

**AGENDA FOR
PORT OF ILLAHEE COMMISSION
Wednesday, July 8th - 6:30PM
ZOOM MEETING #715 0997 5823 / Password: Illahee**

1. CALL TO ORDER

2. CONSENT AGENDA

- July 8th, 2026 Agenda
- June 10th, 2026, Regular meeting minutes
- Pay Bills with check numbers **5480 through 5482 totaling \$1552.37*** Pending Auditor Approval*

3. SIGNING OF DOCUMENTS

- Determine when/how to have at least 2 Commissioners sign the documents

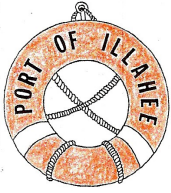
4. PUBLIC COMMENT opportunity #1

- 2 minute max, please note that Commissioners are encouraged to wait until the end of the meeting to respond to comments/ statements

5. REPORTS/UNFINISHED BUSINESS

- **Grants/Waterfront Access Improvements**
 - Boating Infrastructure/Facilities Program Grants
 - **Illahee Store Project** – status
- **Treasurer’s Report** as of June 30, 2026:

• General Fund:	\$141,380.48
• Investments:	\$235,533.74
• Total:	\$376,914.22



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- **Reports**
 - Website
 - Properties
 - Dock/Pier

6. NEW BUSINESS

- New Commissioner Nomination - Dr. Ali Cross

7. PUBLIC COMMENT opportunity #2

- 2 minute max, please note that Commissioners are encouraged to wait until the end of the meeting to respond to comments/statements

8. COMMISSIONER OPPORTUNITY TO RESPOND TO PUBLIC COMMENTS/SUGGESTIONS

- **Commissioner Hall:**
- **Commissioner Rupert:**

9. ADJOURN - Regular Meeting – Wednesday, August 12 2026, at 6:30 PM via Zoom



Port of Illahee Minutes of Regular Meeting

June 10, 2026

Call to Order

The Regular Port of Illahee meeting was held virtually through the ZOOM app (meeting id# 71509975823 / Password: Illahee). Notice of the virtual meeting was posted near the kiosk at the head of the pier and on the Port's website - portofillahee.com. **Commissioner Jeffrey Rupert** called the meeting to order at 6:30 PM. Also, in attendance were **Commissioner Eric Hall**; Roy Barton; Jim Aho, Skye Carsten, and members of the public

Consent Agenda

- June 10, 2026, Meeting Agenda
- May 13, 2026 Regular Meeting Minutes
- Payment of bills with check numbers **5477** through **5479** totaling **\$2,356.18**
- **(motion by Rupert; second by Hall; all in favor)**

Signing of Documents

Commissioners plan to stop by the Illahee Store to sign documents on Friday, June 12, 2026.

Public Comment

Roy Barton asked whether the vacant commissioner position was going to be discussed because he did not see it on the agenda. He also asked if there were any applicants. Commissioner Hall replied that no applications had been received by email and Commissioner Rupert confirmed the topic would be discussed later in the meeting.

REPORTS/UNFINISHED BUSINESS

Grants/Waterfront Access Improvements

Illahee Store Project

Commissioners authorized an agreement with Tom Herstad Building Design, Inc. to prepare a preliminary site plan and complete code-related planning work for the Illahee Store project, with a **10% contingency**, not to exceed **\$8,250**.

Discussion

- CERB confirmed that planning, engineering, and design are considered construction activities.
- Kitsap County advised that because the store has been vacant for more than three years, any future occupancy will require the site to be brought back into compliance with current codes.
- The preliminary site plan is necessary before moving into permitting and renovation.

(motion by Hall; second by Rupert; all in favor)

Commissioners authorized Puget Sound Energy to inspect the Illahee Store and determine any additional work required to restore electrical service.

Purpose

- Re-energize the building.
- Support future renovations.
- Enable installation of security cameras and networking equipment.

(motion by Hall; second by Rupert; all in favor)



Treasurer's Report as May 31, 2026

■ General Fund:	\$ 177,508.56
■ Investments:	\$ 234,765.66
■ Total:	\$ 412,274.22

Website

- None

Properties

PLIA Grant Update

The Port Administrator reported:

- PLIA requested execution of a new grant agreement for installation of groundwater Monitoring Well 10.
- The Port Administrator will sign the agreement.
- Soil barrels from previous remediation work remain on site despite repeated requests for removal and PLIA/SLR have again been reminded.

Dock/Pier

Commissioner Rupert summarized a recent vandalism incident:

- Two individuals removed approximately an eight-foot section of dock decking and threw it into the bay.
- Commissioners Rupert and Hall recovered the decking and reinstalled it using new lag fasteners.
- Kitsap County Sheriff's Office was contacted, although no follow-up was received regarding the suspects.
- Additional dock boards were secured to reduce future damage.

Commissioners agreed the incident reinforces the need for surveillance cameras.

Tribal Signage:

Commissioners discussed approving **up to \$500** for fabrication and installation of three to four interpretive signs and associated mounting hardware.

Discussion

- Previous requests for engraved signs received little response.
- A laminated sign option with an expected 5-to-6-year lifespan was selected as the practical solution.
- Signs will recognize local Tribal history while remaining cost effective.

(motion by Rupert; second by Hall; all in favor)

Routine maintenance activities included:

- Weekly vault toilet cleaning.
- Installation of a toilet paper holder to reduce theft.
- Weed removal.
- Planned fertilizer application for landscaping.
- General cleanup of Port property.



New Business

Commissioner Hall presented a conceptual proposal for a wireless surveillance network utilizing Ubiquiti equipment.

The proposal would:

- wirelessly link the store to the dock,
- support multiple security cameras,
- provide public Wi-Fi at the dock,
- potentially generate minor revenue through guest Wi-Fi access,
- avoid trenching by using wireless bridges,
- allow future expansion as the property develops.

Estimated maximum buildout cost was discussed as **approximately \$10,000**, although the initial system is expected to cost substantially less. No motion was requested at this meeting; additional pricing will be developed for future consideration.

Public Comment

Roy asked several questions regarding the proposed surveillance system. Commissioner Hall estimated a maximum project cost of roughly **\$10,000**, noting the actual initial cost would likely be much lower. Commissioner Rupert explained that modern network video recorders (NVRs) could store several months of video depending on the number of cameras and Commissioner Hall added that Washington State records retention requirements would determine the final retention policy.

Commissioner Comments

None provided

Adjourn-

At 7:14 PM, the meeting adjourned. **(motion by Rupert; second by Hall; all in favor)**

The next regular meeting is scheduled for July 8, 2026, at 6:30 PM via Zoom.

Commissioner

Commissioner

Commissioner

