in poor repair and would require extensive and costly renovations. The Commissioners agreed to list both properties "as is," without undertaking any renovations or improvements, to avoid additional expenses and mitigate legal risks.

Commissioner Rupert made a motion to approve Resolution 2025-02 Divestment of Two Port Properties to Fund 2025 Construction Project. (motion by Rupert; second by Hall; all in favor)



Public Comment:

A community member commented that the sale of the Oceanview property will be on an "as-is" basis, reminding prospective buyers of the principle: "Buyer Beware."

Adjourn-

At 8:00 PM, the meeting adjourned. **(Motion by Rupert; second by Hall; all in favor).**

The next regular meeting is scheduled for July 9, 2025, at 6:30 PM via Zoom.

Signatures

Commissioner James Aho

Commissioner Eric Hall

Jeff Rupert

Commissioner Jeffrey Rupert

Eric Hall