



Port of Illahee Minutes of Regular Meeting

July 9, 2025

Call to Order

The Regular Port of Illahee meeting was held virtually through the ZOOM app (meeting id# 71509975823 / Password: Illahee). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website – portofillahee.com. **Commission Chairman James Aho** called the meeting to order at 6:30 PM. Also, in attendance were **Commissioner Jeffrey Rupert; Commissioner Eric Hall**; Administrator Jennifer Olson; Roy Barton; Jon Buesch; Daryn Swisher and Cathy Johnson

- July 9, 2025, Meeting Agenda
- June 11, 2025, Regular meeting minutes
- July 4, 2025, Special Meeting minutes
- Payment of bills with check numbers **5360** through **5367** totaling **\$372,619.83** *Items approved pending auditor approval
(motion by Rupert; second by Hall; all in favor)

Signing of Documents

Commissioners plan to stop by the Illahee Store to sign documents on Friday, June 13, 2025.

Public Comment

N/A

REPORTS/UNFINISHED BUSINESS -

Grants/Waterfront Access Improvements

Commissioner Aho reported that the waterfront project remains on schedule, with wall construction underway and substantial completion anticipated in August and September. Commissioners Rupert and Hall expressed satisfaction with the progress, noting that work has resumed following a brief pause in permit issues. Commissioner Aho confirmed that all required permits have been issued, and no projects are currently delayed.

Illahee Store Project

Commissioner Aho noted that PLIA has secured a contractor and plans to complete the work this summer, which may coincide with their other project. Commissioner Hall reported meeting with the Department of Ecology's Brownfield Division, where he received recommendations for potential funding sources to renovate the store following tank removal.

Commissioner Aho also reported signing a proposal to relocate a power pole and install underground power to the dock edge for approximately \$40,000, significantly less than the original \$100,000 estimate. This expense was approved as a contingency item. Commissioner Hall inquired about a tank that was discovered and removed; Commissioner Aho confirmed that Quig Brothers handled the removal at no additional cost, commending the contractor for managing contingencies without adding unnecessary charges.



Treasurer's Report as May 31, 2025.

Did Not receive numbers from county to balance for June

- General Fund: \$ 36,922.43
- Investments: \$ 303,716.03
- Bond: \$ 675,385.62
- Total: \$1,016,024.08

Grant Status

BFP RCO Total: \$851,065.00	Amount of RCO paid: \$325,638.07	Remaining RCO Funds: \$525,426.93
ALEA RCO Total: \$500,000.00	Amount of RCO paid: \$168,482.92	Remaining RCO Funds: \$ 331,517.08
RCFB RCO Total: \$191,000.00	Amount of RCO paid: \$ 18,296.16	Remaining RCO Funds: \$172,703.83

Website:

Commissioner Aho noted that a photo previously displayed on the website is no longer available. He stated that the image was hosted on the old Illahee Community website and is unsure why it was removed. Commissioner Hall indicated he could obtain the photo.

Properties

- **5560 Oceanview Blvd:** The Port has received an offer at 5560 Ocean View Blvd., but details cannot be disclosed until the sale closes. The property was listed by Frank Leach, and the offer is within the parameters set by the Budget Committee. **Discussion will continue under new business.**
- **5500 Illahee Road:** *The house was demolished in April 2025.*
- **5507 Illahee Road** *Commissioner Rupert confirmed that a certified letter was sent to the neighbor who constructed a fence on the south side of the Illahee Store property, providing a 90-day notice for it to be moved or removed. He also reported that the installation of the Port bulletin board has been completed, with assistance from his son. Illahee*
- **Lot 36 Illahee Road** – The property is currently listed on the MLS for \$75,000

Dock/Pier- Currently Closed for construction project.

New Business

Resolution 2025-03 Delegating Authority to Sell Surplus Property

The Port Commission discussed the sale of property located at 5560 Ocean View Boulevard in Bremerton. Commissioner Hall presented Resolution 2025-03, delegating authority to him to execute all necessary documents for the sale and declaring the property as surplus. The Commission voted to adopt the resolution, with Commissioner Rupert seconding the motion and expressing appreciation to Commissioner Hall for assuming the responsibility. Commissioner Aho noted the importance of completing the sale promptly due to ongoing waterfront and upland project expenses.

- *Commissioner Hall made a motion to adopt Resolution 2025-03 Delegation of Authority to sell surplus (motion by Hall; second by Rupert; all in favor)*

Renter Interested in Illahee Store

The Administrator reported receiving an inquiry from a potential tenant interested in renting the Illahee Store. She informed the individual about the Port meeting and encouraged them to address the Commissioners directly; however, they did not attend the Zoom meeting. The Administrator will follow up to determine if they remain interested.



Illahee Days

The meeting concludes with a decision to postpone any Illahee Days celebration until substantial completion of ongoing projects, potentially in September or October.

Adjourn-

At 8:00 PM, the meeting adjourned. **(Motion by Rupert; second by Hall; all in favor).**

The next regular meeting is scheduled for August 13, 2025, at 6:30 PM via Zoom.

Signatures

Handwritten signature of James Aho in blue ink.

Commissioner James Aho

Handwritten signature of Eric Hall in blue ink.

Commissioner ~~Eric Hall~~

JEFF RUPERT

Handwritten signature of Jeffrey Rupert in blue ink.

Commissioner ~~Jeffrey Rupert~~

ERIC HALL