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**Illahee Completion Items**

1 message

**John Piccone** <jpiccone@soundwesteng.com>

Mon, Dec 15, 2025 at 1:32 PM

To: Ted Franco &lt;Tedf@quiggbros.com&gt;

Cc: Jim Aho &lt;illaheeporthree@gmail.com&gt;

Ted,

As you know, I will no longer be under contract with the port of Illahee after December 18, 2025 and I wanted to send a list of substantial completion items & final completion items as I'm currently understanding the status of things.

Final Punchlist Items Outstanding for Substantial Completion:

1. Install all remaining hand railing on stairs
2. Transmit all final Kitsap County permit acceptance/occupancy documents from Kitsap County
3. Submit any form of correspondence from North Perry Water that the system is complete and ready to be turned over to the Port.
4. Submit record of all special inspections performed by MTC
5. Submit Signed Contractors Certificate of Completion (Project Manual Appendix)
6. Submit CAD file of as-built survey per contract special provisions as discussed

List of Final (Physical) Completion Items:

1. Submit Affidavit on Behalf of Contractor (Project Manual Appendix)
2. Submit Consent of Surety for Final Payment (Project Manual Appendix)
3. Submit revised Pay App #8 in the event there are minor modifications to the permit fee bid item due to final inspection costs.
4. Submit record or creosote disposal as described in special provision #12
5. Submit affidavit of wages paid (can be submitted after final completion if L&I does not make it available prior to)
6. Submit subitems #3 under special provision #24

I will be meeting Jim Aho on site sometime in the morning hours of December 18 to go through any final items with him and confirm project status on that day; you are certainly welcome to meet with us if possible or I will plan to call you and provide any updates as needed. Let us know if there is a particular time that's best for you?

Following December 18; Jim Aho will need to provide any approvals directly as I will no longer be serving as the Port's agent however, you are always welcome to call with questions and I ask that you transmit all final items to me as well as Jim even if after the 18th so I have a record if needed.

Thanks Ted,

**John Piccone, P.E.*****SOUNDWEST***

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